



# AGENDA

## Strategic Planning Committee Meeting Tuesday, 10 March 2026

**Date** Tuesday, 10 March 2026

**Time** 2:00 pm

**Location** Council Chambers  
Timaru District Council  
King George Place  
Timaru

**File Reference** 1828560

## **Timaru District Council**

**Notice is hereby given that a meeting of the Strategic Planning Committee will be held in the Council Chambers, Timaru District Council, King George Place, Timaru, on Tuesday 10 March 2026, at 2:00 pm.**

### **Strategic Planning Committee Members**

Clrs Michelle Pye, Stacey Scott, Graeme Wilson, Philip Harper, Stu Piddington and Mayor Nigel Bowen

Quorum – no less than 3 members

### **Local Authorities (Members' Interests) Act 1968**

Committee members are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Nigel Trainor  
**Chief Executive**

**Order Of Business**

<b>1</b>	<b>Apologies .....</b>	<b>5</b>
<b>2</b>	<b>Identification of Items of Urgent Business.....</b>	<b>5</b>
<b>3</b>	<b>Identification of Matters of a Minor Nature .....</b>	<b>5</b>
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- 1 Apologies**
- 2 Identification of Items of Urgent Business**
- 3 Identification of Matters of a Minor Nature**
- 4 Declaration of Conflicts of Interest**

## **5 Confirmation of Minutes**

### **5.1 Minutes of the Strategic Planning Committee Meeting held on 10 February 2026**

**Author:** Meghan Taylor, Acting Democracy Services Lead

#### **Recommendation**

That the Minutes of the Strategic Planning Committee Meeting held on 10 February 2026 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

#### **Attachments**

- 1. Minutes of the Strategic Planning Committee Meeting held on 10 February 2026**



# MINUTES

## Strategic Planning Committee Meeting Tuesday, 10 February 2026

Ref: 1828560

**Minutes of Timaru District Council  
Strategic Planning Committee Meeting  
Held in the Council Chambers, Timaru District Council, King George Place, Timaru  
on Tuesday, 10 February 2026 at 2:00 pm**

**Present:** Mayor Nigel Bowen, Clrs Michelle Pye (Chairperson), Stacey Scott, Graeme Wilson, Philip Harper (Online), Stu Piddington

**In Attendance:** **Councillors:** Chris Thomas, Scott Shannon

**Community Board Members:** Kathy Campbell (Temuka), Leanne Fifield (Pleasant Point), Shane Minnear (Geraldine)

**Officers:** Nigel Trainor (Chief Executive), Stephen Doran (General Manager Corporate), Andrew Dixon (General Manager Assets and Infrastructure), Andrea Rankin (Chief Financial Officer), Paul Cooper (General Manager Regulatory), Mike Wrigley (General Manager Recreation Facilities) Online, Elliot Higbee (Legal Services Manager), Steph Forde (Corporate and Strategic Planner), Alesia Cahill (Executive Support Manager), Maddison Gourlay (Marketing and Communications Advisor), Meghan Taylor (Acting Democracy Services Lead)

## **1 Apologies**

No apologies were received.

## **2 Identification of Items of Urgent Business**

No items of urgent business were received.

## **3 Identification of Matters of a Minor Nature**

No matters of a minor nature were raised.

## **4 Declaration of Conflicts of Interest**

No conflicts of interest were declared.

## **5 Reports**

### **5.1 Election of Deputy Chairperson**

To select a voting system for the election of one of its members as deputy chairperson of the Strategic Planning Committee. The Chairperson will call for nominations for the position.

Mayor Nigel Bowen nominated Clr Wilson to be the Strategic Planning Committee Deputy Chairperson. Seconded by Clr Stacey Scott. No other nominations were put forward.

### **Resolution 2026/1**

Moved: Mayor Nigel Bowen

Seconded: Clr Stacey Scott

1. That the Strategic Planning Committee uses either:

(i) System A, or

(ii) System B

pursuant to clause 25(4) schedule 7 of the Local Government Act 2002 to elect one of its members as its deputy chairperson.

2. That Strategic Planning Committee elects Clr Graeme Wilson as the deputy chairperson

**Carried**

## **5.2 Actions Register Update**

The purpose of this report is to provide the Strategic Planning Committee with an update on the status of the action requests raised by Councillors at previous Committee meetings.

### *New Terms of Reference for the Water Services Delivery Steering Group*

Discussion included the requirement of this action now that Mayor Nigel Bowen and Clr Wilson were appointed to the Joint Council Steering Group (CSG) to steer the decision-making process for a resolution by 31 March 2026 on establishing a joint Water Organisation at the Council meeting on 27 January 2026. It was agreed this action should be closed and removed from the register.

### **Resolution 2026/2**

Moved: Clr Michelle Pye

Seconded: Mayor Nigel Bowen

That the Strategic Planning Committee receives and notes the updates to the Actions Register.

**Carried**

## **5.3 Finalisation of Strategic Planning Committee Terms of Reference**

The Legal Services Manager spoke to the report to facilitate discussion on and finalise the Strategic Planning Committee's (SPC) Terms of Reference (ToR) and general decision making powers with the finalisation to the 24 March Council Meeting.

Discussion included clarity regarding Council Controlled Organisation (CCO) oversight, which committee receives quarterly and annual reporting from CCO's and alignment between Council and CCO's Long Term Planning. Officers were asked to investigate options prior returning to the next SPC meeting.

Further discussion included alignment and roles regarding the overlap between the Development and Growth Committee.

### **Resolution 2026/3**

Moved: Clr Graeme Wilson

Seconded: Clr Stacey Scott

That the Committee

1. Receives the report; and
2. Discusses the proposed Terms of Reference and general decision making powers, and provides feedback to officers on any amendments; and
3. Notes Officers intend to table the proposed final Terms of Reference at the 24 February 2026 Council meeting for further consideration, and finalisation the following month.

**Carried**

#### **5.4 Strategic Planning Committee Priorities**

The Corporate and Strategic Planner spoke to the report to facilitate discussion with, and seek endorsement from, the Strategic Planning Committee (SPC) on the proposed priorities of the SPC. Discussion included the list of priorities, alignment and oversight of other committees workstreams, Council Controlled Organisations, Shared Service arrangements, reform and impacts for remaining activities and performance measures.

The General Manager Corporate highlighted the Corporate Activity feeds into many of the nine groups of activities to meet measures within their activities. The Corporate Activity is predominantly an internal focused group, with the exception of Communications and the biennial Residents Surveys.

#### **Resolution 2026/4**

Moved: Clr Stacey Scott

Seconded: Mayor Nigel Bowen

That the Strategic Planning Committee:

1. Receive the report; and
2. Endorse a set of priorities for the Strategic Planning Committee.

**Carried**

#### **5.5 Service Performance Reporting Frequency and Format**

The Corporate and Strategic Planner spoke to the report to facilitate discussion on the reporting frequency and format of Service Performance measures adopted in the Timaru District Council (TDC) Long Term Plan (LTP) 2024-34.

The Chairperson advised the Committee the purpose of this paper was not to change the content of the measures, that will occur during the preparation of the Long Term Plan 2027-37.

Discussion included the frequency, layout and format of the reporting. It was noted that preference would be to see measures that are at risk of not being achieved first and suggested to only report on quarters two, three and four.

It was highlighted that the preference would be for Officers to present an example and recommendation on the format to the Committee for the next meeting.

Further discussion included the importance of clear and thorough commentary to accompany the measures, in order to improve the quality of information being reported on, and reduce the amount of resulting questions from lack of commentary.

**Resolution 2026/5**

Moved: Mayor Nigel Bowen

Seconded: Cllr Stacey Scott

That the Strategic Planning Committee:

1. Receive this report; and
2. Discuss reporting frequency of each Long Term Plan 2024-34 Service Performance measure; and
3. Discuss reporting format; and
4. Recommend that Officers come back to our next Committee meeting with suggested reporting frequency and format of Service Performance measures.

**Carried**

**6 Consideration of Urgent Business Items**

No items of urgent business were received.

**7 Consideration of Minor Nature Matters**

No matters of a minor nature were raised.

**The meeting closed at 2.28pm.**

.....  
**Michelle Pye**  
**Chairperson**

## 6 Reports

### 6.1 Actions Register Update

**Author:** Meghan Taylor, Acting Democracy Services Lead

**Authoriser:** Stephen Doran, General Manager Corporate

#### Recommendation

That the Strategic Planning Committee receives and notes the updates to the Actions Register.

#### Purpose of Report

- 1 The purpose of this report is to provide the Strategic Planning Committee with an update on the status of the action requests raised by Councillors at previous Committee meetings.

#### Assessment of Significance

- 2 This matter is assessed to be of low significance under the Council's Significance and Engagement Policy as there is no impact on the service provision, no decision to transfer ownership or control of a strategic asset to or from Council, and no deviation from the Long Term Plan.

#### Discussion

- 3 The actions register is a record of actions requested by Councillors. It includes a status and comments section to update the Strategic Planning Committee on the progress of each item.
- 4 There is currently one item on the actions register.
- 5 No items are marked as ongoing.
- 6 No items are marked as completed, and are proposed to be marked as removed at the next meeting.
- 7 One item is marked as removed and will be taken off the list at the next meeting.

#### Attachments

1. **Strategic Planning Committee Actions Required** [↓](#) 

**Information Requested from Councillors (Strategic Planning Committee)**

Key ■ = Completed, for removal ■ = 60+ Days ■ = 90+ Days ■ = Removed

<b>Information Requested:</b>	New Terms of Reference for the Water Services Delivery Steering Group			
<b>Date Raised:</b>	26 August 2025	<b>Status:</b>	Complete and Closed	
<b>Issue Owner:</b>	General Manager Corporate/ General Manager Drainage and Water	<b>Due Date:</b>		<b>Completed Date:</b> 10 February 2026
<p>Background: Councillors requested have a new Terms of Reference for the Water Services Delivery Steering Group in the new triennium.</p> <p><b>24 November 2025: This action was moved from the Council Action Register to the Strategic Planning Committee Action Register</b></p> <p><b>10 February 2026 Strategic Planning Committee Meeting:</b> It was agreed this action has been superseded by other events and should be closed and removed from the register.</p>				

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## 6.2 Non-Financial Service Performance Reporting Frequency and Format

**Author:** Steph Forde, Corporate and Strategic Planner

**Authoriser:** Stephen Doran, General Manager Corporate

### Recommendation

That the Strategic Planning Committee:

1. Receive and discuss the Non-Financial Service Performance Reporting Frequency and Format report; and
2. Endorse the proposed amendments to reporting frequency included in Attachment 1 and paragraph 19 of this report; and
3. Endorse the proposed continuation of existing format included in Attachment 2

### Purpose of Report

- 1 The purpose of this report is to seek endorsement from the Committee on the proposed amendments to frequency, and continuation of existing format, of Service Performance measures adopted in the Timaru District Council (TDC) Long Term Plan (LTP) 2024-34.
- 2 Pending endorsement from the Committee, the proposed changes to frequency of reporting on specific measures, and continuation of existing format, will be presented to Council on 31 March for consideration.
- 3 This report does not make any recommendations for any specific Service Performance measures to be amended or removed.

### Assessment of Significance

- 4 This report is assessed as being of low significance in relation to Council's Significance and Engagement Policy. This is in part because the report seeks endorsement, and no final decision is being made. Instead, a recommendation will be made to the March Council meeting.
- 5 It is acknowledged that there may be public interest in Council's reporting against its objectives, but it is deemed unlikely that there is sizeable public interest in the specific frequency or formatting of this.

### Background

- 6 Council adopted the LTP on 1 July 2024, which includes 100 Service Performance (SP) measures covering 9 of the 10 Groups of Activities. The Corporate Activity Group does not have SP measures.
- 7 During the audit of the 2024/25 Annual Report, one Water Supply activity group measure required additional disclosure as the Rangitata Huts water supply sits within the LTP Recreation and Leisure activity group under the Fishing Huts sub activity. This has resulted in a new total of 101 SP measures.
- 8 In developing and deciding on the final measures, Council considered how best to measure activity specific levels of service, whilst maintaining alignment with the Council's Strategic

direction, and giving effect to legislation such as the purpose set out in the Local Government Act 2002 (LGA).

- 9 A number of SP measures reflect statutory requirements, primarily through our regulatory and infrastructure groups, whereas other measures more broadly reflect community values but give effect to requirements set out in legislation.
- 10 Sections 93 and 98 of the LGA set out the requirements of the LTP and Annual Report respectively. These requirements are detailed further in Schedule 10 and include specific obligations for setting (Part 1) and reporting (Part 3) on SP measures.
- 11 Reporting on SP measures also has additional requirements set out in Public Benefit Entity Financial Reporting Standard 48 (PBE FRS 48) Service Performance Reporting.
- 12 During discussions on agenda item 9.11 'Annual Plan 2025/26 Three Month Service Performance Report for the period 1 July to 30 September 2025' at the Council meeting on 9 December 2025, Councillors questioned the benefits of reporting on a number of measures included in the report. It was also raised during discussions that the Strategic Planning Committee would be best placed to review the reporting frequency and format of SP measures.
- 13 The Strategic Planning Committee considered the frequency and format of SP reporting at the meeting on 10 February.
- 14 Discussions on the format included the preference of Committee members for Group and Activity Managers to continue providing clear and thorough commentary on activities at a Group and Activity level respectively that they are responsible for to reduce the need for further questions or clarification when presented to Council.
- 15 Discussions on the frequency of each SP measure identified the Committee's preference not to report in quarter one, rather to focus on quarters two, three and four, and that when a measure has already achieved its annual target, or is highly likely to achieve its annual target, that no further reporting is required on that SP measure until quarter four.
- 16 It was also requested that the presentation of the report more clearly identified the measures which have not achieved their target for the quarter, or are unlikely to achieve their annual target, and that relevant commentary be provided.
- 17 Following discussion, the Committee resolved the below recommendations:

**Resolution 2026/1**

Moved: Mayor Nigel Bowen

Seconded: Cllr Stacey Scott

That the Strategic Planning Committee:

1. Receive this report; and
2. Discuss reporting frequency of each Long Term Plan 2024-34 Service Performance measure; and
3. Discuss reporting format; and
4. Recommend that Officers come back to our next Committee meeting with suggested reporting frequency and format of Service Performance measures.

**Carried**

**Discussion**

- 18 As directed by the Committee, Officers have reviewed the current reporting frequency, and recommendations for each SP measure are detailed in Attachment 1.
- 19 Further to the proposed specific SP measure reporting frequency, officers recommend the following amendments:
- 19.1 SP reporting will not be undertaken in quarter one.
- 19.2 SP measures which have met, or are likely to meet, their annual target will not be reported in future quarterly reports unless the future report is quarter four.
- 19.3 SP measures which have not met, or are unlikely to meet, their annual target are identified in the covering report and that relevant commentary be provided.
- 20 Attachment 1 includes the full list of SP measures and the current and proposed reporting frequency for each.
- 21 Attachment 2 is an excerpt of the format presented to Council at the meeting on 9 December 2025 which includes Group and Activity review commentary, along with SP measure reporting against targets with supporting commentary.

**Options and Preferred Option****Option One (preferred)**

That the Strategic Planning Committee:

1. Receive and discuss the Non-Financial Service Performance Reporting Frequency and Format report; and
2. Endorse the proposed amendments to reporting frequency included in Attachment 1 and paragraph 19 of this report; and
3. Endorse the proposed continuation of existing format included in Attachment 2

**Option Two**

That the Strategic Planning Committee:

1. Receive and discuss the Non-Financial Service Performance Reporting Frequency and Format report; and
2. Endorse the proposed amendments to reporting frequency included in Attachment 1 and paragraph 19 of this report with amendments; and
3. Endorse the proposed continuation of existing format included in Attachment 2 with amendments

**Option Three**

That the Strategic Planning Committee:

1. Receive and discuss the Non-Financial Service Performance Reporting Frequency and Format report; and
2. Endorse maintaining the status quo for reporting frequency included in Attachment 1; and
3. Endorse the proposed continuation of existing format included in Attachment 2.

**Consultation**

- 22 Officers deem that consultation is not necessary prior to the Committee considering the recommendations.

**Relevant Legislation, Council Policy and Plans**

- 23 Local Government Act 2002 – specifically sections 93 and 98, and Schedule 10, Parts 1 and 3.  
24 Public Benefit Entity Financial Reporting Standard 48 – Service Performance Reporting  
25 Timaru District Council Long Term Plan 2024-34

**Financial and Funding Implications**

- 26 There are no known unbudgeted financial or funding implications.

**Other Considerations**

- 27 There are no other considerations.

