



AGENDA

Pleasant Point Community Board Meeting Tuesday, 1 July 2025

Date Tuesday, 1 July 2025

Time 7:00 pm

Location Pleasant Point Town Hall

File Reference 1767016

Timaru District Council

Notice is hereby given that a meeting of the Pleasant Point Community Board will be held in the Pleasant Point Town Hall, on Tuesday 1 July 2025, at 7:00 pm.

Pleasant Point Community Board Members

Raewyn Hessel (Chairperson), Ross Munro (Deputy Chairperson), Anna Lyon, Michael Thomas, Kathleen Wilkins, Cllr Michelle Pye and Cllr Scott Shannon

Local Authorities (Members' Interests) Act 1968

Community Board members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Nigel Trainor
Chief Executive

Order Of Business

1	Apologies	5
2	Public Forum	5
3	Identification of Items of Urgent Business.....	5
4	Identification of Matters of a Minor Nature	5
5	Declaration of Conflicts of Interest	5
6	Elected Member Update.....	5
7	Confirmation of Minutes	6
7.1	Minutes of the Pleasant Point Community Board Meeting held on 20 May 2025.....	6
8	Schedules of Functions Attended	16
8.1	Schedule of Functions Attended by the Chairperson	16
9	Reports	17
9.1	Actions Register Update	17
9.2	Strategic Framework Projects Selection	26
10	Consideration of Urgent Business Items.....	31
11	Consideration of Minor Nature Matters.....	31
12	Public Forum Issues Requiring Consideration	31

- 1 Apologies**
- 2 Public Forum**
- 3 Identification of Items of Urgent Business**
- 4 Identification of Matters of a Minor Nature**
- 5 Declaration of Conflicts of Interest**
- 6 Elected Member Update**

7 Confirmation of Minutes

7.1 Minutes of the Pleasant Point Community Board Meeting held on 20 May 2025

Author: Jessica Kavanaugh, Team Leader Governance

Recommendation

That the Minutes of the Pleasant Point Community Board Meeting held on 20 May 2025 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Attachments

- 1. Minutes of the Pleasant Point Community Board Meeting held on 20 May 2025**



MINUTES

Pleasant Point Community Board Meeting Tuesday, 20 May 2025

Ref: 1767016

**Minutes of Timaru District Council
Pleasant Point Community Board Meeting
Held in the Pleasant Point Town Hall
on Tuesday, 20 May 2025 at 7:00 pm**

- Present:** Raewyn Hessel (Chairperson), Ross Munro (Deputy Chairperson), Anna Lyon, Michael Thomas, Scott Shannon
- In Attendance:** Stephen Doran (Group Manager Corporate and Communications), Rosie Oliver (Development Officer), Claire Copeland (Group Coordinator Environmental Services - *Minutes*).
- Public attendees:** Georgina Greenwood and Stewart Frew (Local Residents and Representatives of Pleasant Point Railway).

Meeting commenced at 7pm

1 Apologies

1.1 Apologies Received

Resolution 2025/215

Moved: Raewyn Hessel

Seconded: Cllr Scott Shannon

That the apologies of Cllr Peter Burt, Cllr Michelle Pye Kathleen Wilkins and Mayor Nigel Bowen, be received and accepted.

Carried

2 Public Forum

Pleasant Point Railway – 150 Year Anniversary

Georgina Greenwood of the Pleasant Point Railway spoke about the plan to celebrate that the train station has been here and operating for the 150 years, this event is planned for **21 September 2025** which is the Sunday of South Canterbury anniversary weekend. The intention is to run a steaming day and a night train, this will be coordinated this alongside a refresh of the displays in the station, this refresh will commence in the coming week.

Georgina extended an invitation to the PPCB and the community to get behind the event, offer support and “piggy back” and come join in with them. Mayor Nigel Bowen and local MP James Meager have both accepted an invitation to attend, there will be a cake cutting on the platform, there will be the old station master and the kiwi who depict characters from the kiwi engine and friends books that were written locally. A vintage car display, live music and the SC drama league will be dressed in costume and doing some improv.

Pleasant Point Railway Operations

Stewart Frew local resident and President of the Pleasant Point Railway, extended an invitation to the Pleasant Point Community Board (PPCB) and Council Elected members to attend any of their monthly meetings which take place on 2nd Tuesday of the month. He went on to say there has been quite a change to the railway operations over the last 3-4 years, with Grand Pacific Tourism bringing 33 bus loads of overseas tourists to the town in the past year to enjoy a rail experience (and a lunch). Along with other companies there has been some 800 visitors brought to Pleasant Point, those experiences are being shared with friends and family and helping to put Pleasant Point on the world map. There is the opportunity to bring an additional 25 bus loads of 40 visitors to Pleasant Point through tourism provider 'Green Leaf' from September to December and February to May totalling 1000 visitors to the area.

