



COMMUNITY DEVELOPMENT COMMITTEE MEETING

Commencing at 9.30am

on

Tuesday 26 November 2013

**Council Chamber
District Council Building
King George Place
Timaru**

TIMARU DISTRICT COUNCIL

Notice is hereby given that a meeting of the Community Development Committee will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 26 November 2013, at 9.30am.

Committee Members:

Clrs Steve Wills, (Chairperson), David Jack (Deputy Chairperson), Anthony Brien, Peter Burt, Steve Earnshaw, Richard Lyon, Pat Mulvey, Kerry Stevens, Tracy Tierney and the Mayor.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Peter Nixon
CHIEF EXECUTIVE

COMMUNITY DEVELOPMENT COMMITTEE

26 NOVEMBER 2013

AGENDA

Item No	Page No	
1		Apologies
2		Identification of Items of Urgent Business
3		Identification of Matters of a Minor Nature
4	1	Correspondence Received
5	2	Funds Available
6	4	Funding Applications Considered under Delegated Authority
7	5	Funding Applications to be Considered Interviews: 9.40am Timaru Triathlon Club 9.50am South Canterbury Aviation Heritage Centre 10.00am South Canterbury Savage Club
8	8	Timaru District Libraries Annual Report
9	29	Appointment of Subcommittees
10		Consideration of Urgent Business Items
11		Consideration of Minor Nature Matters

**COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 26 NOVEMBER 2013**

Report for Agenda Item No 4

**Prepared by Sharon Matson
Group Manager Community Services**

Correspondence Received (File G3/1)

Citizens Advice Bureau South Canterbury

Thank you for \$8000 annual donation towards 2013/14 rent.

Learning for You South Canterbury

Thank you for \$300 donation towards screen of The Big Picture – Rethinking Dyslexia, Mountainview High School Auditorium, July 2013.

Pleasant Point Railway & Historical Society

Thank you for \$2000 annual donation towards 2013/14 operating costs.

South Canterbury Car Club

Thank you for \$10,000 substantial grant towards pit lane project.

South Canterbury Rose Society

Thank you for \$300 donation towards hire of Caroline Bay Hall for public commemoration of presentation of Excellence Award to Trevor Griffiths Rose Garden, December 2013.

Recommendation

That the correspondence be received and noted.

COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 26 NOVEMBER 2013

Report for Agenda Item No 5

Prepared by Jenny Ensor
Customer Services Manager

Funds Available (File G3/1)

Funds Available as at 15 November 2013

A Grants

Balance 15 November 2013	\$18,231.29
2013/2014 Council Contribution	<u>\$29,900.00</u>
Less Allocated	
Waitohi Centennial Hall – repair vandalised windows	\$1,000.00
Gary Fahey - World Triathlon Champs (NZ rep grant)	\$250.00
Hilton Hall Committee – upgrade hall	\$7,000.00
SC International Festival – 4 th International Festival	\$4,000.00
Rowallan Scouts – Hire Caroline Bay Hall - annual SC	
Scouting tug of war competitions (minimal grant)	\$250.00
Alzheimers SC memorial walk – road closure (minimal grant)	\$260.86
Amelia Morgan – NZ Secondary Schools Cross Country	
Team (NZ rep grant)	\$250.00
SC Rose Society – Hire Caroline Bay Hall – Trevor Griffiths	
Rose Garden Excellence Award (minimal grant)	\$300.00

General Grant Funds Available **\$34,820.43**

B Community Development Interest Fund

(Substantial Grants)	
2013/2014 Council Contribution	<u>\$30,000.00</u>
Less Allocated	
SC Car Club	\$10,000.00

Community Development Interest Funds Available **\$20,000.00**

C Community Development Loan Fund

Balance	<u>\$259,333.82</u>
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Community Development Loan Funds Available **\$259,333.82**

D Sport & Recreation Loan Funds

Balance

\$932,752.94

Sport & Recreation Loan Funds Available

\$932,752.94

Recommendation

That the information be received.

**COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 26 NOVEMBER 2013**

Report for Agenda Item No 6

**Prepared by Jenny Ensor
 Customer Services Manager**

Funding Applications Considered Under Delegated Authority (File G3/1)

The following applications have been approved under delegated authority:

\$260.86 – Alzheimers South Canterbury

Towards traffic management costs to hold the annual Memory Walk down Stafford Street, Timaru, 14 September 2013.

\$250.00 – Rowallan Scout Group

Towards venue hire to hold the annual Scouts Tug of War competitions at Caroline Bay Hall, Timaru, 16 August 2013.

\$300.00 – South Canterbury Rose Society Incorporated

Towards venue hire for public commemoration of presentation of Excellence Award to Trevor Griffith Rose Garden, 4 December 2013.

\$250.00 – Gary Fahey – New Zealand Representative grant

Towards costs to represent New Zealand at the World Triathlon Championships in London, September 2013.

