



Community Development Committee Meeting

on

Tuesday 12 June 2018

**Council Chambers
District Council Building
King George Place
Timaru**

Timaru District Council

Notice is hereby given that a meeting of the Community Development Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 12 June 2018, at the conclusion of the Infrastructure Committee meeting.

Committee Members:

Clrs Steve Wills, (Chairperson), Nigel Bowen (Deputy Chairperson), Peter Burt, David Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens and the Mayor.

Local Authorities (Members' Interests) Act 1968

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran
Chief Executive

Agenda

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Community Development Committee

for the Meeting of 12 June 2018

Report for Agenda Item No 1

**Prepared by Sharon Taylor
Group Manager Community Services**

Confirmation of Minutes

Minutes of Community Development Committee.

Recommendation

That the minutes of a meeting of the Community Development Committee held on 8 May 2018, excluding the public excluded items, be confirmed as a true and correct record.

Timaru District Council

Minutes of a Meeting of the Community Development Committee Held in the Council Chamber, District Council Building, King George Place, Timaru on 8 May 2018 at 11am

Present Clrs Steve Wills (Chairperson), Nigel Bowen Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker and Kerry Stevens

Apology Ali Talbot – Temuka Community Board

In Attendance Jarrod Marsden – Geraldine Community Board (for public part of meeting)
Bernie Wilson – Pleasant Point Community Board (for public part of meeting)

Chief Executive (Bede Carran), Group Manager Community Services (Sharon Taylor), Executive Assistant to Mayor (Sapphron Trower), Parks and Recreation Manager (Bill Steans)(for item 16), District Planning Manager (Mark Geddes)(for item 16) and Council Secretary (Joanne Brownie)

1. Declaration of Conflicts of Interest

Clr Stevens declared a conflict of interest, in the public excluded section of the minutes, with the loan application item.

2. Chairperson's Report

The Chairperson reported on meetings he had attended and duties he had carried out since the last meeting including Aoraki Multicultural Council meeting, consideration of minimal donations, Local Arts Scheme Subcommittee meeting, District Plan workshop, meeting with Project Turnaround Manager, Long Term Plan engagement with Roncalli College ,CBD workshop, ANZAC Day services, meeting with individuals, meeting with senior staff.

Proposed Clr Wills
Seconded Clr Parker

"That the Chairperson's report be received."

Motion carried

3. Confirmation of Minutes Community Development Committee Meeting 13 March 2018

Proposed Clr O'Reilly
Seconded Clr Leslie

“That the minutes of a meeting of the Community Development Committee held on 13 March 2018, excluding the public excluded item, be confirmed as a true and correct record.”

Motion carried

4. Donations and Loans Policy Review

The Committee considered a report by the Executive Assistant to the Mayor recommending changes to the Donations and Loans Policy. The Committee agreed with the intent of the suggested policy modification and noted that the modification concerning an additional elected member having delegation would also provide cover should the Chairperson ever have a conflict of interest.

Proposed the Mayor
Seconded Cllr Stevens

1. “That the revised clauses 4.2 a) and b), 5.1 and 5.2 to the Donations and Loans policy be adopted.
2. That the appropriate officer to consider applications if the Chairperson is unavailable be the Deputy Chairperson of the Community Development Committee.”

Motion carried

5. Correspondence Received – Funding

The Committee noted the correspondence received relating to previous funding allocations.

Proposed Cllr Leslie
Seconded Cllr Jack

“That the correspondence be received and noted.”

Motion carried

6. Funding Applications Considered Under Delegated Authority

The Committee considered a report on the applications for funding that had been approved under delegated authority.

Proposed Cllr Wills
Seconded Cllr Burt

“That the information be received and noted.”

Motion carried

7. Receipt of Youth Initiatives Subcommittee Minutes

The Committee considered the minutes of the Youth Initiatives Subcommittee meeting of 21 March 2018.

Proposed Clr Jack
Seconded the Mayor

“That the minutes of the Youth Initiatives Subcommittee meeting of 21 March 2018 be received.”

Motion carried

8. Receipt of Local Arts Scheme Subcommittee Minutes

The Committee considered the minutes of the Local Arts Scheme Subcommittee meeting of 15 March 2018.

Proposed Clr Stevens
Seconded Clr O'Reilly

“That the minutes of the Local Arts Scheme Subcommittee meeting of 15 March 2018, excluding the public excluded items, be received.”

Motion carried

9. Receipt of Safer Communities Committee Minutes

The Committee considered the minutes of the Safer Communities Committee meeting of 1 March 2018.

Proposed Clr Jack
Seconded Clr Parker

“That the minutes of the Safer Communities Committee meeting of 1 March 2018, be received.”

Motion carried

10. Exclusion of the Public

Proposed Clr Burt
Seconded Clr Stevens

“That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

- **Temuka Community Board Recommendation – Recognition of Contribution**

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

Donations and Loans Subcommittee Recommendation

- **Loan Application**

Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

(Section 7(2)(f)(i))

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.

Donations and Loans Subcommittee Recommendations

- **Grant Applications**

(Section 7(2)(f)(i))

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty; and

That after considering the recommendations on Grant Applications the decisions be made public.