Unfortunately there is a lack of qualified steam train drivers available to accommodate the Wednesday and Friday morning visit times so the Pleasant Point Railway is reaching out to the PPCB and the public to find expressions of interest of people available at those times (as a volunteer) to learning this skill. The minimum requirement is a car drivers licence, full Training would be provided by Darryn McLeod who is the assessor for the South Island and a member of the Pleasant Point Railway.

3 Identification of Items of Urgent Business

- Update on the progress of the George Street, Dump station.

4 Identification of Matters of a Minor Nature

- Pleasant Point flood of 40 years
- Pleasant Point Primary Fundraiser Ball
- Discuss the new fence on the main road by the domain (update)

5 Declaration of Conflicts of Interest

No conflicts of interest were declared.

6 Elected Member Update

6.1 Elected Member Update, Scott Shannon

Attended Council, Committee, Subcommittee Meetings and Workshops including: Pleasant Point Community Board meeting, LWDW workshop, People & Performance workshop, Theatre Royal/Museum and Stadium workshops, Sister Cities Subcommittee meeting, Freedom Camping Bylaw and Waste workshops, Citizenship ceremony, Council meeting, Temuka Community Board strategic framework meeting, Annual Plan drop-in sessions in Temuka and Pleasant Point.

Miscellaneous meetings, functions and events including: ANZAC Commemorative Service at Timaru Boys' High, wreath laying at Temuka Domain Dawn Service and Timaru Civic Service, AD Hally Trust meeting, and South Canterbury Sports Awards.

Projects

The hot topic has been the Theatre Royal/Museum Steering Group & Stadium workshops followed by Council's resolution, where the budget was reaffirmed and approval was given to

move forward with the projects and engage with contractors (the intention is to use local business's where possible). The design of the Theatre Royal was described as an entertainment precinct. Action: To share the most recent concept designs with the Pleasant Point Community Board committee members.

Annual Plan

The Annual Plan and related information is out for consultation, which closes on Friday 23 May 2025 at 5pm, it proposes an average of a 9% rate increase.

Local Water Done Well (LWDW)

The information for LWDW is out for submissions and Clr Shannon spoke to the importance of the decision and how it will change the landscape around the supplying of water permanently.

Resolution 2025/216

Moved: Clr Scott Shannon

Seconded: Anna Lyon

That the Elected members report be taken as read and be accepted.

Carried

7 Confirmation of Minutes

7.1 Minutes of the Pleasant Point Community Board Meeting held on 15 April 2025

Resolution 2025/217

Moved: Raewyn Hessel

Seconded: Clr Scott Shannon

That the Minutes of the Pleasant Point Community Board Meeting held on 15 April 2025 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

Carried

8 Schedules of Functions Attended

8.1 Schedule of Functions Attended by the Chairperson

Resolution 2025/218

Moved: Raewyn Hessel

Seconded: Clr Scott Shannon

That the Schedule of Functions Attended by the Chairperson be received and noted.

Carried

9 Reports

9.1 Actions Register Update

The purpose of this report is to provide the Pleasant Point Community Board with an update on the status of the action requests raised by Community Board Members at previous meetings.

Review of Lighting at Manse Road Subdivision - *Action:* The Pleasant Point Community Board has requested a clearer understanding of the process involved in delivering lighting and footpath infrastructure to the Manse Road subdivision. Specifically, the Board seeks a step-by-step overview of the process to date, clarification on the allocation of costs (i.e., who is responsible for funding each component), and a copy of the proposed plan-estimated at approximately \$90,000 that has been submitted as part of the Annual Plan. The Board also requests that the plan include the precise locations of the proposed lighting installations.

Main Street Garden Bed Funding - TDC Officer met with the Chair on Monday 5 May to discuss the Community Board concern about the planting. The Parks Unit is going to review and come up with alternative plant selection to improve the situation, which is still pending.

Report on the Properties owned by Council in the Pleasant Point Ward – The piece of land owned by the PP Ward just as you go into the walkway off Te Ngawai Road (next to the creek), it is overgrown and very unsightly. *Action:* Update on what is happening with this piece of land to tidy it up.

Gravel Road Grading – *Action:* Chairperson to go back to Land Transport Manager with more information on the exact location.

Cave Domain land & Cave Church – Resolved remove from the actions list.

Resolution 2025/219

Moved: Cllr Scott Shannon

Seconded: Raewyn Hessel

That the Pleasant Point Community Board receives and notes the updates to the Actions Register.

Carried

9.2 Tabling of Annual Plan and Local Water Done Well Consultation Document

To table the consultation documents for the Annual Report and Local Water Done well to enable Community Board Submissions on both consultations.

Annual Plan – The Local Government Act 2002 (section 95(5)) requires Council to prepare and adopt an Annual Plan each financial year, much of the Annual Plan 2025/26 represents Year 2 of the Long Term Plan 2024-34 (LTP).