**Attachments**

1. **Service Performance Reporting Frequency** [↓](#) 
2. **Service Performance Reporting Example Format** [↓](#) 

Activity Group	Service Performance Measure	Reporting Frequency					
		Q1	Q2	Q3	Annual	Biennial	Triennial
Democracy	Resident satisfaction with quality of information provided by Council					✓✓	
	Annual Plans, Reports and Long Term Plans adopted within statutory timeframes	✓	✓	✓	✓✓		
	Council and committee meeting agendas made available to the public within statutory timeframes	✓	✓✓	✓✓	✓✓		
	Responses to LGOIMA requests are provided according to statutory timeframes	✓	✓✓	✓✓	✓✓		
Community Support	Civil Aviation Accreditation				✓		
	Occupied Council Housing complies with building regulations and Healthy Homes Standards in accordance with the Residential Tenancies Act	✓	✓✓	✓✓	✓✓		
	Community Facilities (Cemeteries and Public Toilets) meet legislative safety and environmental requirements	✓	✓✓	✓✓	✓✓		
	How well prepared for a disaster residents feel					✓✓	
	Performance targets in the Venture Timaru Statement of Intent are met				✓✓		

Current Frequency ✓

Proposed Frequency ✓

Activity Group	Service Performance Measure	Reporting Frequency					
		Q1	Q2	Q3	Annual	Biennial	Triennial
District Planning and Environmental Services	Building Consent Authority accreditation	✓	✓	✓	✓✓		
	Building Control consent average processing time	✓	✓✓	✓✓	✓✓		
	% of building consent applications processed within statutory time frames	✓	✓✓	✓✓	✓✓		
	Resource Consent processing within statutory timeframes	✓	✓✓	✓✓	✓✓		
	Building and planning services: Provide the local community and/or local industry with regular updates and information at least four times per year	✓	✓	✓	✓✓		
	Provide Dog Control education to one school/ pre-school/ organisation per term	✓	✓	✓	✓✓		
	Information on the website is reviewed and updated quarterly for all regulatory activities	✓	✓	✓	✓✓		
	Resident/ customer satisfaction with building consent process				✓✓		
	Resident/ customer satisfaction with resource consent process				✓✓		
	Percentage of known dogs in District registered	✓	✓	✓	✓✓		
	BWOF audits completed	✓	✓✓	✓✓	✓✓		
	% of residential swimming pools' fencing in the District audited at least once every 3 years				✓✓		
	% of scheduled audits of registered food premises completed or in process	✓	✓✓	✓✓	✓✓		
	% of alcohol regulated premises that have been inspected each year	✓	✓	✓	✓✓		
	% of food businesses requiring escalation to the Registration Authority and/or Food Safety Officer, for follow up due to non-compliance with correct processes or statutory requirements	✓	✓✓	✓✓	✓✓		
% of potential non-priority earthquake prone buildings identified by July 2027						✓✓	

Current Frequency ✓

Proposed Frequency ✓

Activity Group	Service Performance Measure	Reporting Frequency					
		Q1	Q2	Q3	Annual	Biennial	Triennial
Recreation and Leisure	Number of museum service users (includes museum visitors, attendees at on site and off site programmes, information or collection requests)	✓	✓✓	✓	✓✓		
	Number of exhibitions and events (Museum)	✓	✓✓	✓	✓✓		
	Visitors to Libraries	✓	✓✓	✓	✓✓		
	Online website and catalogue searches (Libraries)	✓	✓✓	✓	✓✓		
	Library issues (physical & digital) of materials	✓	✓✓	✓	✓✓		
	Community Programme interactions – held on site and in the community plus a non traditional library service	✓	✓✓	✓	✓✓		
	Visitors to Art Galleries	✓	✓✓	✓	✓✓		
	Online website searches and social media interactions (Art Gallery)	✓	✓✓	✓	✓✓		
	Community Programmes – held on site and in the community	✓	✓✓	✓	✓✓		
	Visitors to CBay	✓	✓✓	✓	✓✓		
	Visitors to Pleasant Point Community Pool	✓	✓	✓✓	✓		
	Visitors to Geraldine Community Pool	✓	✓	✓✓	✓		
	Visitors to Temuka Community Pool	✓	✓	✓✓	✓		
	Aqua Fitness classes participant numbers	✓	✓✓	✓	✓✓		
	Aquatic swim for life participants water safety participant numbers	✓	✓✓	✓	✓✓		
	Aquatic learn to swim enrolments participant numbers	✓	✓✓	✓	✓✓		
	CBay Fitness Memberships	✓	✓✓	✓	✓✓		
	CBay Group Fitness class participants	✓	✓✓	✓	✓✓		

Current Frequency ✓

Proposed Frequency ✓

Activity Group	Service Performance Measure	Reporting Frequency					
		Q1	Q2	Q3	Annual	Biennial	Triennial
Recreation and Leisure	Bookings for special events (Aorangi Stadium)	✓	✓✓	✓	✓✓		
	Bookings by sports clubs and groups (Aorangi Stadium)	✓	✓✓	✓	✓✓		
	Facilities meet legislative safety requirements (All Recreation and Leisure Facilities)	✓	✓✓	✓✓	✓✓		
	User Satisfaction Art Gallery					✓✓	
	User Satisfaction Libraries					✓✓	
	User Satisfaction Museum					✓✓	
	User Satisfaction Swimming Pools					✓✓	
	User Satisfaction Parka					✓✓	
	User Satisfaction Aorangi Stadium					✓✓	
	Number of Art Gallery exhibitions (including touring, regional and permanent art works)	✓	✓✓	✓	✓✓		
	Art works conserved	✓	✓	✓	✓✓		
	Collection items available online (Museum)	✓	✓	✓	✓✓		
	Parks and recreational open space hectares per 1,000 residents	✓	✓	✓	✓✓		
	Kilometres of off-road walking and biking tracks	✓	✓	✓	✓✓		
	Compliance with Drinking Water Quality Assurance Rules (Rangitata Huts)	✓	✓	✓	✓✓		

Current Frequency ✓

Proposed Frequency ✓

Activity Group	Service Performance Measure	Reporting Frequency					
		Q1	Q2	Q3	Annual	Biennial	Triennial
Roading and Footpaths	Response to customer services requests (mandatory)	✓	✓✓	✓✓	✓✓		
	Road condition – average quality of ride on sealed local road network percentage smooth travel exposure index (mandatory)					✓✓	
	Resurfacing of road network (mandatory)	✓	✓✓	✓✓	✓✓		
	Number of bridges that allow Class 1 loading				✓✓		
	Rehabilitation of sealed road network	✓	✓✓	✓	✓✓		
	Resident satisfaction with levels of service for maintenance and condition of sealed roads				✓✓		
	Resident satisfaction with levels of service for maintenance and condition of unsealed roads				✓✓		
	Road fatalities and serious injury crashes (mandatory)	✓	✓✓	✓✓	✓✓		
	Road safety awareness				✓✓		
	Resident satisfaction with the safety of the road network				✓✓		
	Footpath condition (mandatory)				✓✓		
	Footpath network resurfaced (mandatory)	✓	✓✓	✓✓	✓✓		
	Resident satisfaction that the provision of carparking meets their needs				✓✓		

Current Frequency ✓

Proposed Frequency ✓

Activity Group	Service Performance Measure	Reporting Frequency					
		Q1	Q2	Q3	Annual	Biennial	Triennial
Stormwater	Number of flooding events in the Timaru District (Mandatory)	✓	✓✓	✓✓	✓✓		
	Number of habitable floors affected by flooding events in the Timaru district (Mandatory)	✓	✓✓	✓✓	✓✓		
	Compliance with Resource Consent conditions (Mandatory)	✓	✓✓	✓✓	✓✓		
	Satisfaction with condition and maintenance of stormwater services					✓✓	
	Median response times to attend a flooding event (Mandatory)	✓	✓✓	✓✓	✓✓		
	Total complaints received about performance of stormwater system	✓	✓✓	✓✓	✓✓		
Wastewater	Number of dry weather overflows from the sewer system (Mandatory)	✓	✓✓	✓✓	✓✓		
	Compliance with Resource Consents conditions (Mandatory)	✓	✓✓	✓✓	✓✓		
	Satisfaction with condition and maintenance of wastewater services					✓✓	
	Median attendance and resolution times to sewage overflow faults in the network (Mandatory)	✓	✓✓	✓✓	✓✓		
	Total complaints received about: 1. Sewage odour 2. Sewage system faults 3. Sewage system blockages 4. TDC response to sewage issues	✓	✓✓	✓✓	✓✓		

Current Frequency ✓

Proposed Frequency ✓

Activity Group	Service Performance Measure	Reporting Frequency					
		Q1	Q2	Q3	Annual	Biennial	Triennial
Water Supply	Compliance with Drinking Water Quality Assurance Rules	✓	✓✓	✓✓	✓✓		
	Satisfaction with condition and maintenance of water supply services					✓✓	
	Percentage of real water loss from TDC's networked reticulation systems (Mandatory)				✓✓		
	Median attendance and resolution times for urgent and non-urgent callouts for water supply faults or unplanned interruptions in the network (Mandatory)	✓	✓✓	✓✓	✓✓		
	Total complaints received about: • Drinking water clarity • Drinking water taste • Drinking water odour • Drinking water pressure or flow • Continuity of supply • TDC response to these issues (Mandatory)	✓	✓✓	✓✓	✓✓		
	Average consumption of drinking water per day per resident within Timaru district (Mandatory)				✓✓		
	Compliance with Resource Consent conditions	✓	✓✓	✓	✓✓		
Waste Management	Compliance with Resource Consent conditions	✓	✓✓	✓	✓✓		
	Resident satisfaction with waste management services and facilities within the district					✓✓	
	Kerbside refuse collection waste volumes (mandatory)	✓	✓✓	✓✓	✓✓		
	Total waste received at Transfer stations and resource recovery parks (mandatory)	✓	✓✓	✓✓	✓✓		
	Level of contamination of recycling (mandatory)	✓	✓✓	✓✓	✓✓		

Current Frequency ✓

Proposed Frequency ✓

## Democracy

Activity Review for Democracy						
Activity Review of Democracy	Owner: Stephen Doran			At this early stage it looks likely that most measures in this area will remain broadly on track		
Quarterly Highlights for Democracy			Quarterly Issues for			
No updates of significance for Democracy. Team continues to meet statutory deadlines and planning for Local Elections 2025 was well underway.			No major issues to report, election was launched successfully with contested races for all seats in district and region.			
Performance Measure	Period	Period Result	Year to Date Target	Year to Date Result	Status	Expected Year End Result
Council and committee meeting agendas made available to the public within statutory timeframes	Q1 FY26	100.00%	100.00%	100.00%		
	<b>Current period comments</b> All agendas have been made available to the public within the statutory timeframes relevant to the type of meeting, there was one Extraordinary meeting and one Emergency meeting held within this period.		<b>Expected year end comments</b> It is expected we will continue to make all agendas publicly available within the statutory timeframes.			
Responses to LGOIMA requests are provided according to statutory timeframes	Q1 FY26	100.00%	100.00%	100.00%		
	<b>Current period comments</b> 34 requests were received 26 requests responded to on time. 8 LGOIMA requests received in Q1 with due dates that extend into Q2 have been responded to or are on track		<b>Expected year end comments</b> Council is making significant process improvements regarding requests for information and expect this to remain on track throughout the year.			

### 6.3 2026/27 Draft Fees and Charges

**Author:** Steph Forde, Corporate and Strategic Planner

**Authoriser:** Stephen Doran, General Manager Corporate

#### Recommendation

That the Strategic Planning Committee:

1. Receive and discuss the 2026/27 Draft Fees and Charges report
2. Endorse the proposed changes to Fees and Charges for the 2026/27 financial year as detailed in Attachment 1 to this report

#### Purpose of Report

- 1 The purpose of this report is to present the updated Draft Fees and Charges for the 2026/27 financial year to the Committee for discussion and to seek endorsement for presentation to Council at the 31 March meeting.

#### Assessment of Significance

- 2 This report and the proposed changes are considered of low significance when assessed against Council's Significance and Engagement Policy. This is primarily because it seeks an endorsement of draft fees and charges for Council consideration, and subsequent community engagement is intended, it does not impact levels of service and it is, overall, consistent with Council's intention to enable cost recovery where fees are set below actual cost.

Changes to the proposed draft fees and charges may alter the level of significance and the consultation requirements.

#### Background

- 3 The setting of fees and charges by Council is governed by Section 150 of the Local Government Act 2002 (LGA). This section provides Council with the authority to set fees and charges for "a certificate, authority, approval, permit, or consent from, or inspection by Council" in a bylaw, or otherwise statutorily authorised. Section 150 goes on to specify that a local authority "must not ... recover more than the reasonable costs incurred by the local authority for the matter for which the fee is charged."
- 4 Section 150 requires that fees and charges must be set in accordance with the principles outlined in the Act, including consideration of the community outcomes to which the activity contributes and the distribution of benefits between the community as a whole and individuals or groups. Fees and charges have general principles that also must be considered: equity, efficiency, justifiability and transparency.<sup>1</sup> It is best practice therefore, if a fee or a charge is being considered, to calculate the reasonable cost incurred for delivering the service,

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<sup>1</sup> [https://oag.parliament.nz/2021/fees-and-levies/docs/fees-and-levies.pdf\\_at\\_para\\_2.7](https://oag.parliament.nz/2021/fees-and-levies/docs/fees-and-levies.pdf_at_para_2.7) and [The Treasury \(2017\), Guidelines for setting charges in the public sector, paragraph 3.4](#)

and then utilise these principles and guidelines, in conjunction with the s 101(3) LGA factors to determine what an appropriate , if any, deviation from full recovery should be.

- 5 Council's approach to cost recovery through fees and charges reflects these principles and guidance through reference to the Revenue and Financing Policy, which forms part of the Long Term Plan 2024-2034 (LTP). The Policy establishes the parameters within which fees and charges are set, including the extent to which different activities should be funded through fees versus general rates and other sources.
- 6 The Policy reflects Council's assessment of who benefits from particular services and the appropriate balance between private and public good funding. These limits ensure consistency in Council's approach to revenue generation and provide transparency around the funding mechanisms for different activities.
- 7 The proposed fees and charges have implications for Council's overall financial position. The LTP included a forecast total revenue increase of 7% from fees and charges from 2025/26 to 2026/27, years two and three of the LTP respectively.
- 8 Council is forecasting an overall fees and charges revenue increase of 3.7% for the 2026/27 financial year compared to the December reforecast for the current 2025/26 financial year, which was reflected in the Draft Budget presented to Council on 24 February.
- 9 During discussion at the meeting on 24 February, Council resolved that officers further review the draft fees and charges and present the updated schedule to this Committee

### **Discussion**

- 10 Following Council direction Activity and Group Managers have reviewed the schedule and updated the fees and charges which are detailed in Attachment 1 for the Committee to consider.
- 11 Group Managers will be available at the meeting to answer any questions the members may have during discussion.
- 12 The key changes following second review were:
  - 12.1 Building Control Services that had proposed reductions have been adjusted back to maintain current price (pages 8-12, attachment 1)
  - 12.2 Addition of Timaru Central Business District monthly leased carparks (page 34, attachment 1)

### **Options and Preferred Option**

#### **Option One (preferred)**

- 13 That the Committee receive and discuss the 2026/27 Draft Fees and Charges report; and  
Endorse the proposed changes to fees and charges for the 2026/27 financial year as detailed in Attachment 1, column 'V2 – 2026/27' to this report for presentation to Council at the 31 March meeting.

#### **Option Two**

- 14 That the Committee receive and discuss the 2026/27 Draft Fees and Charges report; and

Endorse the proposed changes to fees and charges for the 2026/27 financial year as detailed in Attachment 1 to this report with amendments for presentation to Council at the 31 March meeting.

### **Option Three**

- 15 That the Committee receive and discuss the 2026/27 Draft Fees and Charges report; and  
Do not endorse the proposed changes to Fees and Charges for the 2026/27 financial year as detailed in Attachment 1 to this report and direct officers on next steps.

### **Consultation**

- 16 Generally speaking, consultation for fee setting occurs either via a bylaw involving the Special Consultative Procedure or following consultation that gives effect to general principles of consultation. Some fees and charges require specific legislative procedures to be adopted, for example under the RMA (which mandates the special consultative procedure, along with other process requirements); or the Civil Aviation Act 2023 which requires specific consultation for changes to charges proposed to be paid by a substantial customer.
- 17 Officers' advice is that the Special Consultative Procedure is not required for Options One or Two given their minor significance, and the threshold of significance under Council's Significance and Engagement Policy
- 18 However, to satisfy the general principles of consultation, Officers advise that these two options do require some Community Engagement and recommend this occurs through the public consultation on the development of the Draft Annual Plan 2026/27.

