

SOUTH ISLAND IQP REGISTRATION PANEL

(Independent Qualified Persons)

PO Box 522

Timaru 7940

Phone: 03 687 7200

Fax 03 687 7209

Chairpersons Blog – March 2022

I hope you are all managing to adjust to the continuing challenges faced by all of us in this covid world.

There were 19 applications that the panel discussed at our meeting which included a couple of revisits.

Challenges exist for the panel to assess applicants due to movement restrictions on some staff due to their Council mandates and other workload so a big thank you to CHCH, Mackenzie and Oamaru for their attendance and to Mary for being the miracle person in booking a venue off site.

Applications are continuing to improve with a couple of standouts – so thank you all. There has been significant work carried out around splitting SS2 into subcategories more applicable in today's environment which has been sent out to Councils for comment- Thanks to CHCH City, Dunedin and FFP amongst others for your efforts.

I have had a response from MBIE regarding audit requirements and additionally some comments on IQP inspections particularly around MIQ facilities.

The underlying message is to engage with the responsible council to discuss any challenges that you may face and endeavour to work around these with one of the options being to amend the compliance schedule to reflect a workable solution.

At the end of the day we rely on your expertise and experience to assist us.

The application fees and registration fee will remain the same with no increase required.

Any questions please don't be shy in asking – it's a team effort.

Be kind to yourselves and others

Kind Regards



Greig
South Island IQP Panel Chairperson

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South Island IQP Panel March 2022 Newsletter

From the secretary – Please Help me to Help You 😊

When you leave a job, change postal address or are planning to retire, please notify me. I am wasting a lot of time trying to track people, deal with returned mail, and crediting invoices 😊

****Please pay your account in a timely manner – there are many renewals which are over 90 days plus overdue. This means you will be removed from the register ****

****Next Panel Meeting 19 May – Applications must be in no later than 10 May ****

Reminders for those applying for additional systems and first-time applicants.

Application form

Please make sure you are applying on the **correct version** of the application form – all IQP forms are available on the Timaru District Council Website.

<https://www.timaru.govt.nz/services/building/independent-qualified-persons>

Applications to become IQP registered: Please take care when completing applications and remember the more **relevant** information the better, therefore facts and supporting documentation is important.

You can provide photographic evidence to support your knowledge, this will clearly demonstrate that you can identify what complies and what doesn't. This information will give the reviewer plenty of confidence in an applicant, making the approval decision an easy one.



Applications were declined for:

- Detail of Work Experience
- References (Quality of) and Lack of.
Supply references that are **relevant** to the specified systems being supplied for.
A note for those signing references – see note further on
- Not meeting the set criteria
- The page five questions are being poorly answered – refer to the **relevant links** and **legislation** – these are on the application form and in this newsletter.

Please refer to the Building Act 2004 sections 100-112.

<http://legislation.govt.nz/act/public/2004/0072/latest/DLM306036.html> and the

Compliance schedule handbook available here <https://www.building.govt.nz/building-code-compliance/building-code-and-handbooks/compliance-schedule-handbook/>

Building (Forms) Regulations 2004 -

<http://www.legislation.govt.nz/regulation/public/2004/0385/latest/whole.html#contents>

- Your work history needs to be **descriptive** and **complete** – remember you are selling your skills and experience to the Panel.

NB. The IQP application form has been **updated**, please ensure that you are applying on the **correct version** of the form -

https://www.timaru.govt.nz/_data/assets/pdf_file/0003/19524/Application-form-Acceptance-as-a-South-Island-Independent-Qualified-Person.pdf

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If you need a word version of the application form, please email Mary - mary.gazzard@timdc.govt.nz

Please send applications in by email - E-mail attachments are limited to **15MB**, please use the large file transfer system and follow the **DROP-OFF** instructions at this link: - <https://files.timaru.govt.nz/>

You are dropping the file(s) off to mary.gazzard@timdc.govt.nz

Should your accounts team require a **PURCHASE ORDER** number for your invoices – **PLEASE** advise me of this, so I can get this sorted **PRIOR** to an invoice being sent out.

*When paying accounts – please quote the **Particulars, Code and Reference**, that are written on your invoice.*

Annual Renewal Letter

This gets sent with your annual renewal invoice – **PLEASE** - fill it out and return it to me. Scanning and emailing it is fine your renewal will not be processed without it!

Kind Regards

Mary



Mary Gazzard | Compliance Officer Building
South Island IQP Register Secretary

Timaru District Council | PO Box 522 | Timaru 7940
P: 03 687 7468 | W: www.timaru.govt.nz

I am in the office 7.30am to 4.00pm

mary.gazzard@timdc.govt.nz – or iqpenquiry@timdc.govt.nz



You have been asked to write a reference

- **References:** When completing a reference to support an application for SI IQP registration, **please** ensure that it is relevant to the specified system that the person is applying for. Provide actual detail on what and how much you have supervised or worked together.
- **Vagueness** is not doing the applicant any favours and has resulted in either requests for further information or declined applications.
- What has the applicant been doing?
Working under supervision.
Alarm Technician
Along with the company
- **Reference Template** is included with the application form.