While many of the projects in Year 2 of the Long-Term Plan (LTP) 2024-34 were consulted on during its development, changes to Council's water services delivery model is considered significant in regards to community interest, impact on Council's capability and capacity, cost to council and impact on ratepayers and potential changes to the control of a Strategic Asset. Therefore It is officers' recommendation to Council to undertake some form of consultation with the community on specific issues.

From a rates perspective the average rates increase has been set at 9%.

There has also been a proposal to raise most fees and charges by 10% unless they are set by legislation.

There are no current proposals to amend the targeted rate for Pleasant Point Community Board, which is currently set at \$6.00.

Action: The board were encouraged to review the annual plan and make a submission.

Local Water Done Well

The Water Services Preliminary Arrangements Act 2024, enacted on 2 September 2024, sets out the new requirements for water services delivery in New Zealand and requires councils to submit a Water Services Delivery Plan (WSDP) to the Department of Internal Affairs (DIA) by 3 September 2025.

Timaru District Council has been investigating various models to present for implementation, including an in-house model, a standalone CCO and a multi-council CCO with similar councils. Consultants were engaged to develop the options assessment and provided modelling of future costs associated with the options that have been included in the consultation document. It was also confirmed that legislation confirms that the asset and not be privatised.

The importance of this decision and its long term ramifications of it were discussed along with the way we currently pay for water (in our rates). It was asked how this would affect the downlands water supply which is currently controlled by three councils if they are all part of a CCO then it would not be an issue but more complex if not all entities enter into the CCO (which would be a future discussion), however not a lot would change for end users. There is a drop in evening planned for Pleasant Point to discuss the consultation with locals.

Action: It was agreed that the PPCB members would personally draft submissions on Local Water Done Well and send their thoughts to the Chairperson who would draft a submission (for review by the board) on behalf of the PPCB.

Resolution 2025/220

Moved: Cllr Scott Shannon

Seconded: Ross Munro

That the Pleasant Point Community Board:

1. Receive and note the Annual Plan Consultation Document and the Local Water Done Well Consultation Document.
2. Notes that the consultation period for the Annual Plan Closes at 5pm on Friday 23 May 2025.
3. Notes that the consultation period for Local Water Done Well close at 5pm on Friday 6 June 2025.

Carried

10 Consideration of Urgent Business Items

10.1 George Street, Dump station

Update on the progress of the George Street, Dump station, the information that has been provided by the TDC Water Services Technician, has been sent out to members for consideration and feedback. There were some questions about signage, what the costs will be and where they will be placed (eg in the domain and key places). Further to this have we undertaken stakeholder engagement, with those who live and have businesses close to dump station and those that will use it, visitors to the area, the caravan association and the community as a whole.

11 Consideration of Minor Nature Matters

11.1 Pleasant Point flood of 40 years (13 March 1986)

The Chairperson has spoken to Don Cross about the Point flood of 40 years which resulted in evacuation, they have would like to hold an event involving the FENZ, St Johns, ECan, CDEM, Armed forces, Opuia Dam representatives, Community Board and all that were involved in the huge event in the township by having the siren set off at 11:15am on Friday 13 March 2026, a photo display in the town hall (could we wave the cost?) a morning tea, the AF8 presentation, the Pleasant Point Train running, displays down the road and a happy hour. They have enquired about closing the road from Halstead Road to the fire station (this would now incur a cost and would have to be considered as part of the funding and a separate application made to grant the closure). The options for funding events is to be shared with the applicant, there are Timaru District Council and Pleasant Point Community Board Grants that can be applied for.

11.2 Pleasant Point Primary Fundraiser Ball

Pleasant Point Primary school has been in contact with the Chairperson, about a fundraiser ball, they have booked the town hall which will cost \$80, they have asked if they can get this at a reduced rate for a local fundraiser, there is a band arranged at a cost of \$1,900

11.3 Discuss the new fence on the main road by the domain (update)

There has been a new fence constructed by the domain all the way down to the substation, which has caused some complaints from locals and the community board were also not aware of it. The feedback has been that due to financial constraints from TDC we are experiencing reduced services and there is a rate increase pending, yet we have constructed a fence without consultation or apparent need.

12 Public Forum Issues Requiring Consideration**12.1 Pleasant Point Railway - 150 year Anniversary**

Provide the Pleasant Point Railway - Timaru District Council and Pleasant Point Community Board grant application forms, so it can be considered.