### **Relevant Legislation, Council Policy and Plans**

- 19 Local Government Act 2002
- 20 Timaru District Council Long Term Plan 2024-34
- 21 Timaru District Council Revenue and Financing Policy
- 22 Timaru District Council Significance and Engagement Policy

### **Financial and Funding Implications**

- 23 The development of the draft fees and charges for the 2026/27 financial year have not incurred any unbudgeted expense.
- 24 The draft fees and charges for the 2026/27 financial year presented to Council at the meeting on 24 February were reflected in the fees and charges revenue in Draft Annual Plan 2026/27 Budget Version 1.
- 25 The amendments to the fees and charges schedule being presented to the Committee in attachment 1 of this report will be included in the fees and charges revenue in the Draft Annual Plan Budget Version 2 when it is presented to Council on 31 March 2026.

### **Other Considerations**

- 26 As detailed in the above financial and funding implications section of this report, and in the report presented to Council at the meeting on 24 February, fees and charges impact overall Council fee and charge revenue, therefore it is officers' recommendation to consider this report and the proposed fees and charges in a wider Council revenue context, whilst also being

cognisant of the limits set out for specific activities in the Councils Revenue and Financing Policy.

**Attachments**

1. **2026/27 Draft Fees and Charges - Version Two** [↓](#) 



# Fees and Charges

**For period 1 July 2026 to 30 June 2027**

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## Airport

Casual Users/Visitors

Description	Weight Category (kgs)	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>a) Terminal users</b>						
MTOW	20,001 – 30,000	\$604.45	\$650.00	7.5%	\$650.00	7.5%
MTOW	10,001 – 20,000	\$398.75	\$410.00	2.8%	\$410.00	2.8%
MTOW	5,001 – 10,000	\$113.30	\$120.00	5.9%	\$120.00	5.9%
MTOW	3,501 – 5,000	\$86.90	\$90.00	3.6%	\$90.00	3.6%
MTOW	2,001 – 3,500	\$66.50	\$70.00	5.3%	\$70.00	5.3%
MTOW	< 2,000	\$26.95	\$30.00	11.3%	\$30.00	11.3%
<b>b) Non-terminal users</b>						
MTOW	> 30,000	\$346.50	\$360.00	3.9%	\$360.00	3.9%
MTOW	20,001 – 30,000	\$154.00	\$160.00	3.9%	\$160.00	3.9%
Business Jet		\$200.20	\$250.00	24.9%	\$250.00	24.9%
MTOW	10,001 – 20,000	\$80.30	\$85.00	5.9%	\$85.00	5.9%
MTOW	5,001 – 10,000	\$60.50	\$62.00	2.5%	\$62.00	2.5%
MTOW	3,501 – 5,000	\$46.20	\$48.00	3.9%	\$48.00	3.9%
MTOW	2,001 – 3,500	\$40.15	\$42.00	4.6%	\$42.00	4.6%
*MTOW	701 – 2,000	\$14.00	\$15.00	7.1%	\$15.00	7.1%
*MTOW	< 700	\$14.00	\$15.00	7.1%	\$15.00	7.1%
Helicopters		\$14.00	\$15.00	7.1%	\$15.00	7.1%
Glider Tow Planes		\$14.00	\$14.00	0.0%	\$14.00	0.0%
<b>Airport parking</b>						
Daily charge		\$14.30	\$14.30	0.0%	\$14.30	0.0%
Lost Ticket		\$71.50	\$75.00	4.9%	\$75.00	4.9%

Note:

- Touch and Go Practice Landings Treated as One Landing.
- Tow Plane and Glider Charged for Tow Plane Only.
- Scheduled service providers and frequent users based at Timaru Airport subject to separate agreement.
- Unpaid landing fees will incur an administration fee of \$25.00.

## Animal Control – Dog Registration

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
First Registration Fee for a New Puppy (3 months to 12 months)	\$47.00	\$47.00	0%	\$47.00	0%
Registration Fees for Working Dogs, Rural Pet Dogs, and Selected Dog Owner	\$51.00	\$51.00	0%	\$51.00	0%
Registration Fees for Neutered Dogs (12 months and above)	\$82.00	\$82.00	0%	\$82.00	0%
Registration Fees for Entire Dogs (not desexed) (12 months and above)	\$154.00	\$154.00	0%	\$154.00	0%
Registration Fees for Disability Assist Dog (Certified In Training / Trained)	No charge	No charge		No charge	

Late Registration: Plus 50% of the appropriate fee (as provided by Statute) in the event of a dog not being re-registered by 1 September.

Dangerous Dog: Plus 50% of the appropriate fee (as provided by Statute) for Dog classified as Dangerous.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Dangerous Dogs – Entire	\$231.00	\$231.00	0%	\$231.00	0%
Dangerous Dogs – Neutered	\$123.00	\$123.00	0%	\$123.00	0%
Dangerous Dogs – Rural/Working	\$77.00	\$77.00	0%	\$77.00	0%
Selected Owners Policy (SOP) Application Fee (New Fee)	\$54.00	\$54.00	0%	\$54.00	0%
3 Plus Licence	\$54.00	\$54.00	0%	\$54.00	0%
SOP/3 Plus Dual Application Fee (New Fee)	\$79.00	\$79.00	0%	\$79.00	0%
SOP/3 Plus Re Inspection Fee	\$43.00	\$43.00	0%	\$43.00	0%
Replacement registration tag	\$6.00	\$6.00	0%	\$6.00	0%

Dog Registration / Refunds for Deceased Dogs and Registration / Refunds Pro Rata of Current Fees

Month	Pets (> 1 year)		Neutered		Working		Rural Pets		Selected Owner Policy		Puppy Refunds Only (Deceased)	
	2026/27 (GST incl.)	2025/26 (GST incl.)	2026/27 (GST incl.)	2025/26 (GST incl.)	2026/27 (GST incl.)	2025/26 (GST incl.)						
July	\$154.00	\$154.00	\$82.00	\$82.00	\$51.00	\$51.00	\$51.00	\$51.00	\$51.00	\$51.00	\$47.00	\$47.00
August	\$142.00	\$142.00	\$76.00	\$76.00	\$47.00	\$47.00	\$47.00	\$47.00	\$47.00	\$47.00	\$43.00	\$43.00
September	\$130.00	\$130.00	\$70.00	\$70.00	\$43.00	\$43.00	\$43.00	\$43.00	\$43.00	\$43.00	\$39.00	\$39.00
October	\$118.00	\$118.00	\$64.00	\$64.00	\$39.00	\$39.00	\$39.00	\$39.00	\$39.00	\$39.00	\$35.00	\$35.00
November	\$106.00	\$106.00	\$58.00	\$58.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$31.00	\$31.00
December	\$94.00	\$94.00	\$52.00	\$52.00	\$31.00	\$31.00	\$31.00	\$31.00	\$31.00	\$31.00	\$26.00	\$26.00
January	\$82.00	\$82.00	\$46.00	\$46.00	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	\$22.00	\$22.00
February	\$70.00	\$70.00	\$40.00	\$40.00	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00	\$18.00	\$18.00
March	\$58.00	\$58.00	\$34.00	\$34.00	\$19.00	\$19.00	\$19.00	\$19.00	\$19.00	\$19.00	\$14.00	\$14.00
April	\$46.00	\$46.00	\$28.00	\$28.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$10.00	\$10.00
May	\$34.00	\$34.00	\$22.00	\$22.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$6.00	\$6.00
June	\$22.00	\$22.00	\$16.00	\$16.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$2.00	\$2.00

Note: The Registration of a new puppy is always the stated fee. There is no pro-rata for Registration.



## Animal Control – Dog Impounding Fees

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
First impoundment in a 12 month period – Dog microchipped	\$100.00	\$100.00	0%	\$100.00	0%
First impoundment in a 12 month period – Dog not wearing tag/not microchipped	\$140.00	\$140.00	0%	\$140.00	0%
Second impoundment in a 12 month period	\$118.00	\$118.00	0%	\$118.00	0%
Third impoundment in a 12 month period	\$129.00	\$129.00	0%	\$129.00	0%
Daily sustenance	\$18.00	\$18.00	0%	\$18.00	0%
Micro-chipping fee – Pound	\$60.00	\$60.00	0%	\$60.00	0%
Micro-chipping fee – community	\$60.00	\$60.00	0%	\$60.00	0%
Surrender	\$50.00	\$50.00	0%	\$50.00	0%
Seizure	\$61.00	\$61.00	0%	\$61.00	0%
Barking collar hire (Hire \$30 & Bond \$30.00)	\$60.00	\$60.00	0%	\$60.00	0%
Adoption from Pound	\$140.00	\$140.00	0%	\$140.00	0%
After hours fee	\$31.00	\$31.00	0%	\$31.00	0%

Appropriate impounding fee applies to dogs returned home by an Animal Control Officer.  
Unregistered dog – above fees plus appropriate registration and micro-chipping charge.

## Animal Control – Impounding Fees (stock)

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Rangers charge out rate	\$100 per hr	\$100 per hr	0%	\$100 per hr	0%
Travel charge per km	\$1.20	\$1.20	0%	\$1.20	0%

To be charged at the actual charge out rate per hour or part thereof plus any other costs including travel and impounding fees and a 25% administration fee.

## Art Gallery

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Exhibition Hire (subject to contractual approval and management of the exhibition)</b>					
Main Gallery	\$55.00	\$55.00	0%	\$55.00	0%
Main Gallery – Community Groups	\$44.00	\$44.00	0%	\$45.00	2%
Main Gallery – Corporate Groups	\$110.00	\$110.00	0%	\$110.00	0%
Octagon Foyer	\$35.00	\$35.00	0%	\$35.00	0%
After Hours	\$93.50 per hour plus \$60 per hour Fire Warden charge-	\$93.50 per hour plus \$60 per hour Fire Warden charge-	0%	\$100 per hour plus \$60 per hour Fire Warden charge-	7%
Hourly staff rate for after hour events	\$60.00	\$60.00	0%	\$60.00	0%
<b>Research Fee per ½ hr (first 15 minutes free)</b>	\$35.00 per half hour	\$35.00 per half hour	0%	\$35.00 per half hour	0%
<b>Student Research fee</b>	Free	Free	0%	Free	0%
<b>Reproduction Fee (per image outside Copyright)</b>			0%		0%
Laser print A4	\$8.50	\$8.50	0%	\$8.50	0%
Laser print A3	\$12.50	\$12.50	0%	\$12.50	0%
Digital image (300 dpi jpeg via online link)	\$21.00	\$21.00	0%	\$21.00	0%
A4 Poster	\$63.00	\$63.00	0%	\$63.00	0%
A3 poster	\$84.00	\$84.00	0%	\$84.00	0%
A2 Poster	\$105.00	\$105.00	0%	\$105.00	0%
A1 Poster	\$126.00	\$126.00	0%	\$126.00	0%
Custom size poster	\$POA	\$POA	0%	\$POA	

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance% V1	V2 - 2026/27 (GST incl.)	Variance% V2
<b>Photography Fees</b>					
Staff hourly rate for photography of artworks (when a new image needs to be created from an original artwork. This fee covers the staff time involved in retrieval of collection items, installation, and photography setup and production)	\$200.00	\$200.00	0%	\$200.00	0%
<b>Publication Fee (per image and per print run)</b>					
Books, Periodicals, Internet	\$93.00	\$93.00	0%	\$93.00	0%
Calendars, Book Covers	\$379.50	\$379.50	0%	\$379.50	0%
Advertising / Publicity (labels, packaging, posters)	\$330.00	\$330.00	0%	\$330.00	0%
TV Programmes and Commercial Films (New Zealand)	\$330.00	\$330.00	0%	\$330.00	0%
TV Programmes and Commercial Films (International)	\$693.00	\$693.00	0%	\$693.00	0%
TV Commercials	\$693.00	\$693.00	0%	\$693.00	0%
Commercial Still Photography and Filming in the Gallery	\$330.00	\$330.00	0%	\$330.00	0%
Postage within NZ	\$11.55	\$11.55	0%	\$14.00	21%
Postage International	\$34.65	\$34.65	0%	\$POA	0%

Exhibitions initiated by Gallery: No rental, but 30% commission if works are for sale.

**Exhibitions not initiated by Gallery (subject to approval of Gallery Manager)**

Community i.e. "non-profit" Groups No commission but rental (also refer note below)  
 Single Artist / Artist Groups 30% commission plus daily rental  
 Young South Canterbury Solo Artist 25% commission within minimum daily rental  
 Corporate / Commercial (selling) Exhibition 25% commission and double daily rental

**Note:**

- No commission or rental charge for Friends of Aigantighe.
- Exhibitions falling outside categories to be charged at Gallery Manager's discretion.

## Assignment of Other Leases (Residential / Commercial / Rural)

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Lease details</b>					
Deed of Assignment of Lease requested by Counter Party – Administration Fee	\$280.00 + actual and reasonable legal costs and LINZ registration fees (if applicable)	\$300.00 + actual and reasonable legal costs and LINZ registration fees (if applicable)	7%	\$300.00 + actual and reasonable legal costs and LINZ registration fees (if applicable)	7%

## Building Control Services

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Lodgement / Administration</b>					
Work with a value of less than \$50,000 (Removed)	\$273.00	N/A	Removed	N/A	Removed
Work with a value of less than \$124,999 (New)	N/A	\$320.00	New	\$320.00	New
Work with a value of between \$50,001 and \$200,000 (Removed)	\$364.00	N/A	Removed	N/A	Removed
Work with a value of between \$125,000 and \$800,000 (New)	N/A	\$560.00	New	\$560.00	New
Work with a value of between \$200,001 and \$800,000 (Removed)	\$455.00	N/A	Removed	N/A	Removed
Work with a value of between \$800,001 - \$2,499,999 (New)	N/A	\$640.00	New	\$640.00	New
Work with a value of more than \$800,001 (Removed)	\$728.00	N/A	Removed	N/A	Removed
Work with a value over \$2,500,000	N/A	\$800.00	New	\$800.00	New
<b>Consent Software Usage (per application)</b>					
Consent Software Usage (value of work up to \$124,000) (Removed)	\$80.00	N/A	Removed	N/A	Removed
Work with a value of less than \$124,999 (set fee)	N/A	\$97.00	New	\$97.00	New
Consent Software Usage (value of work over \$124,000 x 0.075%) (Removed)	Invoice	N/A	Removed	N/A	
Value of work \$125,000 - \$800,000 (value of work x 0.075%) (New)	N/A	Invoice	New	Invoice	New
Value of work \$800,001 - \$2,499,999 (value of work x 0.075%) (New)	N/A	Invoice	New	Invoice	New
Value of work over \$2,500,000 (set fee) (New)	N/A	\$2,265.50	New	\$2,265.50	New
<b>Building Consent Minor Applications</b>					
Solid and Liquid Fuel Heating Appliances (minimum charge)	\$601.70	\$552.00	-8%	\$601.70	0%
Solid Fuel Heater (inbuilt/insert) (minimum charge)	\$854.70	\$788.00	-8%	\$854.70	0%
Marquees (minimum charge)	\$601.70	\$552.00	-8%	\$601.70	0%
Demolition (Residential only – minimum charge)	\$601.70	\$552.00	-8%	\$601.70	0%
Solar Hot Water Systems (minimum charge)	\$601.70	\$552.00	-8%	\$601.70	0%
<b>Project Information Memorandum (PIM)</b>					
Standard PIM	\$601.70	\$552.00	-8%	\$601.70	0%



Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Assessment of Existing Standard PIM (if applicable to new building consent application)	\$222.00	\$198.00	-11%	\$222.00	0%
Small Stand-Alone Dwelling (New)	N/A	\$788.00		\$854.00	
Software usage (per application) (New)	N/A	\$97.00		N/A	
<b>Building Consent Advice Notes</b>					
Advice Notes (Minor)	\$222.00	\$198.00	-11%	\$222.00	0%
Advice Notes (All other work)	\$601.70	\$245.00	-59%	\$601.70	0%
<b>Building Consents Technical Assessing/ Inspections/ Amendments/ Minor Variations/ Extension of Time</b>					
Technical Processing (per half hour or part thereof)	\$126.50	\$118.00	-7%	\$126.50	0%
Full Inspection (Removed)	\$253.00	N/A		\$253.00	
Inspection of Building Work (on site or remote, each) (New)	N/A	\$245.00		N/A	
Waivers & Modifications (minimum charge)	\$126.50	\$118.00	-7%	\$126.50	0%
Minor Variation (minimum charge)	\$126.50	\$118.00	-7%	\$126.50	0%
Amendment (minimum charge)	\$126.50	\$118.00	-7%	\$126.50	0%
Code Compliance Certificate Issue (minimum charge)	\$222.20	\$198.00	-11%	\$222.20	0%
Extension of Time (start or completion)	\$222.00	\$198.00	-11%	\$222.00	0%
Application Software Usage (Minor variation) (New)	N/A	\$97.00		N/A	
<b>Exempt Building Work (schedule one)</b>					
Exempt Building Work Notification	\$191.40	\$160.00	-16%	\$191.40	0%
Exempt Building Work Discretionary (minimum charge)	\$222.20	\$198.00		\$222.20	
Application Software Usage (New)	N/A	\$97.00	-11%	N/A	0%



Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Compliance Schedules and BWOFs</b>					
Issue and Register Compliance Schedule (minimum charge)	\$475.20	\$358.00	-25%	\$475.20	0%
Amendment of Existing Compliance Schedules (minimum charge)	\$191.40	\$198.00	3%	\$191.40	0%
Issue and Register Compliance Schedule (one specified system only)	\$191.40	\$198.00	3%	\$191.40	0%
Receiving Building Warrant of Fitness (including BRaDS & SRaDS, minimum charge)	\$191.40	\$80.00	-58%	\$191.40	0%
Audit of Building Warrant of Fitness	\$333.00	\$160.00	-52%	\$333.00	0%
Audit Re-inspection following non-compliance	\$253.00	\$245.00	-16%	\$253.00	0%
Compliance Administration (any follow up of non-compliances, per ½ hr or part thereof)	\$95.70	\$80.00	-25%	\$95.70	0%
<b>Certificates of Acceptance</b>					
Certificate of Acceptance (application lodgement)	\$287.00	\$320.00	11%	\$287.00	0%
Technical Processing (per ½ hr or part thereof)	\$126.50	\$118.00	-7%	\$126.50	0%
Inspection of Building Work (each)	\$253.00	\$245.00	-3%	\$253.00	0%
Section 97(E) fee	Invoice	\$245.00		Invoice	
Administration (per ½ hr or part thereof))	\$95.70	\$80.00	-16%	\$95.70	0%
Application Software Usage (work value of less than \$124,999) (New)	N/A	\$97.00		N/A	
Application Software Usage (work value over \$125,000) (New)	N/A	\$426.00		N/A	

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Other Building Regulatory Charges</b>					
Notice to Fix – Technical Check and Administration minimum charge (plus relevant inspections at full inspection rate)	\$854.70	\$1,113.00	30%	\$854.70	0%
Dangerous, Affected and Insanitary Building (including administration/technical check/inspection, minimum charge)	Invoice	Invoice			
Non-Building Consent Related Inspections	\$253.00	\$245.00	-3%	\$253.00	0%
Certificate for Public Use (including administration/technical check, minimum charge) Note: Cost of any subsequent CPU application = previous charge x 2.	\$477.00	\$434.00	-9%	\$477.00	0%
Section 73 Notice (Building on land subject to natural hazards)	\$854.70	\$472.00	-45%	\$854.70	0%
Section 77 Notice (Building on two or more allotments)	\$854.70	\$472.00	-45%	\$854.70	0%
Section 83 (removal of section 77 notice)	\$222.00	\$236.00	6%	\$222.00	0%
Change of Use/Extension of Life/Subdivision of Building	\$126.50	\$236.00	87%	\$126.50	0%
Building Record Update (minimum charge)	\$348.70	\$80.00	-77%	\$348.70	0%
Building File Request (minimum charge)	-	\$80.00		-	
Administration General (per half hour or part thereof)	\$95.70	\$80.00	-16%	\$95.70	0%
Application Software Usage (CPU) (New)		\$97.00			
Amusement Device ( <b>charges set by legislation</b> ) (for 1 device, for the first 7 days of proposed operation or part thereof)	\$11.50	\$11.50	0%	\$11.50	0%
Amusement Device ( <b>charges set by legislation</b> ) (for each additional device operated by the same owner, for the first 7 days or part thereof)	\$2.30	\$2.30	0%	\$2.30	0%
Amusement Device ( <b>charges set by legislation</b> ) (for each device for each further period of 7 days or part thereof)	\$1.15	\$1.15	0%	\$1.15	0%

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>South Island IQP Processing</b>					
<b>Fencing of Residential Swimming Pools</b>					
Exemptions (Schedule One)	\$191.40	\$160.00	-16%	\$191.40	0%
Registration of Swimming Pool	\$348.70	\$198.00	-43%	\$348.70	0%
Pool Safety Audit (minimum charge)	\$333.00	\$316.00	-5%	\$333.00	0%
Re-inspection follow-up (minimum charge)	\$253.00	\$236.00	-7%	\$253.00	0%
Administration (per half hour or part thereof)	\$95.70	\$80.00	-16%	\$95.70	0%
Application	\$322.00	\$322.00	0%	\$322.00	0%
Per feature / specified system	\$23.00	\$23.00	0%	\$23.00	0%
Annual Renewals	\$138.00	\$138.00	0%	\$138.00	0%
<b>Earthquake Prone Buildings</b>					0%
Registration and maintenance of Earthquake Prone Building Register (per building)	\$444.40	\$400.00	-10%	\$444.40	0%
If technical assessments or reviews are required in addition to the above registration fee, time will be charged at a technical rate per half hour or part thereof	\$126.50	\$118.00	-7%	\$126.50	0%
<b>Contractors and Consultants</b>					
Due to the nature of some applications or the incorporation of specialist services the Council may, at its discretion, refer these applications to consultants for checking. The fees and charges incurred will be additional to the fees identified on this schedule	At Cost	At Cost		At Cost	
Printing /photocopying of a full Building Consent or additional copies (other than minor consents)	Invoice	Invoice		Invoice	
USB Drive	\$33.00	\$30.00	-9%	\$33.00	0%
Building Consent Statistics monthly report (fee per month)	\$95.70	\$80.00	-16%	\$95.70	0%
BCA Accreditation levy (minor building consent applications)	\$15.00	\$15.00	0%	\$15.00	0%
BCA Accreditation levy (all other building consent applications)	\$70.00	\$70.00	0%	\$70.00	0%
<b>Certain charges remain applicable if an application, approved consent or any other approval type is refused, withdrawn or cancelled.</b>	Invoice	Invoice		Invoice	
<b>The Building Control Manager has delegated authority to use discretion as required for any of the fees within this list or any other fee or charge relating to Building Control Services.</b>					



## Cemeteries

Description	Type	Plot Purchase 2025/26 (GST incl.)	Plot Purchase V1 - 2026/27 (GST incl.)	Variance % V1	Plot Purchase V2 - 2026/27 (GST incl.)	Variance % V2
All Cemeteries	Single	\$2,300.00	\$2,450.00	7%	\$2,450.00	7%
	Infant (Four years and under)	\$575.00	\$600.00	4%	\$600.00	4%
	Stillborn	\$400.00	\$400.00	0%	\$400.00	0%
	Ashes	\$690.00	\$725.00	5%	\$725.00	5%
Natural Burial (where available)	Single	\$3,000.00	\$3,150.00	5%	\$3,150.00	5%
	Infant	\$1,500.00	\$1,575.00	5%	\$1,575.00	5%

Description	Type	Interment 2025/26 (GST incl.)	Interment V1 - 2026/27 (GST incl.)	Variance% V1	Interment V2 - 2026/27 (GST incl.)	Variance% V2
All Cemeteries	Single	\$2,000.00	\$2,100.00	5%	\$2,100.00	5%
	Infant (Four years and under)	\$920.00	\$930.00	1%	\$930.00	1%
	Stillborn	\$0.00	\$0.00		\$0.00	
	Ashes	\$420.00	\$430.00	2%	\$430.00	2%
Natural Burial (where available)	Single	\$2,300.00	\$2,420.00	5%	\$2,420.00	5%
	Infant	\$1,060.00	\$1,120.00	6%	\$1,120.00	6%
RSA Sections (Timaru, Temuka, Geraldine)	Single	\$1,950.00	\$2,050.00	5%	\$2,050.00	5%
	Ashes	\$410.00	\$420.00	2%	\$420.00	2%

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Additional Charges</b>					
Record search more than ONE request per day	\$30.00	\$30.00	0%	\$30.00	0%
*Funeral – Saturday (completed 12.00pm to 4.00pm)	\$880.00	\$950.00	8%	\$950.00	8%
*Funeral – Saturday (completed after 4.00pm)	\$2110.00	\$2300.00	9%	\$2300.00	9%
*Funeral - Statutory Holiday/Sunday (completed 10.00am to 4.00pm)	\$1610.00	\$1800.00	12%	\$1800.00	12%
*Funeral – Statutory Holiday/Sunday (completed after 4.00pm)	\$2530.00	\$2800.00	11%	\$2800.00	11%
Funeral – Monday to Friday (completed after 4.00pm)	\$880.00	\$950.00	8%	\$950.00	8%
Dig Grave – Statutory Holiday/Saturday/ Sunday (where requested)	\$880.00	\$950.00	8%	\$950.00	8%
Concrete Removal	\$880.00	\$950.00	8%	\$950.00	8%
Extra Depth (3 Burials in One Plot)	\$880.00	\$950.00	8%	\$950.00	8%
Lowering Device Placement (where supplied by Funeral Director)	\$175.00	\$190.00	9%	\$190.00	9%
Arundel Burial Surcharge	\$1260.00	\$1350.00	7%	\$1350.00	7%
Memorial Application Approval	\$50.00	\$60.00	20%	\$60.00	20%

- Burial Warrants (interment) - Must be received by the Customer Services staff at least eight working hours before a burial. For funerals to take place before 2.00pm on Monday or the day following a Statutory Holiday, burial warrants must be received by Customer Services staff prior to 4.00pm on the previous Council work day.
- Funerals on weekends or statutory holiday are subject to availability.
- RSA - Pleasant Point, Pareora West and Arundel do not have an RSA section and Arundel does not have concrete burial berms.
- Memorial Application Approval – All headstones, plaques and other memorials erected in cemeteries must be approved by Council for compliance with the appropriate New Zealand Standard and be applied for and erected by a Monumental Mason.

## Council and Standing Committee Agendas

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Organisations and individuals who request copies of the Council and Standing Committee agendas on a regular basis may be charged a fee of \$30.00 per copy.	\$30.00	\$30.00	0%	\$30.00	0%

Note: This shall not apply to the media.

- Agendas are available from Timaru District Council Website at no cost.

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## Council Housing

In accordance with amendments to the Residential Tenancies Act, rent may only be increased every 12 months.

\$20 increase across all properties	Single (weekly)	Single (weekly)	Double (weekly)	Double (weekly)
	2026/27	2025/26	2026/27	2025/26
<b>Timaru</b>				
Clyde Street / Le Cren Street – One bedroom	\$206.00	\$186.00	\$240.00	\$220.00
Clyde Carr Crescent – One bedroom	\$196.00	\$176.00	\$220.00	\$200.00
Clyde Carr Crescent – Bedsits	\$170.00	\$150.00	\$195.00	\$175.00
Craigie Avenue – One bedroom	\$201.00	\$181.00	\$225.00	\$205.00
Edinburgh Street – One bedroom	\$221.00	\$201.00	\$240.00	\$220.00
Flemington Street – One bedroom	\$221.00	\$201.00	\$240.00	\$220.00
Hanan Place – One bedroom	\$196.00	\$176.00	\$220.00	\$200.00
7A – 9A Harper Street – One bedroom	\$196.00	\$176.00	\$220.00	\$200.00
9 Harper Street – One bedroom	\$206.00	\$186.00	\$235.00	\$215.00
James Street / Keith Street – One bedroom	\$196.00	\$176.00	\$225.00	\$205.00
Jonas Street – One bedroom	\$211.00	\$191.00	\$240.00	\$220.00
Maltby Avenue – One bedroom	\$221.00	\$201.00	\$240.00	\$220.00
Princes Street – One bedroom	\$201.00	\$181.00	\$225.00	\$205.00
Rhodes Street – One bedroom	\$196.00	\$176.00	\$220.00	\$200.00
Taylor Street – One bedroom	\$181.00	\$161.00	\$205.00	\$185.00
Taylor Street – Bedsits	\$170.00	\$150.00	\$195.00	\$175.00
Victoria Street – One bedroom	\$226.00	\$206.00	\$245.00	\$225.00
Wilson Street – One bedroom	\$196.00	\$176.00	\$220.00	\$200.00
Woodlands Road – One bedroom	\$196.00	\$176.00	\$220.00	\$200.00

In accordance with amendments to the Residential Tenancies Act, rent may only be increased every 12 months.

\$20 increase across all properties	Single (weekly)	Single (weekly)	Double (weekly)	Double (weekly)
	2026/27	2025/26	2026/27	2025/26
<b>Temuka</b>				
Hamilton Street – One bedroom	\$196.00	\$176.00	\$220.00	\$200.00
Hewlings Place – One bedroom	\$201.00	\$181.00	\$235.00	\$215.00
King Street – One bedroom	\$201.00	\$181.00	\$220.00	\$200.00
Levens Lane – One bedroom	\$201.00	\$181.00	\$235.00	\$215.00
Whitcombe Street – Bedsits	\$170.00	\$150.00	\$195.00	\$175.00
Wilkin Street – One bedroom	\$196.00	\$176.00	\$220.00	\$200.00
Wilmshurst Road – One bedroom	\$196.00	\$176.00	\$225.00	\$205.00
Wilmshurst Road – Bedsits	\$170.00	\$150.00	\$195.00	\$175.00
Wilmshurst Road / King Street – One bedroom	\$221.00	\$201.00	\$240.00	\$220.00
<b>Geraldine</b>				
Huffey Street – One bedroom	\$201.00	\$181.00	\$220.00	\$200.00
89 Talbot Street – One bedroom	\$188.00	\$168.00	\$213.00	\$193.00
113-115 Talbot Street – One bedroom	\$221.00	\$201.00	\$240.00	\$220.00
<b>Pareora</b>				
King Street – One bedroom	\$201.00	\$181.00	\$225.00	\$205.00
<b>Pleasant Point</b>				
Horton Street – One bedroom	\$196.00	\$176.00	\$220.00	\$200.00
Horton Street – Bedsits	\$165.00	\$145.00	\$190.00	\$170.00



## Facility Hire – Alpine Energy Community Centre, Temuka

**Preparation time** (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

**Hire** (minimum hire charge of two hours per hire including preparation / pack out time).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>AD Hally Lounge (upstairs)</b>					
Meetings only	\$33.00 per hour	\$33.00 per hour	0%	\$33.00 per hour	0%
Morning to 6.00pm	\$42.00 per hour	\$43.00 per hour	2%	\$43.00 per hour	2%
6.00pm to 2.00am	\$48.00 per hour	\$48.00 per hour	0%	\$48.00 per hour	0%
Maximum Daily Rate (day/night events, multi-day events) – includes kitchen and bar	\$390.00	\$390.00	0%	\$390.00	0%
Kitchenette	\$15.00 per hire	\$15.00 per hire	0%	\$15.00 per hire	0%
<b>Stadium</b>					
Sporting Activity	\$24.00 per hour	\$24.00 per hour	0%	\$24.00 per hour	0%
Morning to 6.00pm	\$46.00 per hour	\$47.00 per hour	2%	\$47.00 per hour	2%
6.00pm - 2.00am	\$54.00 per hour	\$60.00 per hour	11%	\$60.00 per hour	11%
Maximum Daily Rate (day/night events, multi-day events) – includes kitchen and changing rooms	\$521.00	\$525.00	1%	\$525.00	1%
Main Kitchen (Tea/Coffee only)	\$18.00 per hire	\$18.00 per hire	0%	\$18.00 per hire	0%
Changing Rooms and Showers	\$41.00 per room	\$41.00 per room	0%	\$41.00 per room	0%
Heater – Downstairs Stadium	\$2.00 coin operated	\$2.00 coin operated	0%	\$2.00 coin operated	0%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$17.00 per hire	0%	\$17.00 per hire	0%
Deposit -required when booking an event using the maximum fee	\$132.00	\$130.00	-2%	\$130.00	-2%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit		Forfeit of Deposit	

## Facility Hire – Aorangi Pavilion, Timaru

The Aorangi Pavilion, Lounge, Aorangi Park may be used for sporting events, wedding receptions, exhibitions and public meetings as approved by Council. Other uses are considered on an individual basis. The facilities available are the Lounge which is licensed for 80.

**Preparation time** (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

**Hire** (minimum hire charge of two hours per hire including preparation / pack out time).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Hire</b>					
Hall (Including Kitchen)	\$33.00 per hour	\$33.00 per hour	0%	\$33.00 per hour	0%
Changing Rooms	\$20.00 per room	\$20.00 per room	0%	\$20.00 per room	0%
Deposit	\$66.00	\$60.00	-9%	\$60.00	-9%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit		Forfeit of Deposit	
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$17.00 per hire	0%	\$17.00 per hire	0%

## Facility Hire – Caroline Bay Lounge

The Caroline Bay Lounge may be used for meetings, seminars, receptions and smaller functions for up to 100 people.

**Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer's clean up to a maximum of 2 hours and excess hours will be at hirers cost.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Hall (including kitchen)</b>					
-Up to 11pm	\$26.00 per hour	\$26.00 per hour		\$26.00 per hour	
-After 11pm	\$30.00 per hour	\$35.00 per hour	17%	\$35.00 per hour	17%
Maximum Daily Charge (day/night events, multi-day events)	\$330.00	\$340.00	3%	\$340.00	3%
Electrical facilities (Heating, Lighting etc.)	\$0.60 per unit	\$0.70 per unit	17%	\$0.70 per unit	17%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$17.00 per hire		\$17.00 per hire	
Security Check*	\$52.00 per check	\$55.00 per check	6%	\$55.00 per check	6%
Deposit	\$66.00	\$70.00	6%	\$70.00	6%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit		Forfeit of Deposit	

\* **Security:** Please note an additional charge of securing the lounge will apply to any hire closing **from 11.00pm onwards** as per the security company's scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).

## Facility Hire – Caroline Bay Hall

The Caroline Bay Hall may be used for dances, socials, cabarets, wedding receptions, exhibitions and public meetings.

**Hire** Minimum hire charge of two hours per hire, including pack in and pack out) until end of booking including clean up to a maximum of 2 hours and excess hours will be at hirers cost.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Hall</b>					
- 6am to 6pm	\$46.00 per hour	\$48.00 per hour	4%	\$48.00 per hour	4%
- 6pm-11pm	\$108.00 per hour	\$110.00 per hour	2%	\$110.00 per hour	2%
- After 11pm	\$145.00 per hour	\$160.00 per hour	10%	\$160.00 per hour	10%
Maximum Daily Rate (day/night events, multi-day events)	\$937.00	\$950.00	1%	\$950.00	1%
Electrical facilities (Heating, Lighting etc.)	\$0.60 per unit	\$0.70 per unit	17%	\$0.70 per unit	17%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$17.00 per hire	0%	\$17.00 per hire	0%
Security Check*	\$52.00 per check	\$55.00 per check	6%	\$55.00 per check	6%
<b>Miscellaneous Charges</b>					
Use of baby grand piano	\$132.00	\$132.00	0%	\$132.00	0%
Deposit (required one month prior to your reservation)	\$100.00	\$100.00	0%	\$100.00	0%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit	4%	Forfeit of Deposit	4%

\* **Security:** Please note an additional charge of securing the hall will apply to any hire closing **from 11.00pm onwards** as per the security company's scale of charges. Should this fee change, any hirer who requires this service is notified by letter. District Plan rules and bylaws apply limiting hours of use (e.g. noise control).

## Facility Hire – Caroline Bay Soundshell

The Caroline Bay Soundshell is an outdoor venue with seating for 1,780.

**Deposit** - A deposit is required on signing the Agreement to cover the Statutory Advertising. This will only be refundable if cancellation notice is given one week prior to concert.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Hire - Show Charging Admission</b>					
Deposit (refundable)	\$455.00	\$100.00	-78%	\$100.00	-78%
Soundshell hire (including two public notices re Liquor ban / exclusive use and admission charge)	\$924.00 per day	\$500.00 per half day (max 5 hours) \$925.00 per day	0%	\$500.00 per half day (max 5 hours) \$925.00 per day	0%
<b>Hire – Show with No Admission Charge or Community Event</b>					
A Community Events is when admission is by donation (gold coin or similar) and/or the net proceeds are being donated to an approved charity or community cause					
Deposit (refundable)	\$303.00	\$300.00	-1%	\$300.00	-1%
Hire	\$185.00 per day	\$190.00 per day	3%	\$190.00 per day	3%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$17.00 per hire	0%	\$17.00 per hire	0%
Cancellation Fee (for cancellations made within 48 days of the hire date)	Forfeit of Deposit	Forfeit of Deposit	0%	Forfeit of Deposit	0%

Council does **NOT** offer the following Services: Security, Ticket Sales/Booking Agent, Ushers, Sound, Electrician, Additional Electrical Supply, Additional Spot Lighting, and Additional Stage Lighting. Please make your own arrangements for these services.

The cable tunnel to the stage, if flooded, to be drained at hirers expense

**The Hirer's attention is drawn to the following legal requirements of the Electrical Regulations covering outdoor venues:**

- Should the Hirer's 'Electrical Load' requirements exceed the capacity of the 'Residual Current Device Protected 3 Phase 5 Pin Sockets' then a power supply of '3 Phase 150 Amp' may be drawn from a fuse/switch provided.
- The Hirer's electrician when taking a power connection from the fuse/switch is responsible for arranging his own Electrical Permit and assumes full legal responsibility at all times for the temporary electrical installation whilst it is connected to a power supply.

The Council shall **NOT** accept any responsibility or claims for compensation of loss due to power failure at the venue for whatever reason. The Hirer and the hirer's electrician are totally responsible for all electrical safety of performers, staff and the public.

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## Facility Hire – Geraldine Pavilion

**Preparation time** (must be arranged at the time of booking the facilities. This will be charged at the normal hire charge)

**Hire** (minimum hire charge of two hours per hire including preparation / pack out time).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Deposit – required when booking an event using the maximum fee	\$66.00	\$66.00	0%	\$66.00	0%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit		Forfeit of Deposit	
<b>Hall (upstairs)</b>					
Hourly Rate (includes kitchen)	\$33.00 per hour	\$33.00 per hour	0%	\$33.00 per hour	0%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$17.00 per hire	0%	\$17.00 per hire	0%
Deposit – required when booking an event using the maximum fee	\$66.00	\$66.00	0%	\$66.00	0%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit		Forfeit of Deposit	
<b>Changing Rooms (downstairs)</b>					
Hire	\$40.00 per hire	\$40.00 per hire	0%	\$40.00 per hire	0%
Storage Rooms	By arrangement	By arrangement		By arrangement	

## Facility Hire – Pleasant Point Town Hall

**Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up. Preparation time to be arranged at time of booking (charged at normal rates).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Hire</b>					
6am to 6pm	\$26.00 per hour	\$26.00 per hour	0%	\$26.00 per hour	0%
6pm – 2am	\$35.00 per hour	\$35.00 per hour	0%	\$35.00 per hour	0%
Maximum Daily Rate (day/night events, multi-day events)	\$317.00	\$317.00	0%	\$317.00	0%
<b>Miscellaneous</b>					
Heating	\$2.30 per hour of use	\$2.30 per hour of use	0%	\$2.30 per hour of use	0%
Memorial Lounge only	\$18.00 per hour	\$18.00 per hour	0%	\$18.00 per hour	0%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$17.00 per hire	0%	\$17.00 per hire	0%
Deposit – Dances, Socials, Cabarets	\$152.00	\$152.00	0%	\$152.00	0%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit		Forfeit of Deposit	

## Facility Hire – Aorangi Stadium

The Southern Trust Events Centre features a large multi-purpose Stadium, a Lounge including Kitchen and Bar, and a Meeting Room.

Commercial and special events rates are available on request. Quoted prices will vary depending on the type of event, spaces required, door charges, services requested etc.

A bond of up to \$1,000 may be charged depending on the usage/function. **Stadium** (up to 2,400 people).

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	Adult / Senior Competition 2025/26 (GST incl.)	Adult / Senior Competition V1 - 2026/27 (GST incl.)	Variance % V1	Adult / Senior Competition V2 - 2026/27 (GST incl.)	Variance % V2
<b>Full Stadium Floor (three sections)</b>					
Hourly	\$150.00	\$180.00	20%	\$180.00	20%
Full Day (8.00am-5.00pm)	\$950.00	\$1000.00	5%	\$1000.00	5%
Full Day and Evening (8.00am-11.00pm)	\$1,595.00				
Heating per hour (gas)	\$77.00				
<b>Two Thirds Stadium Floor (two sections)</b>					
Hourly	\$100.00	\$120.00	20%	\$120.00	20%
Full Day (8.00am-5.00pm)	\$700.00	\$750.00	7%	\$750.00	7%
Full Day and Evening (8.00am-11.00pm)	\$1,100.00				
Heating per hour (gas)	\$49.50				
<b>One Third Stadium Floor (one section)</b>					
Hourly	\$50.00	\$60.00	20%	\$60.00	20%
Full Day (8.00am-5.00pm)	\$400.00	\$420.00	5%	\$420.00	5%
Full Day and Evening (8.00am-11.00pm)	\$661.00				
Heating per hour (gas)	\$22.50				

Description	School Usage Junior Competition 2025/26 (GST incl.)	School Usage Junior Competition V1 - 2026/27 (GST incl.)	Variance % V1	School Usage Junior Competition V2 - 2026/27 (GST incl.)	Variance % V2
<b>Full Stadium Floor (three sections)</b>					
Hourly	\$114.00	\$135.00	18%	\$135.00	18%
Full Day (8.00am-5.00pm)	\$768.00	\$800.00	4%	\$800.00	4%
<del>Full Day and Evening (8.00am-11.00pm)</del>	<del>\$1,280.00</del>				
<del>Heating per hour (gas)</del>	<del>\$77.00</del>				
<b>Two Thirds Stadium Floor (two sections)</b>					
Hourly	\$76.00	\$90.00	18%	\$90.00	18%
Full Day (8.00am-5.00pm)	\$511.00	\$580.00	14%	\$580.00	14%
<del>Full Day and Evening (8.00am-11.00pm)</del>	<del>\$841.00</del>				
<del>Heating per hour (gas)</del>	<del>\$49.50</del>				
<b>One Third Stadium Floor (one section)</b>					
Hourly	\$38.50	\$45.00	17%	\$45.00	17%
Full Day (8.00am-5.00pm)	\$308.00	\$315.00	2%	\$315.00	2%
<del>Full Day and Evening (8.00am-11.00pm)</del>	<del>\$511.00</del>				
<del>Heating per hour (gas)</del>	<del>\$23.50</del>				



Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Upstairs Lounge, Kitchen and Bar (up to 300 people)</b>		<b>Not available</b>			
Morning or Afternoon	\$158.40	Not available			
Full Day (8.00am - 5.00pm)	\$316.00	Not Available			
Full Day and Evening (8.00am - 11.00pm)	\$400.00	Not Available			
Evening only	\$250.00	Not Available			
Weddings	\$800.00	Not Available			
Other Social Functions	\$473.00	Not Available			
Exercise class with own instructor per hour	\$66.00	Not Available			
<b>Other Charges</b>					
Cancellation of Booking - at Manager's discretion	-	-			
Set up/pack down equipment (per hour) - at Manager's discretion	\$52.80	\$52.80	0%	\$52.80	0%
External Changing Rooms (per room per half day)	\$90.00	\$90.00	0%	\$90.00	0%
Downstairs commercial kitchen (large functions and events)	\$300.00	\$300.00	0%	\$300.00	0%
Security Unlock / Lock up	\$93.00	\$93.00	0%	\$93.00	0%
Public Liability Insurance Cover (if required)	\$17.00 per hire	\$17.00 per hire	0%	\$17.00 per hire	0%

Note: The Centre reserves the right to adjust the final account based on the actual level of use, additional services provided, and any damage incurred.

Note: The lounge is not available for hire should the activity involve dancing, jumping and dance music as this creates dynamic floor movements.

**Facility Hire – Theatre Royal Timaru – currently closed.**

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2 King George Place - PO Box 522 Timaru 7940 - Telephone 03 687 7200

## Facility Hire – Washdyke Community and Sports Centre

The Washdyke Community and Sports Centre may be used for meetings, seminars, receptions and functions for up to 200 people.

**Hire of the Lounge and Bar:** Contact Soccer South Canterbury, telephone 03 693 8594 or 027 637 4775.

**Hire of the Squash Courts:** Contact Don McLean, telephone 03 688 6330.

Council administers the hire of the **Gymnasium and the Squash Lounge** as follows:

- **Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including clean up.
- **Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.
- The gates to the carpark for Sir Basil Arthur Park are locked daily between 9pm and 7am.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Hire	\$30 per hour	\$30 per hour	0%	\$30 per hour	0%
Electrical facilities (heating / lighting)	\$0.60 per unit	\$0.70 per unit	0%	\$0.70 per unit	0%
Public Liability Insurance Cover (if required)	\$17 per hire	\$17 per hire	0%	\$17 per hire	0%
Deposit – Required one month prior to reservation	\$80	\$80	0%	\$80	0%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit		Forfeit of Deposit	

## Facility Hire – West End Hall

The West End Hall may be used for meetings, seminars, receptions and functions for up to 200 people.

**Hire** Minimum hire charge of two hours per hire. Hirer will be charged from start of booking (including pack in and pack out) until end of booking including hirer's clean up.

**Public Liability Insurance** The hirer is required to have Public Liability Insurance and provide a confirmation of this to the Council before the booking is confirmed. If the hirer does not have Public Liability Insurance the Council will charge \$17.00 per hire. This provides cover to a maximum of \$2,000,000.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Hire</b>					
Meeting Room (can be hired separately)	\$32 per hour	\$32 per hour	0%	\$32 per hour	0%
Hall					
- 6am to 6pm	\$46 per hour	\$46 per hour	0%	\$46 per hour	0%
- 6pm to 2am	\$62 per hour	\$62 per hour	0%	\$62 per hour	0%
Maximum Daily Charge – day/night events, multi-day events	\$665	\$665	0%	\$665	0%
Committee Room (Masonic Lodge)	\$28 per hour	\$28 per hour	0%	\$28 per hour	0%
Ante Room (available only when Committee Room and Lodge Room not in use)	\$20 per hour	\$20 per hour	0%	\$20 per hour	0%
Public Liability Insurance Cover (if required)	\$17 per hire	\$17 per hire	0%	\$17 per hire	0%
Deposit	\$132	\$150	13%	\$150	13%
Cancellation Fee (for cancellations made within 48 hours of the hire date)	Forfeit of Deposit	Forfeit of Deposit		Forfeit of Deposit	

**Cleaning Costs:** Should the Hall require additional cleaning following hire, the hirer will be charged at an hourly rate.