\$250.00 – Amelia Morgan – New Zealand Representative grant

Towards costs to represent New Zealand at the Cross Country Championships, Tasmania, Australia, September 2013.

The following application was considered under delegated authority and declined.

Juliet Fahey – New Zealand Representative grant

To officiate at the World Triathlon Championships in London, September 2013. Application declined as applicant was not 'selected to represent New Zealand'.

Recommendation

That the information be received and noted.

COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 26 NOVEMBER 2013

Report for Agenda Item No 7

Prepared by **Jenny Ensor**
 Customer Service Manager

Funding Applications to be Considered (File G3/1)

Purpose of Report

To present applications for Council funding to the Committee for consideration and decisions.

Background

Attached are new applications.

Options

The Committee may:

- approve an application;
- decline an application;
- defer an application and request further information; or
- if the request exceeds the Committee's available funding a recommendation may be made to the Policy and Development Committee which has the responsibility for coordinating a recommendation to Council;
- recommend an ongoing grant to the budget process.

Identification of relevant legislation, Council policy and plans

Grants and Loans Policies

Assessment of Significance

This matter is not deemed significant under the Council's Significance Policy.

Consultation

An applicant may be interviewed in support of an application.

Other Considerations

There are no other considerations relevant to this matter.

Funding Implications

There are no additional funding implications to those detailed in the 2013/14 Budget.

Conclusion

Applications for Consideration

App. Page No.	App. No.	Applicant	Cost \$	Amount Requested \$	Purpose of Grant	Staff Comments
1	1	Timaru Triathlon Club	\$14,046.15	\$4,174.50	Towards security fencing and advertising costs to stage the 30 th annual Timaru Triathlon, 26 January 2014.	Interview: 9.40am
10	2	South Island Colgate Games Committee (Mid SC Sub Centre of Athletics Canterbury)	\$44,727.00	\$4,000.00	Towards costs to host the 2014 South Island Colgate Games at Aorangi Park, Timaru, January 2014.	Previous Council Funding: 2009: \$5,000 guarantee against loss offered for 2010 Colgate Games (funds not required)
20	3	InHarmony Choir	\$15,080.00	\$1,000.00	Towards costs to stage the 5 th Christmas on the Bay free concert at the Caroline Bay Soundshell, 21 December 2013.	Previous Council Funding: 2012: \$800 – 4 th Christmas on the Bay 2011: \$200 – 3 rd Christmas on the Bay 2010: \$1,000 – 2 nd Christmas on the Bay 2009: \$200 – 1 st Christmas on the Bay
29	4	Hospice South Canterbury	\$54,948.00	\$3,600.00	Towards costs for security fence at the annual Wine & Food Festival, Timaru Botanic Gardens, 2 February 2014.	Previous Council Funding: 2012: \$821 – Hire Caroline Bay Hall, Mid Winter Fundraising Ball 2011: \$683 – Hire Caroline Bay Hall, Mid Winter Fundraising Ball 2010: \$554 – Hire Caroline Bay Hall, Mid Winter Fundraising Ball 2009: \$1,085 – Promotional flags for Wine & Food Festival 2008: \$800 – Hire Caroline Bay Hall, Mid Winter Fundraising Ball

App. Page No.	App. No.	Applicant	Cost \$	Amount Requested \$	Purpose of Grant	Staff Comments
44	5	South Canterbury Aviation Heritage Centre Inc.	\$24,638.50	\$19,318.50 substantial grant	Upgrade Museum <ul style="list-style-type: none"> • 'They Served With Honour' museum room: \$12,760.00 Line and insulate room and install doors to complete museum room structure. • Disability Toilet Facility: \$11,878.50 Build toilet cubicle, plumbing for disabled toilet and handbasin, lay sewer drains for existing tank and install gas hot water unit. This toilet is a requirement to open the hangar to the public. 	Interview: 9.50am Previous Council Funding: 2005: \$10,000 – Research and Restoration of Exhibits for Museum 2002: \$10,000 – Richard Pearse Flight Centenary \$2000 – Annual Donation towards operating costs since 2005 (excluding 2009).
56	6	South Canterbury Savage Club Inc.	\$21,302.00	\$18,302.00 substantial grant	Towards costs to paint dressing rooms and upgrade sound system at Savage Club Hall, Dee Street, Timaru.	Interview: 10.00am Community Development Loan?

Recommendation

That the applications be considered.

**COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 26 NOVEMBER 2013**

Report for Agenda Item No 8

**Prepared by Michelle Miles
Libraries Manager**

Timaru District Libraries Annual Report (File L3/1)

Purpose of Report

To consider the twenty third annual report from the Timaru District Libraries.

Background

The Community Development Committee has previously decided that it wished to receive an annual report from the Aigantighe Art Gallery, the South Canterbury Museum, and the Timaru District Libraries and to have an opportunity to discuss the report with the Unit Manager.