13 Exclusion of the Public**Resolution 2025/221**

Moved: Cllr Scott Shannon

Seconded: Ross Munro

That at 8.05pm the public be excluded from—

- the following parts of the proceedings of this meeting, namely,—

14.1 Public Excluded Minutes of the Pleasant Point Community Board Meeting held on 15 April 2025

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
14.1 - Public Excluded Minutes of the Pleasant Point Community Board Meeting held on 15 April 2025 Matters dealt with in these minutes: 14.1 - Pleasant Point Community Board Targeted Rate Application: Pleasant Point Promotions Committee - Supporting Documentation	Section 48(1) of the Local Government Official Information and Meetings Act 1987.	<p>The public excluded minutes of the meeting held on 15 April 2025 are considered confidential pursuant to the provisions of the LGOIMA Act of 1987.</p> <p>The specific provisions of the Act that relate to these minutes can be found in the open minutes of the meeting held on 15 April 2025.</p>

Carried

14 Public Excluded Reports

14.1 Public Excluded Minutes of the Pleasant Point Community Board Meeting held on 15 April 2025

14.1 Pleasant Point Community Board Targeted Rate Application: Pleasant Point Promotions Committee - Supporting Documentation

15 Readmittance of the Public

Resolution 2025/222

Moved: Cllr Scott Shannon

Seconded: Michael Thomas

That the meeting moves out of Closed Meeting into Open Meeting at 8.06pm

Carried

The Meeting closed at 8:07pm

.....
Raewyn Hessel

Chairperson

8 Schedules of Functions Attended

8.1 Schedule of Functions Attended by the Chairperson

Author: Jessica Kavanaugh, Team Leader Governance

Authoriser: Stephen Doran, Group Manager Corporate and Communications

Recommendation

That the Schedule of Functions Attended by the Chairperson be received and noted.

Functions Attended by the Chairperson for the Period 08 May 2025 and 17 June 2025.

- | | |
|---------------------|---|
| <i>19 May 2025</i> | Received correspondence re dump station from the Water Services Technician at Timaru District Council and shared this with the Pleasant Point Community Board |
| <i>30 May 2025</i> | I had another meeting that went over time and missed the zoom with Brendon Rope and Lisa Geary. I have had a conversation with Lisa and sent a report regarding Pleasant Point Swimming pool to Brendon Geary |
| <i>3 June 2025</i> | Contacted the Waste Operations Manager regarding me inspecting the bins in Pleasant Point to see how full they are and took in the survey results to the Timaru District Council on 11 June 2025.

Correspondence from Road Officer at the Timaru District Council for maintenance regarding picnic table in the village green.

Have spoken to John Cross Point flood group and forwarded the application to the targeted Pleasant Point Targeted Rates fund, also had a conversation, and then forwarded form to Georgina Greenwood Pleasant Point railway and Kate King Pleasant Point Primary School. |
| <i>13 June 2025</i> | The Parks Operation Officer made contact regarding the scruffy piece of land at the Te ngawai entrance of the walkway he was going to take a look. I queried where he is at with the flower beds he is still looking at options for plantings.

Really noticing how many people are using the new playground on Halstead Road. |

Meetings were also held with various ratepayers, businesses and/or residents on a range of matters.

Attachments

Nil

9 Reports

9.1 Actions Register Update

Author: Jessica Kavanaugh, Team Leader Governance

Authoriser: Stephen Doran, Group Manager Corporate and Communications

Recommendation

That the Pleasant Point Community Board receives and notes the updates to the Actions Register.

Purpose of Report

- 1 The purpose of this report is to provide the Pleasant Point Community Board with an update on the status of the action requests raised by Community Board Members at previous meetings.

Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy as there is no impact on the service provision, no decision to transfer ownership or control of a strategic asset to or from Council, and no deviation from the Long Term Plan.

Discussion

- 3 The actions register is a record of actions requested by Community Board Members. It includes a status and comments section to update the Community Board on the progress of each item.
- 4 There are currently 11 items on the actions register.
- 5 One item is marked as ongoing.
- 6 Ten items are marked as completed and are proposed to be marked as removed at the next meeting.
- 7 No items are marked as removed to be taken off the list at the next meeting.

Attachments

1. Pleasant Point Community Board Actions Register  

Information Requested from Pleasant Point Community Board

Key ■ = Completed, for removal ■ = 60+ Days ■ = 90+ Days ■ = Removed

Information Requested	Review of Lighting at Manse Road Subdivision				
Date Raised:	16 April 2024			Status:	Complete
Issue Owner	GM Infrastructure	Due Date:		Completed Date:	June 2025
<p>Background: The Pleasant Point Community Board requested the Group Manager of Infrastructure to look at the plan for the new street lights in Mase Road, where the new subdivision is that may require additional lighting and then to email the Community Board the information.</p> <p>Officer Update: Waiting for pricing.</p> <p>Update February 2025: Pricing has been received from Contractors, estimated cost to extend the street lighting and footpath to service the new subdivisions is approx. \$90,000. This is programmed in for the 2025/26 Financial year. This will be dealt with in the annual plan process. If there is a reduction in the Road Network Improvement budgets from the LTP, projects may be reprioritised, which could potentially lower the priority of the Manse Road project by a year or two.</p> <p>Update April 2025: No change. This will be dealt with in the annual plan process.</p> <p>Feedback from PPCB Meeting 20 May 2025: The Pleasant Point Community Board has requested a clearer understanding of the process involved in delivering lighting and footpath infrastructure to the Manse Road subdivision. Specifically, the Board seeks a step-by-step overview of the process to date, clarification on the allocation of costs (i.e., who is responsible for funding each component), and a copy of the proposed plan—estimated at approximately \$90,000—that has been submitted as part of the Annual Plan. The Board also requests that the plan include the precise locations of the proposed lighting installations.</p> <p>Update June 2025: Officers recommend this action be removed from the register as this matter falls within operational delivery and is managed under staff delegations. While the Board’s interest in local infrastructure is appreciated, decisions regarding the timing, scope, and design of projects such as this are determined through the Council’s annual planning and budgeting processes.</p>					