## Fishing Huts

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Lease Transfer	\$280.00	\$300.00	7%	\$300.00	7%

Description	2025/26	V1 - 2026/27	Variance % V1	V2 - 2026/27	Variance % V2
Rangitata Hut Lease – Permanent Resident	\$1115.00	\$1200.00	8%	\$1200.00	8%
Stratheona Hut Lease	\$765.00	\$840.00	10%	\$840.00	10%
Rangitata Hut Lease	\$765.00	\$840.00	10%	\$840.00	10%

## Infrastructure Group Administration Fees

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>					
Application Fee	\$750.00	\$750.00	0%	\$750.00	0%
Amendment Fee	\$500.00	\$500.00	0%	\$500.00	0%
Retrospective Approval Fee	\$750.00	\$750.00	0%	\$750.00	0%
Inspection / Re-inspection Fee for non-compliant works or missing information (per inspection)	\$400.00	\$400.00	0%	\$400.00	0%
Charge for works that are non-remedied after non-complaint inspection	Monthly Fee per Site \$300.00	Monthly Fee per Site \$300.00	0%	Monthly Fee per Site \$300.00	0%
Bond Application Fee	\$1000.00	\$1000.00	0%	\$1000.00	0%
Request for Time Extension (for other than minor changes)	\$300.00	\$300.00	0%	\$300.00	0%
Acceptance of Engineering Design (for new assets to be vested to Council)	At Cost	At Cost		At Cost	
Sign off of Engineering Design (New)	At Cost	At Cost		At Cost	
<b>Occupation of Road Reserve (Installation of Private Services)</b>					
Application Fee	\$750.00	\$750.00	0%	\$750.00	0%
Amendment Fee	\$500.00	\$500.00	0%	\$500.00	0%
<b>Charge Rates (staff time rate)</b>					
Group Manager	\$350.00 per hour	\$350.00 per hour	0%	\$350.00 per hour	0%
Unit Manager	\$265.00 per hour	\$265.00 per hour	0%	\$265.00 per hour	0%
Senior Engineer	\$265.00 per hour	\$265.00 per hour	0%	\$265.00 per hour	0%
Engineer/Technician	\$225.00 per hour	\$225.00 per hour	0%	\$225.00 per hour	0%
Infrastructure Planner	\$225.00 per hour	\$225.00 per hour	0%	\$225.00 per hour	0%
Administration Staff	\$120.00 per hour	\$120.00 per hour	0%	\$120.00 per hour	0%

## Land Information Memorandum

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Residential Single Unit Properties (based on rating differential)	\$450.00	\$450.00	0%	\$450.00	0%
All Other Properties	\$715.00	\$715.00	0%	\$715.00	0%

## Latter Street Car Park

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Clamping release fee for unauthorised vehicles	\$100.00	\$100.00	0%	\$100.00	0%

## Leased Car Parks

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Monthly Lease charges for Central Business District Parking (per vehicle, per month 24/7)					
Cains Terrace (new)	-	-	-	\$80.00	-
Landing Services/ Station Street (new)	-	-	-	\$80.00	-
Sophia Street – outdoor (new)	-	-	-	\$80.00	-
Sophia Street – undercover (new)	-	-	-	\$120.00	-

## Land Transport

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>					
Application fee	\$750.00	\$750.00	0%	\$750.00	0%
Vehicle crossing – application fee	Refer CAR fees FB2 and C2	Refer CAR fees FB2 and C2	0%	Refer CAR fees FB2 and C2	0%
<b>Occupation of Road Reserve (Installation of Private Services)</b>					
Application fee	\$750.00	\$750.00	0%	\$750.00	0%
Amendment fee	\$500.00	\$500.00	0%	\$500.00	0%
Road Occupation Inspection Fee	\$400.00	\$400.00	0%	\$400.00	0%
Private Bridge / Stock Underpass Structural Inspection Fee	At Cost	At Cost	0%	At Cost	0%
<b>Corridor Access Request (CAR) – Application Fees</b>					
Non-Excavation CAR – Global Consents	\$2500.00 per annum	\$2500.00 per annum	0%	\$2500.00 per annum plus at cost fees	0%
Non-Excavation – CAR individual	\$110.00	\$110.00	0%	\$110.00	0%
<b>Works within footpaths/berms:</b>					
• Type FB1 (Minor) Up to 6 square metres and/or 20 lineal metres	\$300.00	\$300.00	0%	\$300.00	0%
• Type FB2 (Major) Greater than 6 square metres and/or 20 lineal metres, but less than 10 square metres and/or 100 lineal metres	\$750.00	\$750.00	0%	\$750.00	0%
<b>Works within road carriageway (formed road):</b>					
• Type C1 (Minor) Up to 2 square metres and/or 5 lineal metres	\$850.00	\$850.00	0%	\$850.00	0%
• Type C2 (Major) Greater than 2 square metres and/or 5 lineal metres, but less than 10 square metres and/or 15 lineal metres	\$2500.00	\$2500.00	0%	\$2500.00	0%
Project Work Areas greater than the above category types	At Cost	At Cost	0%	At Cost	0%
<b>All Infrastructure Consents / CAR's</b>					
Regularising work in Road Reserve without an approved Corridor Access Request (obtaining retrospective consent)	At Cost	At Cost	0%	At Cost	0%
Regularising work in Road Reserve without an approved Temporary Traffic Management Plan (obtaining retrospective consent)	At Cost	At Cost	0%	At Cost	0%
CAR and/or Temporary Traffic Management time extension or TMP amendment fee	\$300.00	\$300.00	0%	\$300.00	0%

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Reinspection Fees for non-compliant works or missing information (defects outstanding)	\$400.00	\$400.00	0%	\$400.00	0%
Charge for works that are not remedied after non-compliant inspection – monthly fee per site (CAR)	\$300.00	\$300.00	0%	\$300.00	0%
Temporary Traffic Management Audit and assurance fees	At cost	At cost	0%	At cost	0%
<b>Overweight and Overdimension Permit Fees</b>					
Permit Fees are in accordance with Waka Kotahi - Vehicle dimensional and mass permitting manual (volume 1).	As per NZTA (Waka Kotahi) fees	As per NZTA (Waka Kotahi) fees	0%	As per NZTA (Waka Kotahi) fees	0%
Additional costs can be charged for applications with less than 3 days' notice	At Cost	At Cost	0%	At Cost	0%
Additional costs for investigation into feasibility of crossing bridges within proposed route	At Cost	At Cost	0%	At Cost	0%
Any work to facilitate the movement of an overweight or overdimension vehicle (i.e. signs / bridge engineering supervision)	At Cost	At Cost	0%	At Cost	0%
<b>Road Closures</b>					
Community Events - Advertising and Traffic Management Costs	No Charge	No Charge	0%	No Charge	0%
Commercial / Industrial – Advertising and Traffic Management Cost	At Cost	At Cost	0%	At Cost	0%

## Library

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Interloans	From \$10.00	From \$10.00	0%	From \$10.00	0%
Photocopying - A4 – B&W	\$0.50 per side	\$0.50 per side	0%	\$0.50 per side	0%
Photocopying - A4 – Colour	\$1.50 per side	\$1.50 per side	0%	\$1.50 per side	0%
Photocopying - A3 – B&W	\$1.00 per side	\$1.00 per side	0%	\$1.00 per side	0%
Photocopying - A3 – Colour	\$2.00 per side	\$2.00 per side	0%	\$2.00 per side	0%
<b>Other</b>					
Timaru Meeting Room	\$25.00 per hour Free to Community Groups	\$30.00 per hour Free to Community Groups	20%	\$30.00 per hour Free to Community Groups	20%
Temuka Meeting Room	\$25.00 per hour Free to Community Groups	\$30.00 per hour Free to Community Groups	20%	\$30.00 per hour Free to Community Groups	20%
Geraldine Meeting Room	\$25.00 per hour Free to Community Groups	\$30.00 per hour Free to Community Groups	20%	\$30.00 per hour Free to Community Groups	20%
Lost/Damaged Book	Replacement cost	Replacement Cost		Replacement Cost	

## Licence Fees

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Bylaws Licences</b>					
Annual Mobile shop or stall permit/ public trader	\$203.00	\$203.00	0%	\$203.00	0%
Annual Multiple mobile shop outlets for same produce/same trader	\$203.00 for first unit plus 25% for each additional unit	\$203.00 for first unit plus 25% for each additional unit	0%	\$203.00 for first unit plus 25% for each additional unit	0%
Monthly Mobile Shop or stall permit / public trader	\$137.00	\$137.00	0%	\$137.00	0%
One Day Mobile Shop / Stall or Hawkers permit / public trader	\$55.00	\$55.00	0%	\$55.00	0%
Street Dining Areas (Permit to Occupy) Timaru, Geraldine, Temuka and Pleasant Point:					
Seat up to 17 persons	\$374.00	\$374.00	0%	\$374.00	0%
Seat 17 + persons	\$731.00	\$731.00	0%	\$731.00	0%
<b>Health Licences</b>					
<b>Application for / Renewal of: -</b>					
Camping Grounds	\$412.00	\$412.00	0%	\$412.00	0%
<b>Food Premises:</b>					
Charge-out rate – to apply to any activities that requires recovery of costs	\$180.00	\$180.00	0%	\$180.00	0%
Administration fees (Food/Health)	\$120.00	\$120.00	0%	\$120.00	0%
<b>Application for / Renewal of:</b>					
Hairdressers	\$253.00	\$253.00	0%	\$253.00	0%
Public Health – Low Risk (i.e. Beauty Therapists [makeup only] - Non-Transferable	\$220.00	\$220.00	0%	\$220.00	0%
Public Health–High Risk (i.e. Skin piercing, Tattooing, etc) - Non-Transferable	\$330.00	\$330.00	0%	\$330.00	0%
Offensive Trades	\$330.00	\$330.00	0%	\$330.00	0%

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Funeral Directors	\$330.00	\$330.00	0%	\$330.00	0%
Public Health Pool Registration/Renewal (Bylaw) includes inspection	\$330.00	\$330.00	0%	\$330.00	0%
Pre-Opening, etc – Cost of licence plus charge out rate per hour or part thereof	Cost of relevant licence plus \$180.00/hr and travel costs	Cost of relevant licence plus \$180.00/hr and travel costs	0%	Cost of relevant licence plus \$180.00/hr and travel costs	0%
<b>New Registration</b>					
Food Control Plan - single site	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	0%	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	0%
Food Control Plan – multi site	\$270.00 fixed fee plus \$90.00 per half hour after 1 <sup>st</sup> hour	\$270.00 fixed fee plus \$90.00 per half hour after 1 <sup>st</sup> hour	0%	\$270.00 fixed fee plus \$90.00 per half hour after 1 <sup>st</sup> hour	0%
National Programme	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	0%	\$180.00 fixed fee plus \$90/half hr after 1 <sup>st</sup> hour	0%
Consultancy (optional) – new business set up assistance/preopening visit	\$180.00/hr	\$180.00/hr	0%	\$180.00/hr	0%
Food Control Plan Mentoring (optional)	\$360.00 fixed fee	\$360.00 fixed fee	0%	\$360.00 fixed fee	0%
<b>Registration Renewal</b>					
12 month renewal Food Control Plan - single site	\$180.00 fixed fee	\$180.00 fixed fee	0%	\$180.00 fixed fee	0%
12 month renewal Food Control Plan - multi site	\$270.00 fixed fee	\$270.00 fixed fee	0%	\$270.00 fixed fee	0%
24 month renewal National Programme	\$270.00 fixed fee plus \$90 per half hour after 1 <sup>st</sup> hour	\$270.00 fixed fee plus \$90 per half hour after 1 <sup>st</sup> hour	0%	\$270.00 fixed fee plus \$90 per half hour after 1 <sup>st</sup> hour	0%
Food Control Plan Mentoring (optional)	\$360.00 fixed fee	\$360.00 fixed fee	0%	\$360.00 fixed fee	0%
<b>Compliance and Monitoring</b>					



Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>New Registration</b>					
Food Control Plan – annual allocation	\$90.00	\$90.00	0%	\$90.00	0%
National Plan – 24 month	\$180.00	\$180.00	0%	\$180.00	0%
<b>Verification (Audit)</b>					
Food Control Plan – single site audit	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	0%	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	0%
Food Control Plan – multi site audit	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	0%	\$360.00 fixed fee plus \$90 per half hr after first 2 hrs	0%
Food Control Plan Audit close-out over 15 minutes	\$180.00 per hour	\$180.00 per hour	0%	\$180.00 per hour	0%
National Plan 1 Check (one off)	\$180.00 per hour	\$180.00 per hour	0%	\$180.00 per hour	0%
National Plan 2 Audit – 3 yearly	\$180.00 per hour	\$180.00 per hour	0%	\$180.00 per hour	0%
National Plan 3 Audit – 2 yearly	\$180.00 per hour	\$180.00 per hour	0%	\$180.00 per hour	0%
<b>Complaint Driven Investigation</b>					
Complaint driven investigation resulting in enforcement action	\$180.00 per hour plus actual travel costs and disbursement	\$180.00 per hour plus actual travel costs and disbursement	0%	\$180.00 per hour plus actual travel costs and disbursement	0%
<b>Exemption</b>					
Application and Assessment	\$180.00 per hour	\$180.00 per hour	0%	\$180.00 per hour	0%
Travel Charges (applied to the fees above as appropriate)					
Actual Travel Costs	\$1.20 per km plus travel time @ \$180.00 per hour	\$1.20 per km plus travel time @ \$180.00 per hour	0%	\$1.20 per km plus travel time @ \$180.00 per hour	0%



Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Miscellaneous Licences / Fees</b>					
Re-inspection for Non-Compliance - All licences	\$180.00 per hour	\$180.00 per hour	0%	\$180.00 per hour	0%
Environmental Health Regulatory Functions and Enforcement	\$180.00 per hour	\$180.00 per hour	0%	\$180.00 per hour	0%
Transfer Fee	\$135.00	\$135.00	0%	\$135.00	0%
MPI Titiro Database licence charge	Actual Cost	Actual Cost	0%	Actual Cost	0%
MPI Levy collection fee	\$12.65	\$12.65	0%	\$12.65	0%
MPI Levy – Domestic Food business	\$66.13	\$66.13	0%	\$66.13	0%

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Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Gambling Act Consent Fee – Deposit (Includes processing of application up to a maximum of 2 hours: Charge out fee per hour or part thereof applies thereafter)	\$440.00 plus \$180.00 charge out fee of \$180.00 per hour or part thereof	\$440.00 plus \$180.00 charge out fee of \$180.00 per hour or part thereof	0%	\$440.00 plus \$180.00 charge out fee of \$180.00 per hour or part thereof	0%
Public Swimming and Spa Pools – Investigation and Tests	\$180.00 per hr plus lab costs	\$180.00 per hr plus lab costs	0%	\$180.00 per hr plus lab costs	0%
<b>Liquor Fees</b>					
Application fees (On, Off, Club)					
Very low	\$368.00	\$368.00	0%	\$368.00	0%
Low	\$609.50	\$609.50	0%	\$609.50	0%
Medium	\$816.50	\$816.50	0%	\$816.50	0%
High	\$1,023.50	\$1,023.50	0%	\$1,023.50	0%
Very high	\$1,207.500	\$1,207.500	0%	\$1,207.500	0%
Annual fees (On, Off, Club)					
Very low	\$161.00	\$161.00	0%	\$161.00	0%
Low	\$391.00	\$391.00	0%	\$391.00	0%
Medium	\$632.50	\$632.50	0%	\$632.50	0%
High	\$1,035.00	\$1,035.00	0%	\$1,035.00	0%
Very high	\$1,437.50	\$1,437.50	0%	\$1,437.50	0%
Special licence					
Class 3: one or two small events	\$63.25	\$63.25	0%	\$63.25	0%
Class 2: three to twelve small events or one to three medium events	\$207.00.	\$207.00.	0%	\$207.00.	0%
Class 1: one large event, more than three medium events, more than twelve small events	\$575.00	\$575.00	0%	\$575.00	0%
Other application fees					
Public Notice of Application Fee	\$50.00	\$50.00	0%	\$50.00	0%
Managers certificate application and renewal	\$316.50	\$316.50	0%	\$316.50	0%



Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Temporary authority	\$296.70	\$296.70	0%	\$296.70	0%
Temporary licence	\$440.00 plus \$180.00 charge out fee of \$180.00 per hour or part thereof	\$440.00 plus \$180.00 charge out fee of \$180.00 per hour or part thereof	0%	\$440.00 plus \$180.00 charge out fee of \$180.00 per hour or part thereof	0%
Appeal to Alcohol Regulatory Licensing Authority (paid to ARLA)	\$180.00 per hr plus lab costs	\$180.00 per hr plus lab costs	0%	\$180.00 per hr plus lab costs	0%
Extract of register					
Permanent club charter					
<b>Bylaws Regulatory function and Enforcement <sup>3</sup></b>	\$368.00	\$368.00	0%	\$368.00	0%
Removal of advertising signs	\$609.50	\$609.50	0%	\$609.50	0%
Removal of abandoned vehicles	\$816.50	\$816.50	0%	\$816.50	0%
<b>Litter</b>	\$1,023.50	\$1,023.50	0%	\$1,023.50	0%
a) As permitted under the Litter Act 1979	\$1,207.500	\$1,207.500	0%	\$1,207.500	0%
b) Clean – up relating to litter and illegal dumping					
<b>Animals Seized under Local Government Act 2002</b>	\$161.00	\$161.00	0%	\$161.00	0%
Sustenance Fee per animal (New Fee)	\$391.00	\$391.00	0%	\$391.00	0%
<b>Bylaws Regulatory functions and enforcement</b>	\$632.50	\$632.50	0%	\$632.50	0%
Breach of Bylaw	\$1,035.00	\$1,035.00	0%	\$1,035.00	0%

- 1 Applies to applications for new licences, renewals of licences and variations to licences.
- 2 Event Definitions:
  - Small Event (0 – 100 people)
  - Medium Event (100 – 400 people)
  - Large Event (more than 400 people)
- 3 Bylaw fees and fines are charged under the LGA 2002. When the cost of bylaw monitoring and or enforcement related processes exceeds the stated fee, (min. charge), Council may recover all additional costs on a time and cost bases

**Note:** All Liquor Licence Fees are set by Government Statute and are subject to change.



## Museum

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Room rental</b>					
Open Hours	\$40.00 per hour	\$45.00 per hour	12%	\$45.00 per hour	12%
After Hours	\$50.00 per hour plus \$60.00 staff charge	\$50.00 per hour plus \$60.00 staff charge where applicable	0%	\$50.00 per hour plus \$60.00 staff charge where applicable	0%