Deed of Agreement for Arundel Belfield Road Significant Natural Area**Section 7(2)(b)(ii)**

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.”

Motion carried

11. **Readmittance of the Public**

Proposed Clr O'Reilly
Seconded Clr Jack

"That the public be readmitted to the meeting."

Motion carried

12. **Confirmation of Donations and Loans Decisions**

The following Donations and Loans decisions, made with the public excluded, were confirmed:

Events

South Canterbury RSA Inc - \$1,737

Towards sound and facility hire for the Dawn Service and the Civil Service at Timaru, Wednesday 25 April 2018.

The Geraldine Winterlights Trust - \$3,000

Towards costs to stage the Geraldine Winterlights Festival, Saturday 14 July 2018.

South Island Masters Games Timaru Inc. - \$8,000

Towards costs to hold the 2018 South Island Masters Games, Friday 5 to Sunday 14 October 2018.

Community Services

New Zealand Raptor Trust - \$5,000

Towards costs to supply electricity to the Raptor Centre in Redruth Street, Timaru, as part of establishing a fully functioning facility for the care of birds of prey and for public viewing.

Royal New Zealand Plunket Trust - \$1,995

Towards costs to deliver services to families with children under 5 through the Timaru Plunket Family Centre.

NZ Council Victim Support South Canterbury - \$1,900

Towards costs to train volunteers as part of delivering victim support services to South Canterbury, May to September 2018.

Heritage/Historic

Pleasant Point Railway & Historical Society - \$4,000

Towards costs to build a storage shed to house the original body of a Model T Ford railcar and other artefacts.

South Canterbury Aviation Heritage Centre - \$1,950

Towards costs to build an entrance model based on the original Stafford Street Air Training Corp recruiting office frontage and install historical photographs film on the windows at the Centre's static display wing.

Substantial Donations

Te Aitarakihi Trust - \$20,000

Towards costs to renovate and upgrade a relocated classroom to use as an administration block at the Te Aitarakihi Multicultural Centre.

Alzheimers Society South Canterbury - \$10,000

Towards costs to purchase and install shade sails for the outdoor BBQ/dining area at the Park Centre, Timaru Botanic Gardens.

The meeting concluded at 11.25am.

Chairperson

Community Development Committee
for the Meeting of 12 June 2018

Report for Agenda Item No 7

Prepared by Sapphron Trower
Executive Assistant to Mayor

Sister City Relationships and Visit

Purpose of Report

1. For the Community Development Committee to consider the Mayor and Chairman of Community Development to travel overseas to visit our Sister City Eniwa, Japan as part of the 10 year Sister City anniversary of our two cities.
2. The purpose of the visit is to further economic development between the two cities, support the three local students who will be travelling to Japan as part of the reciprocal student exchange and attend the 10 year anniversary celebration.

Background

3. A delegation from Eniwa visited Timaru in February 2018 to commemorate the 10 year anniversary of the sister city relationship between Timaru and Eniwa. The Mayor of Eniwa has invited a delegation from Timaru to visit Eniwa in July to commemorate the anniversary.
4. Three local students will be visiting Eniwa as part of the annual reciprocal student exchange which takes place each year. We have a strong relationship with Eniwa on educational exchanges as well as local students travelling and studying in Eniwa each year.
5. Timaru District has four official Sister City relationships. We have a very strong relationship with Eniwa, Japan which over the last term has sent delegations from its Chamber and business community up to four times per year.
6. The Mayor concludes that there is a solid relationship in place for further educational and economic commercial benefits to develop which is already evident through the existing education relationship we have with Eniwa.

Options

7. The Committee can approve or decline the overseas travel for the Mayor and Chairman of Community Development Committee.

Identification of Relevant Legislation, Council Policy and Plans

8. Council Policies

Assessment of Significance

9. This matter is not deemed significant under the Council's Significance and Engagement Policy.

Other Considerations

10. There are no other considerations relevant to this matter.

Funding Implications

11. Timaru District Council currently has an annual budget of \$16,500 for Sister City relationships.
12. The estimated expenses are \$3,600 and this proposal can be accommodated within the Sister City budget.

Conclusion

13. Formal Council approval of overseas travel for an elected member is required under the Council Expenses policy.

Recommendation

That the Committee authorises the Mayor and the Chairperson of the Community Development Committee to travel to Eniwa with their expenses met from the Sister City Budget.

Community Development Committee

for the Meeting of 12 June 2018

Report for Agenda Item No 10

Prepared by Sharon Taylor
Group Manager Community Services

Exclusion of the Public

Recommendation

That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes

- Donations and Loans Subcommittee Recommendation - Loan Application**

Section 7(2)(b)(ii)
Section 7(2)(f)(i)

Section 7(2)(b)(ii)

The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section 7(2)(f)(i)

- Donations and Loans Subcommittee Recommendation – Grant Applications**

Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.

- Deed of Agreement for Arundel Belfield Road Significant Natural Areas**

Section 7(2)(b)(ii)
Section 7(2)(a)

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

Receipt of Sculptures on Permanent Loan

Section 7(2)(a)

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

Sports Club Lease

Section 7(2)(i)

Section 7(2)(i)

The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)