#1733916

As previously communicated, this project is currently scheduled for delivery in the 2025/26 financial year, with an estimated cost of \$90,000. Should funding for Road Network Improvements be adjusted through the Long-Term Plan or annual plan processes, reprioritisation may be necessary, which could impact the project’s timing.

Staff will continue to advance planning and delivery in accordance with national street lighting standards and internal procedures. At this stage—prior to final funding confirmation—it is not standard practice to produce or circulate a full breakdown or draft plan. We respectfully request that the Community Board allow officers to carry out these responsibilities, noting that any changes to project timing or priority will continue to be addressed through the appropriate governance channels.

Information Requested	Main Street Garden Bed Funding				
Date Raised:	1 October 2024			Status:	Ongoing
Issue Owner	GM Infrastructure	Due Date:		Completed Date:	
<p>Background:</p> <p>The Pleasant Point Community Board requested Council Officers seek approval from Council to find another solution to fund the \$5,000 p/a to maintain the existing Main Street Garden flower beds.</p> <p>Update: The parks unit replaced the bedding in the island plots with flowering shrubs late 2024. This matter is complete and can now be closed.</p> <p>11 February Community Board Meeting Update: It was agreed this action is not complete as no satisfactory solutions had been presented or consulted with the community board. This item is to remain on the action register, the Parks Manager and Land Transport Manager are to provide an update of options to the Community Board.</p> <p>Update March 2025: This will be dealt with in the annual plan process. For background, the approved LTP budget for Rural Road Gardens (just Pleasant Point gardens) budget is \$2,000 for the year. Last financial year we spent \$30,900, this year we have made savings and we are still on track for an over expenditure, even with reducing the level of service, though this did include the replanting which has colour and has a lower maintenance cost. The total forecast is \$28,788. I have put forward \$35,000 in the annual plan, but unsure if this will be accepted. Noting that there is currently no NZTA subsidy available for this work.</p>					

#1733916

Update April 2025: No change. This will be dealt with in the annual plan process

Feedback from the PPCB meeting held 18 March 2025: The PPCB remains dissatisfied with the main street garden beds. They have raised concerns about the costs detailed in the actions register and are seeking verification. Additionally, the current condition of the gardens does not meet the standards expected by the PPCB and the public. The community board requests that someone from Parks meets with Raewyn Hessel and Michael Thomas to discuss these issues.

Update May 2025: TDC Officer met with Raewyn Hessel on Monday 5th May to discuss the Community Board concern about the planting. The edge planting has failed, and the central planting is not vibrant as expected Parks Unit is going to review and come up with alternative plant selection to improve the situation.

Update June 2025: – No further updates. Parks officers have spoken with Raewyn and the parks team are still working on it.

Information Requested	Report on the Properties owned by Council in the Pleasant Point Ward				
Date Raised:	11 February 2025			Status:	Complete
Issue Owner	Group Manager Property	Due Date:	18 March 2025	Completed Date:	28 February 2025
<p>Background: At the 11 February Pleasant Point Community Board meeting it was discussed during the Property Acquisition, Management and Disposal Policy consultation to provide the Community Board with a list of current council properties within the Pleasant Point Ward.</p> <p>Update: This briefing report is complete and will be presented on 18 March 2025.</p> <p>Update April 2025: An update on the property list and any possible land or buildings for divestment will be brought to the 1 July 2025 meeting.</p> <p>Update from PPCB meeting 18 March 2025: That this action remains open and that there be regular updates provided to the community board.</p>					

#1733916

Update May 2025: Further updates on property divestment or details of properties within the Pleasant Point Board area will be presented in August/September after Council have discussed the next quarterly report.

Feedback from PPCB Meeting 20 May 2025: The piece of land owned by the PP Ward, just as you go into the walkway off Te Ngawai Road (next to the creek), it is overgrown and very unsightly. Action: Update on what is happening with this piece of land to tidy it.

Update June 2025: Officers have spoken to the Chairperson (Raewyn) and suspect that things have moved on since the meeting. Officers were there two weeks ago and were not particularly concerned about it but will do another check soon. The Parks contract currently provides for the maintenance of this area. This action is complete and can now be closed.