**Note:** Use of Digital Theatre equipment will attract further charge to South Canterbury Museum Development Trust. Rental fees may be reduced for organisations linked to the South Canterbury Museum at the Museum Director's discretion.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Public Fees and Charges</b>					
Photocopying –B/W A4 - per side	\$0.50	\$0.50	0%	\$0.50	0%
Photocopying – Colour A4 – per side	\$1.50	\$1.50	0%	\$1.50	0%
Photocopying –B/W A3 - per side	\$1.00	\$1.00	0%	\$1.00	0%
Photocopying – Colour A3 – per side	\$2.00	\$2.00	0%	\$2.00	0%
Microfilm scans / digital images / colour copies – A4	\$1.50	\$1.50	0%	\$1.50	0%
Microfilm scans / digital images / colour copies – A3	\$2.00	\$2.00	0%	\$2.00	0%
Database printouts – per page	\$1.50	\$1.50	0%	\$1.50	0%
<b>Research</b>					
Research by staff (per ½ hr)	\$40.00	\$40.00	0%	\$40.00	0%
<b>Digital reprints<sup>2</sup></b>					
Catalogue print	\$2.00	\$2.00	0%	\$2.00	0%
Digital images	\$25.00	\$25.00	0%	\$25.00	0%
Commercial use of single image	\$75.00	\$75.00	0%	\$75.00	0%
Television or commercial filming in museum <sup>3</sup>	\$320.00	\$350.00	0%	\$350.00	0%

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>SC Historical Society/ Friends of the Museum Fees and Charges</b>					
Photocopying –B/W A4 - per side	\$0.50	\$0.50	0%	\$0.50	0%
Photocopying – Colour A4 – per side	\$1.00	\$1.00	0%	\$1.00	0%
Photocopying –B/W A3 - per side	\$0.50	\$0.50	0%	\$0.50	0%
Photocopying – Colour A3 – per side	\$1.50	\$1.50	0%	\$1.50	0%
Microfilm scans / digital images / colour copies – A4	\$1.00	\$1.00	0%	\$1.00	0%
Microfilm scans / digital images / colour copies – A3	\$1.50	\$1.50	0%	\$1.50	0%
Database printouts – per page	\$1.00	\$1.00	0%	\$1.00	0%
<b>Research</b>					
Research by staff (per ½ hr)	\$35.00	\$35.00	0%	\$35.00	0%
<b>Digital reprints<sup>2</sup></b>					
Catalogue print	\$1.00	\$1.00	0%	\$1.00	0%
Digital images	\$20.00	\$20.00	0%	\$20.00	0%
Commercial use of single image	N/A	N/A		N/A	
Television or commercial filming in museum <sup>3</sup>	N/A	N/A		N/A	

1. Prices given are for personal, private and non-commercial purposes. Commercial use of the museum's images will incur further charges.
2. Fee may be reduced or waived with agreement from Museum Director. Filming for advertisements will be charged double the fee.
3. Requests for undigitised images will be subject to the Museum's *Access and Charging for Non-digitised Collections* guide.

## Motor Camps

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Pleasant Point</b>					
Cabins	\$47.50 adult / \$19 child	\$50 adult / \$20 child	5%/5%	\$50 adult / \$20 child	5%/5%
Caravan power sites	\$33 adult / \$12 child	\$35 adult / \$12 child	6%/0%	\$35 adult / \$12 child	6%/0%
Unpowered sites	\$19 adult / \$10.50 child	\$20 adult / \$10.50 child	5%/0%	\$20 adult / \$10.50 child	5%/0%

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## Parking

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
On Street Meters	\$2.50 per hour	\$2.50 per hour	0%	\$2.50 per hour	0%
Sophia Street Carpark	\$2.50 per hour	\$2.50 per hour	0%	\$2.50 per hour	0%
Sophia Street Farmers	\$1.50 per half hour or \$12 per day	\$1.50 per half hour or \$12 per day	0%	\$1.50 per half hour or \$12 per day	0%
Library	N/A	N/A	0%	N/A	0%
The Landing Services	\$2.50 per hour	\$2.50 per hour	0%	\$2.50 per hour	0%
Cains Terrace	\$2.50 per hour	\$2.50 per hour	0%	\$2.50 per hour	0%
Bay Hill On Street	\$2.50 per hour	\$2.50 per hour	0%	\$2.50 per hour	0%
Cone Hire	\$25 per park per day	\$25 per park per day	0%	\$25 per park per day	0%
Overnight Parking in Caroline Bay Designated Car Park Areas	\$20.00 per vehicle per night	\$20.00 per vehicle per night	0%	\$20.00 per vehicle per night	0%
<b>Infringement Fees</b> Any parking offence involving parking on a road in breach of a bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is:					
Not more than 30 minutes	\$20.00	\$20.00	0%	\$20.00	0%
More than 30 minutes but not more than 1 hour	\$25.00	\$25.00	0%	\$25.00	0%
More than 1 hour but not more than 2 hours	\$36.00	\$36.00	0%	\$36.00	0%
More than 2 hours but not more than 4 hours	\$51.00	\$51.00	0%	\$51.00	0%
More than 4 hours	\$71.00	\$71.00	0%	\$71.00	0%
More than 6 hours	\$97.00	\$97.00	0%	\$97.00	0%
Failing to display 'Pay & Display' Receipt or pay 'Pay & Park' fee	\$70.00	\$70.00	0%	\$70.00	0%
Parking on broken yellow lines	\$100.00	\$100.00	0%	\$100.00	0%
No evidence of current vehicle inspection - private vehicle	\$200.00	\$200.00	0%	\$200.00	0%
No evidence of current vehicle inspection - commercial vehicle	\$600.00	\$600.00	0%	\$600.00	0%
Parked within 6 metres of an intersection	-	\$100.00	0%	-	0%

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Parked near a corner bend rise or intersection	-	\$70.00	0%	-	0%
Parked on or near a pedestrian crossing	-	\$100.00	0%	-	0%
Parked in prohibited area	\$70.00	\$70.00	0%	\$70.00	0%
Parked in a Mobility Space without a permit	\$750.000	\$750.000	0%	\$750.000	0%

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## Planning

### Resource Management Fees

Section 36 of the Resource Management Act 1991 enables Council to charge additional fees to recover actual and reasonable costs where the Lodgement Fee is inadequate.

When the total cost to process an application exceeds the Lodgement Fee in Table One, the additional fees are charged at the rates specified in Table Two of this fee schedule.

The Council also reserves its discretion to refund part of the fixed fee if the work required to process the application is less than usual.

The Lodgement Fee will be required to accompany the application. An invoice will be sent for any additional fees. The Lodgement Fee is a deposit only and may not be the complete charge. There may be additional fees or a part refund as explained above.

Discounts shall be paid on administrative charges for applications for resource consent and applications to change or cancel conditions that are not processed within the statutory timeframes. The discounts shall be in accordance with the Regulations to the Resource Management Act 1991.

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Table 1:</b>					
<b>Lodgement Fees (Deposit)</b>					
Notified Consent	\$7,500.00	\$7,500.00	0%	\$7,500.00	0%
Limited Notified (service only) Consent	\$5,000.00	\$5,000.00	0%	\$5,000.00	0%
Non-notified Subdivision Consent	\$2,000.00	\$2,000.00	0%	\$2,000.00	0%
Non-notified Land Use Consent	\$1,800.00	\$1,800.00	0%	\$1,800.00	0%
Monitoring deposit for all land use consent (2hours * monitoring officer)	\$310.00	\$310.00	0%	\$310.00	0%
Non-notified Subdivision Consent - Change to Flats Plan or Unit Title	\$900.00	\$900.00	0%	\$900.00	0%
Right of Way Approval (not included in Subdivision Consent)	\$900.00	\$900.00	0%	\$900.00	0%
Revocation of Easements and Consent Notices (not included in Subdivision Consent)	\$900.00	\$900.00	0%	\$900.00	0%
Existing Allotments Section 226 Certificate (new titles created)	\$900.00	\$900.00	0%	\$900.00	0%
Section 223 Certificate (survey plan approval)	\$725.00	\$725.00	0%	\$725.00	0%

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Section 224(c) Certificate	\$725.00	\$725.00	0%	\$725.00	0%
Section 224(c) Certificate including Section 223 Certificate	\$725.00	\$725.00	0%	\$725.00	0%
Removal of Building Line Restriction	\$900.00	\$900.00	0%	\$900.00	0%
Certificates of Compliance	\$900.00	\$900.00	0%	\$900.00	0%
Change or Cancellation of Conditions	\$900.00	\$900.00	0%	\$900.00	0%
Existing Use Rights and Existing Use Certificate	\$900.00	\$900.00	0%	\$900.00	0%
Extension of Time	\$900.00	\$900.00	0%	\$900.00	0%
Outline Plan	\$900.00	\$900.00	0%	\$900.00	0%
Waiver of Outline Plan	Actual Cost	Actual Cost	0%	Actual Cost	0%
Alteration to a Designation	\$1,200.00	\$1,200.00	0%	\$1,200.00	0%
Extension of Time to a Designation	\$1,200.00	\$1,200.00	0%	\$1,200.00	0%
Plan Change	\$20,000.00	\$20,000.00	0%	\$20,000.00	0%
Notice of Requirements for Designations or Heritage Order	\$6,000.00	\$6,000.00	0%	\$6,000.00	0%
Certificates for LMVD	\$0.00	\$0.00	0%	\$0.00	0%
			0%		0%
Overseas Investment Office Certificate	Actual cost	Actual cost	0%	Actual cost	0%
Pre-Lodgement Work and Research – Staff time researching requests for information held, conducting assessments, attending meeting(s) and writing correspondence prior to the lodgement of specific resource consent application(s) and private plan change(s).	Actual cost after first half hour free	Actual cost after first half hour free	0%	Actual cost after first half hour free	0%
Permitted Boundary Activity Notice	\$750.00	\$600.00	-20%	\$600.00	0%
Permitted Activity Notice	\$750.00	\$750.00	0%	\$750.00	0%
Monitoring of Permitted Activity under the National Environmental Standards	\$160.00	\$160.00	0%	\$160.00	0%
Monitoring of resource consents and monitoring of non-compliance with the Timaru District Plan or the Resource Management Act 1991	\$160.00	\$160.00	0%	\$160.00	0%



Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Table 2:</b>					
<b>Charge Rates (staff time rate)</b>					
District Planning Manager	\$265.00	\$265.00	0%	\$265.00	0%
<del>Team Leader</del> -Senior Planner	\$225.00	\$225.00	0%	\$225.00	0%
<del>Senior Planner</del> -Intermediate Planner	\$190.00	\$190.00	0%	\$190.00	0%
Planner	\$160.00	\$160.00	0%	\$160.00	0%
Subdivision and Compliance Officer	\$160.00	\$160.00	0%	\$160.00	0%
Monitoring Officer / Biodiversity Officer	\$160.00	\$160.00	0%	\$160.00	0%
Administration Staff	\$120.00	\$120.00	0%	\$120.00	0%
Council Staff from other Units	hourly rate as specified for their role	hourly rate as specified for their role	0%	hourly rate as specified for their role	0%
Public Notices	At cost	At cost	0%	At cost	0%
Disbursements	At cost	At cost	0%	At cost	0%
Consultants/Legal Advice (incl Aoraki Environmental Consultancy)	At cost	At cost	0%	At cost	0%
Commissioning Special Reports	At cost	At cost	0%	At cost	0%
<b>Hearing costs</b>					
Hearings Committee	\$116.00 per hour for the chairperson \$93.00 per hour per member who is not the chairperson	\$116.00 per hour for the chairperson \$93.00 per hour per member who is not the chairperson	0%	\$116.00 per hour for the chairperson \$93.00 per hour per member who is not the chairperson	0%
Commissioner	At Cost	At Cost	0%	At Cost	0%
<b>Other Charges</b>					
Hard copy of Timaru District Plan (Operative)	250.00 + postage	250.00 + postage	0%	250.00 + postage	0%
Update to the hard copy of District Plan	At cost	At cost	0%	At cost	0%
Allocation of new Rapid Number (includes Plate)	\$70.00	\$70.00	0%	\$70.00	0%
Replacement Rapid Number Plate	\$35.00	\$35.00	0%	\$35.00	0%



Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Bond Application	\$650.00	\$650.00	0%	\$650.00	0%
Bond Refund	Variable	Variable		Variable	
Road name request	\$900.00	\$900.00	0%	\$900.00	0%

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## Research and Information Services Charges

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Official Information Enquiries</b>					
Staff time – first half & hour is free then below rates apply per hour or part there of					
Executive Staff (per hour)	\$350.00	\$350.00	0%	\$350.00	0%
Managers and Team Leaders (per hour)	\$265.00	\$265.00	0%	\$265.00	0%
Professional and Technical Staff (per hour)	\$225.00	\$225.00	0%	\$225.00	0%
Administrative Staff (per hour)	\$120.00	\$120.00	0%	\$120.00	0%

## Sports Grounds & Parks

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Private hire per ground (including weddings)	\$75.00	\$80.00	7%	\$80.00	7%
<b>Site Fees</b> - Clubs with facilities on Council land will pay site fees of:					
Up to 200m <sup>2</sup>	\$50.00	\$70.00	40%	\$70.00	40%
200m <sup>2</sup> – 5,000m <sup>2</sup>	\$145.00	\$160.00	10%	\$160.00	10%
5,000m <sup>2</sup> – 10,000m <sup>2</sup>	\$306.00	\$350.00	14%	\$350.00	14%
10,000m <sup>2</sup> – 50,000m <sup>2</sup>	\$480.00	\$520.00	8%	\$520.00	8%
50,000m <sup>2</sup> – 100,000m <sup>2</sup>	\$640.00	\$670.00	5%	\$670.00	5%
100,000m <sup>2</sup> – 200,000m <sup>2</sup>	\$840.00	\$920.00	10%	\$920.00	10%
Greater than 200,000m <sup>2</sup>	\$1680.00	\$1800.00	7%	\$1800.00	7%

**Sports fields** - Charges for sports fields will be based on the extra cost of maintaining the area at sports field standard, compared with just maintaining it as a passive green area. These are additional to any Site Fees and reflect the actual marginal cost.

**Hardcourts** - Charges for publicly available Hardcourts and sealed areas will be based on:

- A 25% user capital contribution when the courts are constructed or resealed.
- 20% of the balance being recovered through user charges spread over the life of the improvements
- 20% of the annual maintenance cost recovered from user charges.

Commercial Sporting and Recreation Events- Charges by negotiation

Fundraising events by non-profits – Charges by negotiation

## Stormwater

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>					
Application Fee	\$750.00	\$750.00	0%	\$750.00	0%
Inspection/Re-inspection Fee for non-compliant works or missing information (per inspection)	\$400.00	\$410.00	2%	\$410.00	2%
Charge for works that are non-remedied after non-compliant inspection	Monthly fee per site \$300	Monthly fee per site \$305.00	2%	Monthly fee per site \$305.00	2%
All pipe sizes and manholes – all schemes	Actual Cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
Pipe to water table – rural schemes	Actual Cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
<b>Application for Stormwater Discharge</b>					
Application Fee – using Council acceptable solution	N/A	No Charge		No Charge	
Application Fee – Specific Design	Actual Cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
<b>Site Specific Flood Assessment*</b>					
Standard	\$1,200.00	\$1,200.00	0%	\$1,250.00	
Detailed	Actual Cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
<b>Other Fees</b>					
Regularising an unauthorised connection to stormwater (obtaining retrospective consent)	At cost	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%

- Previously referred to as *Flood Risk Certificate*

Note refer to Infrastructure Group Administration Fees for Staff hourly rates

## Swimming Pools: Geraldine, Pleasant Point and Temuka

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Admission</b>					
One Preschool (under 5 years) with a paying Adult	No Charge	No Charge		No Charge	
Junior (5 - 17 years)	\$4.50	\$4.50	0%	\$4.50	0%
Adult	\$6.60	\$7.00	6%	\$7.00	6%
Adult 65 years and over	\$5.50	\$5.50	0%	\$5.50	0%
Adult 80 years and over (upon application)	Free Entry	Free Entry	0%	Free Entry	0%
<b>Family Group Admission</b>					
Adult with 2 Preschoolers (under 5 years)	\$8.50	\$9.00	6%	\$9.00	6%
Adult 65 years and over with 2 Preschoolers (under 5 years)	\$7.70	\$8.00	4%	\$8.00	4%
Adult with Child under 8 (5 to 7 years)	\$7.50	\$7.50	0%	\$7.50	0%
Adult 65 years and over with Child under 8 (5 to 7 years)	\$7.50	\$7.50	0%	\$7.50	0%
<b>Entry Only Discounts</b>					
Buy 10 receive 11	\$44.00 junior / \$66.00 adult / \$55.00 for 65+	\$45.00 junior / \$70.00 adult / \$55.00 for 65+	2%/ 6%/ 0%	\$45.00 junior / \$70.00 adult / \$55.00 for 65+	2%/ 6%/ 0%
Buy 20 receive 23	\$88.00 junior / \$132.00 adult / \$110.00 for 65+	\$90.00 junior / \$140.00 adult / \$110.00 for 65+	2%/ 6%/ 0%	\$90.00 junior / \$140.00 adult / \$110.00 for 65+	2%/ 6%/ 0%
Seasonal swim membership	\$165.00 junior / \$272.00 adult / \$220.00 65+	\$165.00 junior / \$272.00 adult / \$220.00 65+	0%/ 0%/ 0%	\$165.00 junior / \$272.00 adult / \$220.00 65+	0%/ 0%/ 0%
Aqua classes (plus admission)	\$3.00	\$3.00	0%	\$3.00	0%

**Notes:**

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- <sup>i</sup> Adult 65 years and over - please supply proof of age
- <sup>ii</sup> Adult 80 years and over – application must be made and approved. Application Forms are available on request.