Identification of Relevant Legislation, Council Policy and Plans

The Local Government Act 2002.

Conclusion

As the report is for the information of Councillors and there appear to be no particular governance issues raised, it can merely be received and noted.

Recommendation

That the twenty third annual report of the Timaru District Libraries be received and noted.

TIMARU DISTRICT LIBRARIES

ANNUAL REPORT

2012/2013



TIMARU DISTRICT LIBRARIES

ANNUAL REPORT 2012/2013

INTRODUCTION

In 2012/2013 the Libraries Unit:

- ⊙ Operated 3 Libraries, 2 Service Centres, 1 Information Centre
- ⊙ Each week, on average, had 10,167 people visit, lent 15,747 items, answered 2,495 queries
- ⊙ Provided 220,000+ books, magazines, and other resources
- ⊙ Provided catalogue, ebooks, newspapers, databases, holds and renewals online
- ⊙ Provided 16 free public access computers and internet, used 1,244 times per week, and free WiFi, used 620 times per week
- ⊙ Provided materials to 81 housebound borrowers and 5 retirement facilities
- ⊙ Provided programmes, activities, displays and community space

In total:

- 818,858 items issued
- 528,705 visitors
- 99,765 library queries
- 20,190 service centre queries
- 9770 Temuka Information Centre queries
- 64,674 APNK computer sessions
- 32,262 WiFi sessions
- 30,597 members

To

- ⊙ Support the informational, learning, cultural, economic, recreational and democratic needs of all residents
- ⊙ Support the turning of information into knowledge and knowledge into value
- ⊙ Make quality print and digital resources accessible to all residents
- ⊙ Make quality information findable
- ⊙ Support and promote literacy, reading and life-long learning
- ⊙ Support the participation of all residents in the social and civil life of our country
- ⊙ Make service centre facilities locally accessible to the people of Temuka and Geraldine
- ⊙ Enrich and support the experiences of visitors to South Canterbury

The libraries offer a vibrant community space for users of all ages and interests, with the collections being supported by displays, events, and activities. Collections of physical resources in multiple formats rotated throughout the district allowing library users in Timaru, Temuka and Geraldine to have a wider choice of material for borrowing. Growing digital resources are available in all libraries and most of those resources are available online from wherever residents wish to access them. At all locations, library visitors enjoyed accessing the free internet computers, newspapers (both hard copy and online via Press Display), and community programmes such as school holiday programmes, adult education, book clubs, “live” displays and more. Active promotion is undertaken via newspaper columns, advertising and online media to ensure all residents are aware of the resources available to them.

This year was a demanding year for library staff as they undertook several projects, met the demands of new workflows and systems, and put in place preparations for future projects, in addition to their normal workloads. Good progress continues to be made on the work-plan agreed in the Council’s 2012-2022 Long Term Plan for the libraries which lays out a programme to undertake several projects over a period of years. In addition to these, and day-to-day library and service centre operation, staff also focus on enriching collections and programmes and working on continuously improving the quality of services offered.

GENERAL

Installation of New Library Management System, Kotui, and New Timaru Library Front Doors

Limited library services were available for 2 ½ days from Monday 17 September 2012 during the switch-over to the Libraries’ new computer system Kotui.

For that period there was no lending, renewals, reserves or catalogue however other services including returns, browsing of collections, in-library reading, newspapers, ebooks, free internet and wifi access continued to be available, as did service centre services at Temuka and Geraldine. Full library services resumed on Thursday 20 September.

The switch-over came after several months of intensive preparation as the new system was set up, data transferred, staff undertook training and library users were informed of the changes.

Kotui is a shared service hosted by the National Library of New Zealand, and now being used by 19 New Zealand libraries. *Kōtui manages the member libraries’ physical resources and lending services and offers a new discovery system allowing customers to easily search for digital information and e-books held by libraries as well as conventional books, magazines and DVDs.*

The new automatic front doors for Timaru Library were also installed during the days the management system was being transferred to limit the disruption to library users to one period. Those members of the public wanting to make use of the services remaining available had access to Timaru Library via the emergency exit doors on the southern side of the building for that period.

eBooks

Since Timaru District Libraries launched its ePlatform in 2012 the demand for eBooks has continued to increase. Demand for eReader training and support continued with classes, as well as individual help on demand, offered at Timaru, Temuka and Geraldine Libraries. This year ten sessions were held, with an average attendance of 10-12 people. Participation was “hands on” to explore topics like *What is an eBook?* or *How to download an eBook onto a cellphone or other devices*. Staff from other libraries and schools also attended the sessions, including librarians from another district and a rest home staff member. Issues of library eBooks have increased steadily with an average of 926 issues per month over the last six months (compared with 514 per month for the first six months), and a total of 9097 issues for the year.



New Column

A regular column “At the Library” promoting library news, activities and collections began publishing in the South Canterbury Herald in December, with articles and photos provided by the libraries. The columns have been well-received.