Information Requested	Fencing around the village green			
Date Raised:	18 March 2025			Status: Complete
Issue Owner	Infrastructure / Parks	Due Date:	ASAP	Completed Date: June 2025
<p>Background: Reon Hatata (Cave Resident) -The fencing proposed to go in around the entire village green in Cave has not gone over well with the locals, it is now proposed to only fence a 10-meter perimeter (the area around the playground) allowing for visitors to picnic or for local use of the green area while protecting the playground from vehicles. PPCB would like to ensure TDC is working alongside Reon on this, and all factors have been considered before engaging in any works.</p> <p>Update May 2025: Parks Unit are to refresh Before You Dig information online. Once that is complete, Parks will meet with Mr Hatata to confirm their proposal.</p> <p>Update June 2025: Officers met on site with Reon and have discussed and agreed their outlined proposal to proceed. The next step is for the Community group to complete the work. This action can now be closed.</p>				

#1733916

Information Requested	Trees overhanging the road in Cave area			
Date Raised:	18 March 2025			Status: Complete
Issue Owner	Infrastructure / LTU	Due Date:	ASAP	Completed Date: May 2025
<p>Background: A member of the public) mentioned there are trees in the area over hanging the road that forces trucks over the white line and into the path of oncoming traffic. Can this be assessed by LTU for safety and maintenance please.</p> <p>Update 15 May 2025: The Land Transport Manager has had a look at Cave, and the only trees that may be causing concern are on Prohibition Road and the Cave hill, which are roads managed by Mackenzie District Council. The request has been forwarded on.</p> <p>Update June 2025: This action is not a matter of Timaru District Council; therefore, this action is complete and can be closed. This is a matter to be handled by the Mackenzie District Council. Going forward it is recommended these types of actions be sent as a snap send solve (normal process).</p>				

Information Requested	Gravel Road Grading			
Date Raised:	18 March 2025			Status: Complete
Issue Owner	Infrastructure / LTU	Due Date:	ASAP	Completed Date: June 2025
<p>Background: Many people swim in the local river, and this road, along with other areas in Cave, is frequently used. It has been requested that the grading of this roads be reviewed to increase the frequency of its maintenance given the number of users. Could the gravel roads get more regular grading done.</p> <p>Update 15 May 2025: The Land Transport Manager is still seeking the names of the roads there are issues with? Noting that there has been a fair bit of rain and there are potholes on all unsealed roads in the network at the moment. Unfortunately, TDC are running to a tight budget, so it is unlikely that there will be any increase in maintenance activity in the short to medium term.</p> <p>Update June 2025: The Land Transport Manager has not received the names of the roads where there are issues despite further enquiries made. This request should be logged as a CRM by the Community Board members or concerned members of the public and can be followed up in the appropriate channel. This action can now be closed off this register.</p>				

#1733916

Information Requested	Theatre Royal/Museum & Stadium Plans			
Date Raised:	20 May 2025			Status: Complete
Issue Owner	Community Services	Due Date:	ASAP	Completed Date: June 2025
<p>Background: To share the most recent concept designs with the Pleasant Point Community Board committee members.</p> <p>Update June 2025: Email sent to all community board members of the latest Theatre Royal/Museum & Stadium Plans. Community Board Members are invited to attend all Council meetings. This action is complete and can be closed.</p>				

Information Requested	Update on the progress of the George Street, Dump station			
Date Raised:	20 May 2025			Status: Complete
Issue Owner	Water & Drainage (Infrastructure)	Due Date:	ASAP	Completed Date: June 2025
<p>Background: Update on the progress of the George Street, Dump station, the information that has been provided by the TDC Water Services Technician, has been sent out to members for consideration and feedback. There were some questions about signage, what the costs will be and where they will be placed (e.g. in the domain and key places). Further to this have we undertaken stakeholder engagement, with those who live and have businesses close to dump station and those that will use it, visitors to the area, the caravan association and the community as a whole.</p> <p>Update June 2025: An update on proposed sign locations was emailed to the board chair on 6 June 2025. NZMCA have approved the installation and funded the required signage. A Notification of Works was subsequently provided to all site lessees, and copied to the board chair, advising that Menzies would be undertaking the work to install the campervan sewer dump station in late June/early July 2025 (this update includes map information outlining the site/scale of area impacted and provided contact details for both the contractor and council officer). Once the project is completed it is recommended that the Community Board feature this</p>				

#1733916

new facility via Talking Point, while the NZMCA can update their information for members. An update has been given, this action can now be closed.

Information Requested	Pleasant Point flood of 40 years (13 March 1986) – Funding Application Forms			
Date Raised:	20 May 2025		Status:	Complete
Issue Owner		Due Date:	ASAP	Completed Date: June 2025
<p>Background: The Chairperson has spoken to Don Cross about the Point flood of 40 years event. They have enquired about closing the road from Halstead Road to the fire station. Requesting the Council and Community Board options for funding events and road closures is to be shared with the applicant.</p> <p>Update June 2025: Information on how to apply for Council Community Funding and Community Board Targeted rate funds was sent to the Pleasant Point Community Board members on 6 June 2025 to provide to the applicant. Land Transport have sent the Road Closure Application to the Community Board Members on 19 June. Council can't waive fees, as they are external costs, but the group can certainly apply for a closure and for funding assistance. A copy of the Application form for Temporary Road Closures was sent out to the PPCB on 19 June 2025. This action is complete can be closed.</p>				

Information Requested	Pleasant Point Railway –150 Year Anniversary – Funding Application Forms			
Date Raised:	20 May 2025		Status:	Complete
Issue Owner		Due Date:	ASAP	Completed Date: June 2025

#1733916

Background: Georgina Greenwood of the Pleasant Point Railway spoke about the plan to celebrate the **Pleasant Point Railway –150 Year Anniversary**, this event is planned for 21 September 2025. Requesting the Council and Community Board options for funding events is to be shared with the applicant.