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IQPs are Professionals and well qualified in their areas of expertise therefore please remember -

- IQP's **MUST** work within their competency and registration.
- 12a's are not issued in the interest of the building owner, they are issued if appropriate, i.e. the required Inspection, Maintenance and Reporting regime is complete.
- A report in lieu is NOT a right or get out of jail card. It has no legal standing and some Councils will file them as a record that the specified system is, on the day of inspection working as required, however during the year, missed inspections or a defect that has been repaired.
- A report in lieu should never be issued if the specified system remains defective – Please discuss with the Territorial Authority when a clean 12a cannot be issued.
- BSSR and SSSR have been recommended by MBIE to use when inspections have been missed due to covid-19 lockdowns and restrictions check with your Council if they are accepting them.

IQP's approved and removed 24 February



SOUTH ISLAND IQP
APPROVAL / WITHDRAWAL FROM MEETING HELD 24 February 2022

Approvals

IQP	Company	Address	Features Approved	IQP Number
Adrian Smeehuyzen	Stork	Dunedin	SS3.3	405
Brittany Chilton	Hanlon Plumbing	Christchurch	SS7 – inspection only	1004
Brett Holl	Queenstown Plumbing & Gas	Queenstown	SS7	999
Brad Winkel	Queenstown Plumbing & Gas	Queenstown	SS7	1001
Cory Pownall	Foley's	Queenstown	SS7	998
Cedric Watts	CW Technical	Cromwell	SS3.1	1000
Darryn Gardiner	SGS	Christchurch	SS3.2 & SS3.3	371
Mishal Kuttapu	RCR	Christchurch	SS5, SS9, SS11, SS13.1 & SS13.2	1006
Mani Perugu	FFP	Christchurch	SS2 & SS4	1009
Patrick Elley	AMT Maintenance	Christchurch	SS9	1002
Richard Graves	Inside Systems	Invercargill	SS7	1005
Sean Conyers	Argus Fire Protection	Christchurch	SS2, SS3.3 & SS4	1008
Samuel Miller	Tim Miller Plumbing	Nelson	SS7	1003
Vernon McNicol	FFP	Christchurch	SS7 – inspection only	1010
William Li	FFP	Christchurch	SS2, SS3.2, SS3.3, SS4, SS14.2, SS15(b)-(e) inclusive	1011
Brian Curran	Thermoplastic Engineering	Christchurch	SS11	1007
Chris Brown	FFP	Christchurch	SS3.2, SS3.3 SS4, SS14.2 & SS15(b)-(e) inclusive	864

Withdrawals/Removals

IQP Removed:	Date:	Last Known Company:	Address:	IQP No.	Reason (retired/failed to contact/location unknown)
R Burtenshaw	14/01/22	Christchurch Electrical	Christchurch	187	Retired
S Murray	14/01/22	Melray Electric	Christchurch	191	No longer doing IQP work
M Cameron	14/01/22	Think Water Canterbury	Leeston	948	Left employer

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None of us involved in Building Industry wish to be in the position of being involved in considering a Building "Dangerous" in event of a fire due to failure of a specified system.

Clear documentation of the compliance path of specified systems takes the guess work out of decision of compliance.



****Next Panel Meeting – 19 May 2022**
Applications must be with the Secretary, Mary
No later than -10 May 2022**

Reminder regarding Form 11 amendment requests

Form 11 Application

Councils are seeing a greater number of Form 11 applications which is great. However, if you are submitting a Form 11 application or helping the owner to do so, please give some consideration to the amount of detail or lack of detail that you are submitting. The aim is to improve the standard of Compliance Schedule which is hard to do when the only information received is.

Info received on a form 11

Add SS9 Mechanical Ventilation System 3 monthly IQP
Annual IQP

Accepted industry practice

Where is the Location?

What is the Make?

Why is it being Added?

Can the standard be raised?

Please start working with your Council to improve the information on the Compliance Schedule and this isn't perfect either but is a start in the right direction.

2f Amend to Monthly Owner as Type 1 Alarm only
The inspected by has been incorrectly listed on previous Compliance Schedules

SPECIFIED SYSTEM 2		EMERGENCY WARNING SYSTEMS FOR FIRE OR OTHER EMERGENCIES	
Description: Type:	Type 1 Manual Alarm with 3 Manual Call Points and 2 Sirens		
Location:	First Floor Mezzanine		
Make: (if known)	Unknown		
Model number: (if known)	Evacuation with RH2 Sounder		
Maintenance Procedure Performance Standards	As specified by NZS 4512		
Inspection Frequency		Monthly	Yearly
Maintained or Inspected By		Owner	Independent Qualified Person
SCHEDULE OF PHOTOS			
<p>PHOTOS</p>			
Date:	23 February 2022		

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Training links and various website links follow:

Various ABC Train-up events held throughout the year

<http://www.abcqip.org.nz/>

Latest FPA newsletter

The February 2022 newsletter can be downloaded here <https://cdn-au.mailnsd.com/40975/mABXjU2IMJ59Bsu2sNL7MEJjd67KdzQTYuWCthkfy8/1646017487/2702684.pdf>

Useful website links -

Association of Building Compliance - <http://www.abcqip.org.nz/>

Back Flow Training info –

WSP

<https://nzetc.wsp.com/w/courses/>

Trade Lab Backflow Refresher Course

<https://courses.tradelab.co/p/refresher-course-iqp-backflow>

Fire Protection Association of NZ - <http://www.fireprotection.org.nz/>

Fire Protection Association Newsletters and FIRENZ Magazines -

<http://www.fireprotection.org.nz/online-resources/articles-and-publications>

Building Officials Institute of New Zealand - <https://www.boinz.org.nz/>

Fire Stop Centre - <http://www.firestopcentre.co.nz>

Building Networks - <https://www.buildingnetworks.co.nz/>

South Island IQP - <https://www.timaru.govt.nz/services/building/independent-qualified-persons>

Building Act 2004 sections 100-112.

<http://legislation.govt.nz/act/public/2004/0072/latest/DLM306036.html> and the

Compliance schedule handbook <https://www.building.govt.nz/building-code-compliance/building-code-and-handbooks/compliance-schedule-handbook/> **Building (Forms) Regulations 2004 -**

<http://www.legislation.govt.nz/regulation/public/2004/0385/latest/whole.html#contents>

Building (Specified Systems, Change the Use, and Earthquake-prone Buildings) Regulation

2005 <http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM3139.html>

Sponsored NZ standards - <https://www.standards.govt.nz/sponsored-standards/building-standards/>

A useful site for Fire Designers and IQP's

Link to Dunedin City Council's Compliance Schedule and BWOFF page: -

<https://www.dunedin.govt.nz/services/building-services/compliance-schedule-and-specified-system-information>

Institution of Fire Engineers – NZ Branch

<https://ife.org.nz/>



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Training opportunities

All fire protection industry qualifications are now free!

There has never been a better time to train, or retrain, on-the-job. All fire protection industry qualifications offered by Competenz are free from 01 July 2020 until 31 December 2022 for new and current learners.

There are also government wage subsidies available for employers of apprentices in their first two years of training.

Developed in conjunction with industry experts, our range of fire protection qualifications cover skills in fire detection and alarms, passive fire protection and hand-operated firefighting equipment.

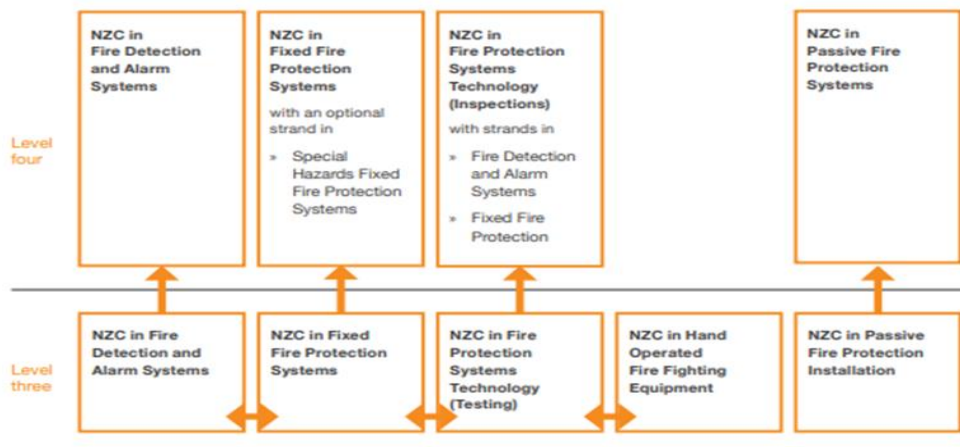
These qualifications take a step-by-step approach. Key benefits of the programmes are:

- A combination of practical and theory to develop both knowledge and skills
- Interactive learning available online 24/7
- Covers critical health and safety aspects of your work
- Competenz training advisor visits to support learners through their training
- Nationally recognised qualifications registered with the New Zealand Qualifications Authority (NZQA).

Competenz 

New Zealand Certificates in fire protection

Competenz has created logical pathways for learners to progress, with five New Zealand Certificates at level 3 and six New Zealand Certificates at level 4.



Training with Competenz

Competenz is the industry training organisation (ITO) for the fire protection industry.

Developing highly skilled employees is critical to staying competitive, productive and safe. To do this Competenz works with industry experts to develop nationally recognised qualifications, mapping the skills needed and registering them with NZQA. Our team also develop training plans to make it easy for you to grow your employee's skills and productivity.

We do this in 37 industries with more than 3,500 businesses, helping over 20,000 people develop their skills on-the-job each year.

To find out more about the fire protection qualifications call our customer services team on 0800 526 1800 or email info@competenz.org.nz.

www.competenz.org.nz