Deliveries

The libraries continued to provide services to residents of retirement facilities and to people who are unable to leave their homes. Materials selected by library staff are delivered by voluntary drivers to individual housebound borrowers and bulk loans are provided to homes.

Community Hubs

The libraries continue their role as community hubs with the provision of a wide range of community information, for example, by hosting services and information for government and community organisations and by the provision of the Aotearoa People’s Network Kaharoa (APNK) computers which give people the access they need to government and other services.

The libraries, with the support of The National Library of New Zealand, provide 16 APNK computers with broadband internet and a range of software for free public use. In addition a free wireless hotspot is provided at each library.

Access to APNK computers is becoming more and more important, and often essential, for people who have no personal access to a computer and/or the internet. Online communication with many organisations and government departments is now encouraged or expected for many tasks and payments.

Beginning in March, the South Canterbury Justices of the Peace Association provided a signing clinic every Saturday at 10-12 am at Timaru Library. A Justice of the Peace is available during that time to witness documents or carry out other Justice of the Peace work. This has provided a convenient, easily accessible opportunity for people to use Justice of the Peace services.

Libraries hosted information stands during the nationwide rollout of 'Going Digital'. A large display was mounted by the Ministry of Culture and Heritage to promote the changeover to digital television broadcasting. A specialist was available to answer questions from the public. Census Day was also promoted through the libraries, allowing the organisers to reach a large segment of the community.

Several groups enjoyed meeting in Timaru Library regularly. They included the Timaru Story Spinners' Circle and a group who play a monthly game of Trivial Pursuit. The library provided a suitable venue for their activities and the chance to attract a wider audience. The three U3A groups (Book, NZ Literature and Poetry, and Genealogy) continued to meet monthly in the Boardroom at Geraldine Library. Statistics NZ held a number of training workshops for their Census staff at Geraldine Library during February and March.

The Lioness Club of Geraldine donated multiple copies to the libraries of John Kirwan's important book on depression, *All Blacks Don't Cry*, in May. These were a welcome addition to existing stock, allowing copies to be on the shelves at each library when needed.

Holidaymakers

Temuka Library, Service & Information Centre and Geraldine Library & Service Centre experienced a seasonal influx of holidaymakers and tourists over the summer making use of the information centre and library facilities. Many of their enquiries were from New Zealanders looking for local attractions or visitors making their first stop after arrival at Christchurch Airport to seek local knowledge or to enquire about activities to see and do in the Central South Island. They called to gather up maps and brochures or to use the APNK computers or wifi to plan or book the next step of their travels. A steady number of locals also enquired about activities for families in our region.

New Databases

Three new databases were added to the Libraries' extensive electronic resources available to library members. These included *Find My Past*, *Ancestry.com* (comprehensive genealogy databases) and *Music Online* (a streaming music service with access to thousands of audio recordings, music scores, music reference works and videos). Library staff received training on advanced searching in Ancestry.com – the world's largest online family history resource with 10 billion genealogical records from across the globe and millions of family trees.

PressDisplay

PressDisplay, offering library members round the clock online access to the full content of more than 1700 newspapers from 92 countries, has continued to increase in popularity and usage, and a further subscription was purchased in July 2012. In addition to immediate access to the papers as they are published, readers may copy, print, email or save articles for their own use.

Bequest Collections

Further additions to the bequest collections were made during the year. Books and other resources covering a wide range of arts-related subjects were funded from the generous bequest from the estate of Mr WE Mackay, and books relating to Christianity from the estate of Miss M Dowling.

Library users have been very appreciative of the wide range of new books added to both collections. The generosity of these bequests has enabled a structured approach to manage the application and use of the funds over a number of years, enabling a progressive enrichment of these collections for the benefit and enjoyment of library users throughout the district.

Loans From and To Other Libraries (Interloans)

Over 500 items were interloaned from other libraries around New Zealand on behalf of individual members and eight from Australia. In turn we lend to other libraries to help them meet the needs of their users.

The interloan system gives people access to specific niche items which may not be available in a library's collection or older out-of-print items which a library no longer holds a copy of.

Bulk Loans to Libraries

Loans are provided four times per year to Pleasant Point Community Library and Mackenzie College and Community Library. Mackenzie receives 300 large print books in each loan and Pleasant Point 120 general titles. Mackenzie makes a financial contribution to our large print collection, the arrangement making a wider range of titles available to their residents, and ours, than if they worked alone.

Staffing

The Timaru Library weekend team was rearranged, with a change from mainly rostered staffing to the employment of four permanent weekend team members supported by a smaller rostered team. This together with the oversight of the team and services by a weekend supervisor has enabled the standard of service at weekends to be raised substantially and has set up the capacity for it to be lifted further over time.

The introduction of new training and induction programmes for the libraries' team as a whole is also leading to continual improvement in the quality of services offered and helping to build the capacity of the library to meet the evolving changes in the library field.