Update June 2025: Information on how to apply for Council Community Funding and Community Board Targeted rate funds was sent to the Pleasant Point Community Board members on 6 June 2025 to provide to the applicant. This action is complete and can be closed.

Information Requested	Discuss the new fence on the main road by the domain (update)			
Date Raised:	20 May 2025			Status: Complete
Issue Owner	GM Infrastructure	Due Date:	ASAP	Completed Date: June 2025
<p>Background: There has been a new fence constructed by the domain all the way down to the substation, which has caused some complaints from locals and the community board were also not aware of it. The feedback has been that due to financial constraints from TDC we are experiencing reduced services and there is a rate increase pending, yet we have constructed a fence without consultation or apparent need.</p> <p>Action: Why was it built and how much did it cost why was it not communicated to the PPCB?</p> <p>Update 6 June 2025: This fence was recently replaced as part of Council’s renewals plan due to the fence failing. There were sections of this fence temporarily propped up, concrete posts were failing, and the overall fence condition was in decline. Additionally, this fence had two rows of barb wire running along the top, which is not appropriate in a public reserve, particularly at the height it was. The Board was not communicated with as this matter falls within operational delivery. The fence was in a state of disrepair and was considered a straightforward renewal. Due to the location of this fence line (running down the State Highway) and a popular dog exercise area and sports field we believed replacement was a priority to protect the safety of domain users (sports and trail users, dogs and vehicles alike). This action is complete and can be closed.</p>				

#1733916

9.2 Strategic Framework Projects Selection

Author: Rosie Oliver, Development Manager

Authoriser: Andrew Dixon, Group Manager Infrastructure

Recommendation

That the Pleasant Point Community Board confirm the following (to be determined) strategic project priorities for the \$50,000 capital funding provided in the Draft Annual Plan 2025-26.

Purpose of Report

- 1 The purpose of this report is to present the list of potential projects that support the Pleasant Point, Cave and Surrounding Areas Ten Year Strategic Framework (the Strategic Framework) that meet project funding in the Draft Annual Plan 2025-26; and to obtain a decision from the Pleasant Point Community Board on the project(s) that this funding will be allocated to.

Assessment of Significance

- 2 This matter is of low significance in terms of the Timaru District Council Significance and Engagement policy because the Framework has been previously consulted on, with approved funding in the Long Term Plan 2024-34 and Draft Annual Plan 2025-26. No change to funding or level of services is proposed.

Background

- 3 In late 2023 the Pleasant Point Community Board adopted their Strategic Framework together with a suite of projects leveraging \$200,000 in Long Term Plan 2021 - 2031 funding.
- 4 In the Long Term Plan 2024-34 deliberations on 29 May 2024, Council resolved to confirm further funding of \$70,000 per annum over the next ten years to be allocated to the Pleasant Point Community Board for capital improvement projects.
- 5 On 1 October 2024 the Pleasant Point Community Board met to confirm project opportunities aligned with the Strategic Plan for FY2024- 25. Projects confirmed for funding included those not completed during FY2023 – 24 with associated reprioritisation of carry forward funding.
- 6 As part of the Draft Annual Plan deliberations Council reduced the allocated Capital Works funding in the Draft Annual Plan 2025/26 to \$50,000.
- 7 On 20 May 2025 the Pleasant Point Community Board met again to consider and make recommendations for officers to scope and cost a suite of project opportunities eligible for the \$50,000 capital funding anticipated in the Draft Annual Plan 2025-26.

Discussion

- 8 Council officers have since prepared a project scope and costings for all but two of the identified opportunities. Eligible projects are outlined in the table below. The street lighting and domain signage concepts (italicised) would require a further report at a later date as insufficient information is available at this time to finalise scope/cost details.