BUILDINGS AND FACILITIES

New Returns Facilities Opened

The opening of new 24-hour returns facilities in August 2012 at Timaru and Temuka libraries, together with improved access and closer parking at Timaru, made the returning of library items safely into the buildings more convenient for library users. These facilities along with a modified facility at Geraldine Library have also improved the security of the buildings.



Timaru Library New Automatic Doors and Heating Improvements

As well as making access easier for the average 900+ library users that visit the building daily, the automatic front door which was installed at Timaru Library in September 2012 has led to a marked improvement in the winter environment in the library. Heat retention has been improved and the draughts which were an issue with the previous door have been diminished. The programme of improvements to the heating and ventilation system, and to the operation of the boiler, continues.

Altrusa Donation

New bench seating was installed round the outside wall of the Timaru Children's Library courtyard funded through a donation from Timaru Altrusa. This has been much appreciated at outdoor storytimes by the many parents and caregivers who bring their toddlers and babies along. It is also ideal when visiting school groups utilise the courtyard for their morning tea or lunch break.

ADULT SERVICES

Special Collections

The contemporary and literary fiction collections continue to remain popular with library users. They feature a range of contemporary and modern literary fiction and finalists in the major international literary awards. As such they are considered the best in the world displaying excellence and experimentation in a range of writing styles.

New Zealand authors have an increasingly high profile internationally, particularly with New Zealand's Guest of Honour role at the 2012 Frankfurt Book Fair, and media attention has further raised readers' interest in these collections. Displays were mounted to showcase the collections in each of the libraries.

The International IMPAC Dublin Literary Award

For the second year, Timaru District Libraries submitted nominations for this international literary award for fiction. It was very pleasing that the longlist of nominees announced in November 2012 included many New Zealand and Australian titles. *The Larnachs* by Owen Marshall was one of Timaru's nominations.

The International IMPAC Dublin Literary Award is jointly sponsored by the city of Dublin, Ireland and the company IMPAC. Nominations are submitted by public libraries worldwide. The prize is open to novels written in any language and by authors of any nationality.

Author visits at Timaru Library

Interactive Publications' Winter Season 2012 brought poets Dr David Reiter, Karen Zelas and Sugu Pillay to the Timaru Library as part of a nationwide tour promoting new works by Karen Zelas and Sugu Pillay. The poets all read some of their favourite poems from their books and had a question and answer session with the audience.



In October the publication of *A fabled land : the story of Mesopotamia Station – 150 years of station life* by Bruce Ansley and Peter Bush was celebrated at Timaru Library. Legendary rugby photographer Peter Bush in conversation with Bruce Ansley shared his great love of Mesopotamia, one of New Zealand's best known high country sheep stations, covering 26,000 ha in the headwaters of the Rangitata Gorge. Peter entertained a large crowd with stories of his long association with the station.



Best-selling author Jenny Pattrick visited Timaru Library in August to introduce readers to her new historical novel *Skylark*. Her very successful novel *The Denniston Rose* won her a very large fan base and many came to the library to hear her interesting presentation.



Displays

Vibrant, frequently-changing displays are used to showcase the collections, promote resources relating to national events and promotions, and to visually connect with library users. Creative displays have injected colour and interest to the libraries. Some local groups, such as NZ Society of Genealogists (South Canterbury Branch) and the Timaru Bridge Club have mounted “live displays” and arranged for their members to be available in the library to answer questions about the resources or the group. These manned displays have been well-received in all the libraries.

Examples of displays are:

Timaru Adult Library

- Let's Dance! – promoting SwingKatz and the swing classes they offer
- Steampunk
- Royal New Zealand Navy – a significant display covering 3 large panels, travelling round the country, to commemorate the centenary of *HMS New Zealand's* world cruise
- Aoraki Polytechnic *Go places!* – career and study opportunities
- Aoraki Polytechnic photography students
- Tour de France
- Maori Language Week
- NZ Post Book Awards
- Around the world in many ways



Timaru Library Foyer

The displays in the foyer remained a popular promotional tool for a diverse range of community groups and national event organisers to mount displays to promote their groups or events. These included Heart Foundation, Timaru Toy Library, Toastmasters, Little Theatre, Girl Guides, Bridge Club, Wanderer's Walking Group, AFS, Citizens' Advice Bureau, Altrusa International, SmokeFree, Asthma SC, SC MS, Swing Katz, Kotuku Communicators ICT, Volunteering Mid- & South Canterbury, Presbyterian Support SC, and Deaf Awareness Week.

Temuka Library, Service and Information Centre

- IMPAC Dublin Literary Award finalists
- Cookery
- In Stitches
- Spring into your garden
- Christmas crafts and cookery
- Summer reading
- Queen Elizabeth II Jubilee
- “How can we help with your summer reading adventure?” – innovative window display featuring a backpacker with a load of books
- NZ Book month “Altering your perspective”
- St Patrick’s Day
- Books changing lives
- Duck-shooting season
- Anzac Day
- National Volunteer Week



Geraldine Service Centre

- In memory of Margaret Mahy
- New art books
- Bridal
- Arts & plants
- Christmas
- New Fiction
- Cooking and Baking
- BikeWise Month
- NZ Book Month – Books Change Lives
- NZ Music Month
- Anzac Commemoration
- Textile/Fibre Art
- The International IMPAC Dublin Literary Awards

The libraries joined other council units, Environment Canterbury and Department of Conservation in promoting SeaWeek – a national event to celebrate and raise awareness of our coastal and marine environment. A display of relevant library books and other resources was put up on the sands of Caroline Bay, and a competition for children was launched.

Geraldine Library & Service Centre was one of fourteen local organisations to hold a stall at the inaugural Geraldine Expo for newcomers, held at the Geraldine Academy of Performance & Arts premises. This was a welcome opportunity to raise the profile of the Library's services in the community.

Other Adult Services and Events

Book Clubs

Book clubs remained popular for keen readers, meeting monthly at Timaru and Temuka Libraries. The members read and discussed a range of titles, and selected their reading from new library resources, supported by library staff.

Poetry Day

New Zealand Poetry Day was celebrated in July with a competition. Poetry fans gathered to read their own or others' poems and winners of the poetry writing competition were announced.

Community visits

A group from the Mental Health Support Trust visited the library and toured the library archives and research collections in the basement in July 2012.

YOUTH SERVICES

Wide-ranging collections, programmes and events were offered to youth throughout the district. High quality resources in multiple formats were available for in-library access, or from school or home or anywhere in between. Supporting young people's and their families' needs for information, cultural and recreational resources in accessible multiple formats remains the focus. In all the youth programmes, the aim is to promote enjoyment of reading, wider use of the libraries as recreational community spaces, and to facilitate lifelong learning and literacy skills. Events and visitors offer cultural opportunities and enrich library experiences.

School and Preschool Visits

Regular visits from schools provided the opportunity to work with teachers to promote reading and library use as a learning and recreational opportunity. Many classes visited in conjunction with SC Museum visits, with classes swapping venues and learning about resources available at both places. The children are shown the collections and resources available, as well as important literacy skills such as search tips and tricks, accessing online databases, blogs and good websites, how to use the online catalogue from school or home, and how to find and reserve books anywhere anytime.

At Temuka Library the regular visits from St Josephs School classes continued during term time. Collections were refreshed to help meet the needs of these keen young readers.

Visits from schools and other groups included

- Timaru Kids' preschool
- Barton Rural School
- Kaiarahi Brownie Unit
- Pleasant Point Primary School
- Twizel Area School
- Glenwood Guide Unit
- Makikihi School
- Grantlea Downs
- St Andrews School
- St Josephs School, Timaru
- Sacred Heart School
- Gleniti School
- Geraldine High School
- South Canterbury Community College
- Chipmunks
- Glenwood Guides
- Glenview Kindergarten

Programmes and Events

School holiday programmes, designed to attract and engage children and families and to promote literacy and library use were held in each library. They incorporated fun activities, competitions, crafts and events and were consistently well-attended.

The July School holiday programme theme *Let the Games begin* incorporated competitions and activities that were popular and built on high interest in the 2012 Olympics.

Springtime was the theme for the September holiday programme. Children particularly enjoyed the crafts – favourites were making sand saucers and wheat people.



Celebrating 200 years of the Grimm Brothers' fairy tales was the theme of the summer holiday programme beginning in December. New versions of traditional fairy tales continue to be published, often with lavish illustrations. This was a chance to showcase these and a range of fairy tale themed competitions and a scavenger hunt were offered. A lucky draw was held for a beautiful gingerbread house donated by Jennie Jefferis of Waimate.

Christmas crafts sessions for children were held at the beginning of the school holidays and libraries displayed their range of Christmas books and other items.

Children's author Lee Lamb attended the holiday programme prize-giving in each library and read her books – a series of picture books about farming activities such as shearing, milking time and harvest, which were particularly enjoyed by country children from Temuka and Geraldine.

Children's Day on the Bay provided an opportunity to promote the library and raise awareness of library services to children and families. A quiet reading area was set up where children could read or draw while parents and caregivers talked to library staff.



The libraries' celebrity guest was Spot the iconic picture book character (suit supplied courtesy of Penguin Books and worn by library assistant Sharn Siataga). Hundreds of children visited the library stand, interacted with Spot, entered a lucky draw and took away information about the library. Following Children's Day, Spot visited each library and special storytimes focusing on Spot books were held. These were very successful, attracting many young fans.

April School holiday programme competitions and activities with an *Anzac theme* were held in all libraries.

Youth Week was celebrated in May with a Teen Quiz. Prizes were kindly donated by Soul, Surf & Skate, and Cameron's.