Projects Eligible for the \$50,000 CAPEX funding (and OPEX implications)

Project	Description	Cost	Inclusions	Exclusions
Drinking fountain/s in the domain	Close to rugby clubrooms, location TBC	Capex \$5,000 Opex \$300 p/a	Price is for one fountain only. Opex cost is for annual filter replacement.	Dog bowl feature increases maintenance issues. Additional fountains may be added at a similar cost.
Seating with gazebo/pergola	Small (3.6 x 2.4m) shelter at Harris St site with picnic table	Capex \$7,000 Opex \$0	Basic shelter design with timber posts/framing and iron roof plus installation.	Concrete pad and picnic table present on site. The board would need to meet the additional cost of installing a pad and table/bench seating for any alternative location (allow a further \$2,000).
Footpath Tengawai Road section as per PLPTNLP128	Start: Kumara Terrace End: Sherris St (existing pathway that connects to the stop bank) Side: East Length: 1.36km 2.5m wide unsealed shared path - 100mm AP20 with 10mm crusher dust top. No development contribution	Capex \$85,000 Opex \$0		District rates funding to cover ongoing maintenance
RRP227 Halstead Road – Stratheona Road	As per Active Transport Strategy. 2.5m wide unsealed trail - 100mm AP20 with 10mm crusher dust top	Capex \$85,000 Opex \$0		District rates funding to cover ongoing maintenance
		Capex \$79,000		

RRP229 Tengawai Road - north	As per Active Transport Strategy. 2.5m wide unsealed trail - 100mm AP20 with 10mm crusher dust top	Opex \$0		District rates funding to cover ongoing maintenance
Place brand	Develop logo, colour palette for inclusion in signage at a later date	Capex \$1,000	Logo, colour palette (digital file)	Branded collateral (signs, banners etc)
		Opex \$0		
Street/lantern lighting in the village	<i>Objectives to be achieved and location/type of additional lighting are yet to be determined.</i>	Capex \$0		
		Opex \$0		
Domain signage	<i>Route map for local tracks on hold pending confirmation of tracks to be approved/ included and other design decisions.</i> <i>Safety signage already in hand, funded from existing parks budgets.</i>	Capex \$0	Safety signage	Route map (deferred until 2026/27)
		Opex \$0		

- 9 The Board should consider and discuss the projects eligible for the Draft Annual Plan 2025-26 funding and make a decision on which project(s) will be prioritised for funding.
- 10 It is noted that some projects would create an ongoing maintenance liability. Current maintenance budgets are based on existing infrastructure therefore there is little capacity to fund maintenance on additional infrastructure or level of service improvements. Where there are additional costs, a commitment would be required from the Board to meet these costs from the Pleasant Point Community Board Targeted Rate Fund, at least until these costs can be considered for inclusion via the Long Term Plan 2027-37.
- 11 It is also noted that each of the transport link projects (PLPTNLP128, RRP227, RRP229) cost in excess of \$50,000. The board may therefore be required to commit a portion of funds from FY2026/27 to cover the total amount, i.e. the risk would lie with the Pleasant Point Community Board.

Options and Preferred Option

- 12 Option 1 (**Preferred Option**) is that the Pleasant Point Community Board select the priority project(s) that will receive the \$50,000 capital funding anticipated from the Annual Plan 2025-26, together with any portion of the Pleasant Point Community Board Targeted Rates Fund.
- 13 Option 2 is that the Pleasant Point Community Board does not decide the project(s) to receive the \$50,000 capital funding anticipated from the Annual Plan 2025-26 and advises Council officers of next steps.

Consultation

- 14 The Strategic Framework has been developed through community consultation and no further formal consultation is considered necessary.
- 15 The details of individual projects remain of interest to community users and groups. Ongoing engagement with those affected should be led by the Board members leading each project.

Relevant Legislation, Council Policy and Plans

- 16 Timaru District Council Long Term Plan 2024-34.
- 17 Timaru District Council Annual Plan 2025-26.

Financial and Funding Implications

- 18 Capital Expenditure funding of \$50,000 excluding GST has been allocated in the Draft Annual Plan 2025-6. This funding is for capital improvements on Council infrastructure.
- 19 The value of the Pleasant Point Community Board Targeted Rate Fund currently sits at \$24,399.03 (*excluding* previously committed funds) with estimated annual revenue of \$6,780 in the Long Term Plan FY2024 - 34. This funding can be spent on operational or capex projects.
- 20 The Pleasant Point Community Board therefore has discretion to consider projects to a maximum total value of \$74,399.03, always ensuring that any annualised operating costs incurred do not exceed a total value of \$6,780 as per clause 9 above.
- 21 Should the Board choose to fund a project from their reserves the resolution for the chosen project will need to be specific as to the funding source, and officers would update financial tracking for the Targeted Rate Fund to record this commitment.

22 **Amount Requested:** \$50,000

Capital Expenditure: \$50,000

Operational Expenditure: up to \$300 per annum

Funding Source: Rate Funded ☐ Loan Funded ☒ Grant/Subsidy Funded ☐

Targeted Rate ☐ Fees/Charges ☐

Is the proposed expenditure: Budgeted ☒ or Unbudgeted ☐

Is a budget reallocation required? Yes ☐ No ☒

Other Considerations

23 There are no other considerations.

Attachments

Nil

- 10 Consideration of Urgent Business Items**
- 11 Consideration of Minor Nature Matters**
- 12 Public Forum Issues Requiring Consideration**