International talk like a pirate day was celebrated with Timaru children's staff dressing as pirates and putting up displays promoting pirate books.

Timaru's *Inspirit Dance* group met twice to perform in the Timaru children's area, and dance tutors filmed the children's performance.

The biennial Ursula Moray Williams creative writing competition for children and teens was launched in May.

In July, Lorina Harding and friends put on two clown and puppet shows at Geraldine Library. The shows entertained audiences young and old, filling the Boardroom to capacity for both shows.



Timaru Displays

Colourful creative displays engage and attract library users of all ages, and they are used to highlight collections, events and programmes.

- Reading rocks! Winter reading challenge
- Olympic games and *Let the Games begin* holiday programme
- Springtime holiday programme
- Margaret Mahy 1936-2012
- Grimms' fairy tales
- Summer fun
- Lee Lamb books
- NZ Book Month
- BikeWise Month
- SeaWeek
- Te Wiki o Te Reo Maori - Maori Language Week
- SC Home Educators' Art display
- Ursula Moray Williams creative writing competition
- Winter Reading Challenge
- Dinosaurs and fossils – to coincide with SC Museum's *Ancient Giants* exhibition
- Divali and celebrations from other cultures
- Samoa Independence day
- Race Relations Day



Winter Reading Challenge

A children's Winter Reading Challenge was offered each year during the winter months, June to August – *Reading rocks!* in 2012 and *Read Your Heart Out!* this year. The 2013 Challenge included activities at South Canterbury Museum and Aigantighe Art Gallery. Participants were required to read books, keep a reading log and to visit the Museum and Art Gallery to find answers to set questions by reading information from displays or exhibitions. The visits to the Museum and Art Gallery were not compulsory for children living outside of the Timaru urban area. For those that did the challenge, the extra activities were popular.

Storytimes

Storytime sessions for preschoolers were offered weekly throughout the year in Timaru and fortnightly during school terms at Temuka. They were well supported, offering a range of reading and music activities such as chants, action songs, balloons, bubbles, and stick games.



Xtreme Readers

The Timaru children's readers' club met monthly and were given a varied programme to extend and enrich their reading and enjoyment of children's literature. The small junior group was discontinued at the end of the first term as it was felt that the younger readers' needs could be better met with other library programmes.

Programmes included:

- NZ Post Children's Book Awards finalists
- ANZAC resources and war books
- Book craft – paper engineering and creating a novelty book
- Creating collage posters to promote the Xtreme Readers
- Best of Summer reading
- Library scavenger hunt
- Online resources and new catalogue
- Maori Language Week
- Poetry and National Poetry Day
- Halloween and the horror genre



Outreach

The Youth Services Librarian and other Timaru Children's Library staff presented stories and promotions to several groups:

- Timaru Parents' centre Teddy Bears' Picnic in June
- YMCA holiday programme
- Pleasant Point Preschool enjoyed The Cat in the Hat (aka Children's Library staffer Steina McKirdy) visiting in June

Any Questions/Many Answers

The libraries continued to support the national Any Questions live online reference service for school-aged students with a team of three Any Questions operators, a Many Answers contributor and Site Co-ordinator/Many Answers editor.

A noticeable trend is the growth in usage of the service in certain areas. In 2012 the majority of the students using Any Questions came from the Auckland region however in 2013 usage of Any Questions has become more dispersed with the Canterbury, Wellington and Waikato regions all significantly increasing their share. Mobile usage of Any Questions continues to grow.

Reading together

A new nationwide research-based programme called *Reading Together* was rolled out in South Canterbury with a preliminary workshop held in March. The library is partnering with Ministry of Education to deliver the programme to low decile schools. The programme aims to help parents to support their children's reading at home in partnership with their school and library. The programme is delivered through a series of workshops, two of them attended by library staff, and the final one hosted by the Timaru Library.

Aoraki Reading Association South Canterbury

The libraries were represented on the committee of the Aoraki Reading Association South Canterbury by the Youth Services Librarian. Assistance was given to preparation of the annual Kids' Book Quiz which was well-supported by the district's schools.

TimNet and SCIN

Meetings of the South Canterbury Information Network and Timaru Network were attended by the Youth Services Librarian. Facilitated by National Library, these networks of the region's school librarians provided useful professional development and opportunities for promotion of library events and programmes. The Term Two meeting was hosted by Timaru Library. Aoraki Reading Association South Canterbury was invited to attend to meet and liaise with the network.

Sister City Eniwa City Library

The collaboration and exchange of picture books with the Eniwa Public Library to cement our sister city relationship continued with Timaru Library hosting a visit from a delegation from Eniwa in February. Several high quality picture books by New Zealand authors were presented to the delegation. Picture books by Japanese authors for the children's collections were received from Eniwa Library. Our libraries have been exchanging picture books for children since 2009.

TeenZones

TeenZones in the district's libraries provided a physical space specifically for teens to relax and enjoy either browsing the varied resources including books, DVDs, magazines and Study guides. Teens also have a virtual space – through the libraries' online catalogue teens can access all the collections, the online databases, foreign language newspapers through PressDisplay, the blog, and select from the 440 eBook titles for teens.

Posters and displays promoting the collections and particular genres were displayed. Youth Week 2013 was celebrated with a Teen Quiz and prizes were donated by local businesses.

FRIENDS OF THE LIBRARY

The Friends of the Library Timaru Inc continue to support the libraries and held several events during the year.

A Charles Dickens evening was held in July 2012 to celebrate the 200th anniversary of Dickens' birth. Several attendees dressed in period costume and heard excerpts from Dickens novels being read by a number of people. A Dickens quiz was held and a version of Dickens' gruel was served for supper.



Owen Marshall spoke at the November 2012 meeting about his novel *The Larnachs* and on the process of writing a historical novel, including how he went about researching the Larnach family. The audience was particularly interested in how he had managed to maintain the authentic first-person female voice of Constance Larnach.

The AGM was held in March. Doug Lawrie was elected new President. Outgoing office-bearers were thanked for their support. Guest speaker New Zealand writer Lee Keeley presented *Gifting our stories* and described attending a writing course she attended and the resultant stories she has written about her childhood as a gift to future family generations. The stories she read during her presentation triggered many warm memories for audience members.



Michelle Miles
Libraries Manager

**COMMUNITY DEVELOPMENT COMMITTEE
FOR THE MEETING OF 26 NOVEMBER 2013**

Report for Agenda Item No 9

**Prepared by Sharon Matson
Group Manager Community Services**

Appointment of Subcommittees (File C5/9)

Purpose of Report

To appoint Subcommittees to deal with Community Awards, Museum Accessions & Deaccessions, the Russell Hervey Library Fund, International Relations, and Youth Initiatives Donations.

Background

The Community Development Committee of the previous Council delegated these functions to Subcommittees.

The Community Awards Selection Panel includes four community representatives appointed at the beginning of each term of the Council after receiving applications from members of the public.

The Youth Initiatives Subcommittee previously included a Timaru District Youth Worker. When this position was made redundant in 2012, the Community Development Committee approved the appointment of a Youth Services Worker from YMCA South and Mid Canterbury as a 'non faith-based youth worker', noting the YMCA South and Mid Canterbury have a Youth Services Agreement with the Timaru District Council to continue providing youth services for the Timaru District.

Options

Although the Committee could decide not to delegate some of the matters to Subcommittees, the Museum Collection Subcommittee was established as part of the agreement between the Historical Society and the Council, and the Russell Hervey Library Fund Subcommittee was a condition of the gift.

Assessment of Significance

This matter is not deemed significant under the Council's Significance Policy.

Consultation

Nil.

Funding Implications

Nil.

Recommendation

That the Community Development Committee:-

- a) (i) establishes a Subcommittee called the Community Awards Selection Panel with delegated authority to consider and make decisions on nominations for Civic Awards for voluntary service and matters pertaining to the awards ceremony.
- (ii) appoints three Councillors to the Community Awards Selection Panel with authority to select and appoint the four community representatives.
- b) (i) establishes a Subcommittee called the Museum Collection Subcommittee with overall responsibility for accessions and deaccessions in accordance with the Collection Policy adopted on 9 September 1991.
- (ii) appoints the Chairperson and the Deputy Chairperson of the Community Development Committee and invites the South Canterbury Historical Society to appoint two representatives to the Museum Collection Subcommittee.
- c) (i) establishes a Subcommittee called the Russell Hervey Library Fund Subcommittee with delegated authority to apply the capital and/or accumulated income of the Russell Hervey Library Fund for the purposes of the Timaru District Library in accordance with the terms of the gift.
- (ii) appoints the Chairperson of the Community Development Committee, the Libraries Manager and the Group Manager Community Services to the Russell Hervey Library Fund Subcommittee.
- d) (i) establishes a Subcommittee called the Sister Cities Subcommittee with delegated authority to conduct the existing Sister City and Friendship relationships within budget and to appoint special purpose working parties to assist with those relationships.
- (ii) appoints the Mayor, Chairperson of the Community Development Committee, TDC Chief Executive, the Chairperson and the Chief Executive of Aoraki Development Business and Tourism, Chairperson of the Chamber of Commerce and the Chairperson of the Sister Cities volunteer group.
- e) (i) establishes a Subcommittee called the Youth Initiatives Subcommittee with delegated authority to consider and make decisions on applications for grants from the Youth Initiatives Fund and to appoint replacement youth representatives when a vacancy occurs.
- (ii) appoints the Mayor, Chairperson of the Community Development Committee, the Safer Communities Project Manager, a Youth Services Worker from YMCA South and Mid Canterbury and two youth representatives to the Youth Initiatives Subcommittee.