## Swimming Pools: Caroline Bay Trust Aoraki Centre (CBay)

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Admission</b>					
One Preschool (under 5 years) with a paying Adult	No Charge	No Charge		No Charge	
Junior (5 - 17 years)	\$4.50	\$5.00	11%	\$5.00	11%
Adult	\$7.50	\$8.00	6%	\$8.00	6%
Adult 65 years and over	\$6.00	\$6.00	0%	\$6.00	0%
Adult 80 years and over (upon application)	Free Entry	Free Entry	0%	Free Entry	0%
<b>Family Group Admission</b>					
Adult with 2 Preschoolers (under 5 years)	\$9.50	\$10.00	5%	\$10.00	5%
Adult 65 years and over with 2 Preschoolers (under 5 years)	\$8.50	\$8.50	0%	\$8.50	0%
Adult with Child under 8 (5 to 7 years)	\$9.50	\$10.00	5%	\$10.00	5%
Adult 65 years and over with Child under 8 (5 to 7 years)	\$8.50	\$8.50	0%	\$8.50	0%
Hydro slide per session (plus admission)	\$4.50	\$4.50	0%	\$4.50	0%
Sauna / steam / spa per session (plus admission)	\$4.00	\$4.00	0%	\$4.00	0%
<b>Entry Only Discounts</b>					
Buy 10 receive 11	\$44.00 junior / \$71.50 adult / \$60.50 over 65 years	\$50.00 junior / \$80.00 adult / \$60.50 over 65 years	13%/ 11%/ 0%	\$50.00 junior / \$80.00 adult / \$60.50 over 65 years	13%/ 11%/ 0%
Buy 20 receive 23	\$88.00 junior / \$143.00 adult / \$121.00 over 65 years	\$100.00 junior / \$160.00 adult / \$121.00 over 65 years	13%/ 12%/ 0%	\$100.00 junior / \$160.00 adult / \$121.00 over 65 years	13%/ 12%/ 0%
Buy 50 receive 60	\$220.00 junior / \$357.50 adult / \$302.50 over 65 years	\$250.00 junior / \$400.00 adult / \$302.50 over 65 years	13%/ 12%/ 0%	\$250.00 junior / \$400.00 adult / \$302.50 over 65 years	13%/ 12%/ 0%
Buy 100 receive 125	<del>\$440.00 junior / \$715.00 adult / \$605.00 over 65 years</del>	Removed	-	Removed	-
<b>Annual swim membership</b>	\$550.00 junior / \$825.00 adult / \$687.50 over 65 years	\$550.00 junior / \$825.00 adult / \$687.50 over 65 years	0%	\$550.00 junior / \$825.00 adult / \$687.50 over 65 years	0%
<b>Learn to Swim classes</b>					
Explore and Learn - Pipi-frog (was Pipi-swordfish)	\$11.50	\$11.50	0%	\$11.50	0%



Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Explore and Learn - Turtle-swordfish	\$13.00	\$13.00	0%	\$13.00	0%
400Gold – per class – Seal-silver (CBay Learn to Swim After School Programme)	\$14.30	\$14.30	0%	\$14.30	0%
<b>Aqua classes (plus admission)</b>					
Aqua gentle - morning	\$3.30	\$3.50	6%	\$3.50	6%
Aqua fit – evenings	\$5.50	\$5.50	0%	\$5.50	0%
<b>Fitness Pricing (prices to increase from 6 August – when pool reopens)</b>					
Casual Gym Visit (Includes Group Fitness classes including GRIT & RPM booking in may be required)	\$22.00	\$22.00	0%	\$22.00	0%
CBay Fitness Locker (3 hours use)	Free	Free	0%	Free	0%
Premium Full Membership	\$26.95 per week or \$1,155.00 one year membership upfront payment	\$26.95 per week or \$1,155.00 one year membership upfront payment	0%	\$26.95 per week or \$1,155.00 one year membership upfront payment	0%
Premium Off-Peak Membership	\$19.25 per week or \$924.00 one year membership upfront payment	\$19.25 per week or \$924.00 one year membership upfront payment	0%	\$19.25 per week or \$924.00 one year membership upfront payment	0%
Standard Full Membership	\$20.35 per week or \$984.50 one year membership upfront payment	\$20.35 per week or \$984.50 one year membership upfront payment	0%	\$20.35 per week or \$984.50 one year membership upfront payment	0%
Standard Off-Peak Membership	\$15.95 per week or \$753.50 one year membership upfront payment	\$15.95 per week or \$753.50 one year membership upfront payment	0%	\$15.95 per week or \$753.50 one year membership upfront payment	0%

**Notes:**

- The Recreation Facilities Manager has delegated authority to negotiate the hire of a portion of the facilities.
- One Pre-school child will be admitted to the pool with one paying Adult and the child must remain within arms length.
- <sup>i</sup> Adult 65 years and over - please supply proof of age.
- <sup>ii</sup> Adult 80 years and over – application must be made and approved. Application Forms are available on request.
- Premium Fitness memberships include all facilities - The Pools, Gym, all Les Mills Group Fitness Classes inc. GRIT, RPM, all Aqua Fitness Classes and the Chillax Area (Steam, Sauna & Spa). Standard Fitness memberships include gym facilities only - The Gym, all Les Mills Group Fitness Classes inc. GRIT & RPM Classes.



## Wastewater

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>					
Application Fee	\$750.00	\$750.00		\$750.00	
Inspection/Re-inspection fee for non-compliant works or missing information (per inspection)	\$400.00	\$410.00	2%	\$410.00	2%
Charge for works that are not remedied after non-compliant inspection	Monthly fee per site \$300.00	Monthly fee per site \$300.00	0%	Monthly fee per site \$300.00	0%
New Connection – Wastewater Infrastructure	\$3,000.00	\$3,093.00	3%	\$3,093.00	3%
<b>Connection/Disconnection (Physical Works)</b>					
All pipe sizes and manholes – all locations	Actual Cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
<b>Trade Waste Charges</b>					
Fixed costs – per cubic metre of consented median discharge volume per day	\$1.056	\$1.056	0%	\$1.056	0%
Variable costs – per cubic metre of discharge (Invoiced after 1 July irrespective of time period covered)	\$0.183	\$0.188		\$0.188	
Non-routine unscheduled Inspection or Investigation (per visit)	\$355.00 + actual costs (e.g. lab fees) + 10% admin fee	\$355.00 + actual costs (e.g. lab fees) + 10% admin fee	0%	\$355.00 + actual costs (e.g. lab fees) + 10% admin fee	0%
<b>Special Liquid Waste Charges</b>					
Disposal charge (per cubic metre)	\$17.30	\$17.30	0%	\$17.30	0%
Additional charge for high solids content (per cubic metre) – dependant on solids content – Minimum charge 1 cubic metre	\$275.00	\$275.00	0%	\$275.00	0%
Solid waste requiring landfill disposal (per tonne)	\$495.00 (\$200.00 minimum charge)	\$495.00 (\$200.00 minimum charge)	0%	\$495.00 (\$200.00 minimum charge)	0%
Permitted connection* annual charge <i>*Permitted connection being a tradewaste permit holder that is not metered or subject to an Individual Agreement</i>	\$500.00	\$275.00	-45%	\$275.00	-45%

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Other Fees</b>					
Regularising unauthorised connection to sewer (obtaining retrospective consent)	At Cost	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%

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## Water

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
<b>Services Consents (Connection/Disconnections to Public Infrastructure)</b>					
Application Fee - Connection/Disconnection/Flow Alteration – all schemes	\$750.00	\$750.00	0%	\$750.00	0%
Application Fee – Request to deviate from Downlands Policy	\$966.00	\$995.00	3%	\$995.00	3%
Inspection / Re-inspection fee for non-compliant works or missing information (per inspection)	\$400.00	\$410.00	2%	\$410.00	2%
Charge for works that are non-remedied after non-compliant inspection	Monthly fee per site \$300.00	Monthly fee per site \$300.00	0%	Monthly fee per site \$300.00	0%
New Connection – Water Infrastructure	\$3,000.00	\$3,093.00	3%	\$3,093.00	3%
<b>Connections/Disconnections/Flow Alterations (Physical Works)</b>					
Connections - All pipe sizes – all schemes	Actual Cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
Disconnections - Permanent/ Temporary/Reconnections	Actual Cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
Flow Alterations – Jet Alterations – all schemes	Actual Cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
<b>Backflow Preventor and Water Meter</b>					
Backflow Testing – By Owner	Actual Cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
Backflow Testing – By Council	\$550.00	\$550.00	0%	\$550.00	0%
Installation	Actual Cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
<b>Sale Price of Water (per cubic metre) (Invoiced after 1 July irrespective of time period covered)</b>					
Geraldine	\$1.10	\$1.13	3%	\$1.13	3%
Pleasant Point	\$1.10	\$1.13	3%	\$1.13	3%
Seadown	\$1.24	\$1.24		\$1.24	
Temuka	\$1.10	\$1.13	3%	\$1.13	3%
Timaru	\$1.10	\$1.13	3%	\$1.13	3%
Winchester	\$1.10	\$1.13	3%	\$1.13	3%

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Urban Tanker Filling Points (per cubic metre)*	\$4.50	\$4.64	3%	\$4.64	3%
Fixed annual line fee – for connections charged on a volumetric basis*	\$658.00	As per Targeted Rates Cost (unknown at present)	TBC	As per Targeted Rates Cost (unknown at present)	TBC
<b>Rural Schemes – Connection Fee</b>					
Downlands – per new connection (ie each additional tank)	\$7,875.00	\$8,119.13	3%	\$8,119.13	3%
Downlands – per Unit	\$9,660.00	\$9,949.8	3%	\$9,949.8	3%
Orari	\$840.00	\$866.04	3%	\$866.04	3%
Seadown	\$2,152.50	\$2,219.23	3%	\$2,219.23	3%
Te Moana Downs – per new connection (ie each additional tank)	\$7,875.00	\$8,119.13	3%	\$8,119.13	3%
Te Moana Downs – per Unit	\$9,660.00	\$9,959.46	3%	\$9,959.46	3%
<b>Other Fees</b>					
Bond to cover remedial work	\$850.00 minimum to 10% of estimated value of work	\$875.00 minimum to 10% of estimated value of work	3%	\$875.00 minimum to 10% of estimated value of work	3%
Damage to network infrastructure by third party	Actual cost + 10% admin fee	Actual Cost + 10% admin fee	0%	Actual Cost + 10% admin fee	0%
Regularising an unauthorised take of water including illegal use of standpipes (obtaining a retrospective consent)	At cost	Actual cost + 10% admin fee	0%	Actual cost + 10% admin fee	0%
Upper Pareora Water Supply (annual charges) - per Tank Connection	\$726.60	\$750.00	3%	\$750.00	3%
Upper Pareora Water Supply (annual charges) - per Unit	\$290.85	\$299.90	3%	\$299.90	3%

Note refer to Infrastructure Group Administration Fees for Staff hourly rates.

## Waste Management

The small and large options are available upon application.

**Extra Bins** - It is likely that there will be situations where people will require extra bins (limits will apply – contact Council if required – up to two sets per property). For example, an extra recycle or rubbish bin for businesses, an extra compost bin for properties with a large garden. This option is available on application and will be invoiced pro-rata in the first year, after which costs will be charged on rates.

Extra Bin Fee	Compost 2025/26 (GST incl.)	Compost V1 - 2026/27 (GST incl.)	Variance % V1	Compost V2 - 2026/27 (GST incl.)	Variance % V2	Recycle 2025/26 (GST incl.)	Recycle V1 - 2026/27 (GST incl.)	Variance % V1	Recycle V2 - 2026/27 (GST incl.)	Variance % V2
Standard 140L	\$315.00	\$315.00	0%	\$315.00	0%	\$210.00	\$210.00	0%	\$210.00	0%
Large 240L	\$380.00	\$380.00	0%	\$380.00	0%	\$260.00	\$260.00	0%	\$260.00	0%

Extra Bin Fee	Rubbish 2025/26 (GST incl.)	Rubbish V1 - 2026/27 (GST incl.)	Variance % V1	Rubbish V2 - 2026/27 (GST incl.)	Variance % V2	Glass (New) 2025/26 (GST incl.)	Glass (New) V1 - 2026/27 (GST incl.)	Variance % V1	Glass (New) V2 - 2026/27 (GST incl.)	Variance % V2
Standard 140L	\$577.50	\$577.50	0%	\$577.50	0%	\$210.00	\$210.00	0%	\$210.00	0%
Large 240L	\$787.50	\$787.50	0%	\$787.50	0%	\$260.00	\$260.00	0%	\$260.00	0%

Bin Sets including Delivery (New)	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Standard 140L	\$210.00	As per Targeted Rates Cost (unknown at present)	TBC	As per Targeted Rates Cost (unknown at present)	TBC
Large 240L	\$260.00	As per Targeted Rates Cost (unknown at present)	TBC	As per Targeted Rates Cost (unknown at present)	TBC

Replacement Bin Fee	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Standard 140L	\$210.00	\$210.00	0%	\$210.00	0%
Large 240L	\$260.00	\$260.00	0%	\$260.00	0%

  

Bin Reinstatement Fee	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Return of bins after removal for non-compliance	\$150.00	\$150.00	0%	\$150.00	0%

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**Geraldine, Pleasant Point, Temuka and Timaru Transfer Station charges (for non-permitted users)**

A Waste Levy of \$80.25 (GST incl) per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Description (all vehicles charged by weight)	Charge by Tonne 2025/26 (GST incl.)	Charge by Tonne V1 - 2026/27 (GST incl.)	Variance % V1	Charge by Tonne V2 - 2026/27 (GST incl.)	Variance % V2
Rubbish	\$375.00	\$375.00	0%	\$375.00	0%
Sand, Soil, Clay	\$15.00	\$15.00	0%	\$15.00	0%
Bricks, Blocks, Concrete	\$250.00	\$250.00	0%	\$250.00	0%
Organic	\$115.50	\$115.50	0%	\$115.50	0%
Recyclable	\$90.00	\$90.00	0%	\$90.00	0%

Description (all vehicles charged by weight)	Minimum Charge 2025/26 (GST incl.)	Minimum Charge V1 - 2026/27 (GST incl.)	Variance % V1	Minimum Charge V2 - 2026/27 (GST incl.)	Variance % V2
Rubbish	\$21.00	\$21.00	0%	\$21.00	0%
Sand, Soil, Clay	\$16.00	\$16.00	0%	\$16.00	0%
Bricks, Blocks, Concrete	\$16.00	\$16.00	0%	\$16.00	0%
Organic	\$115.50	\$115.50	0%	\$115.50	0%
Recyclable	\$90.00	\$90.00	0%	\$90.00	0%

Description	Minimum Charge 2025/26 (GST incl.)	Minimum Charge V1 - 2026/27 (GST incl.)	Variance % V1	Minimum Charge V2 - 2026/27 (GST incl.)	Variance % V2
Public weigh	\$16.00	\$16.00	0%	\$16.00	0%



### Special Waste Streams

A Waste Levy of \$80.50 (GST incl) per tonne is recovered by Council on behalf of Central Government. This is incorporated into the fees.

Key: t = Tonne

#### Waste Materials Requiring Permits

Criteria apply for the delivery of the following goods. Customers may apply to Enviro NZ for the following permits:

Permit Type	Description of Materials	Cost of Materials 2025/26 (GST incl.)	Cost of Materials V1 - 2026/27 (GST incl.)	Variance % V1	Cost of Materials V2 - 2026/27 (GST incl.)	Variance % V2
Organics Permit	Delivery of organic materials to the Compost Facility	\$113.00 / t Minimum fee: \$16.00	\$113.00 / t Minimum fee: \$16.00	0%	\$113.00 / t Minimum fee: \$16.00	0%
Landfill Access Permit (LAP) Waste Category	Delivery of waste to Redruth Landfill	Waste \$335.00 / t Minimum fee: \$50.00	Waste \$335.00 / t Minimum fee: \$50.00	0%	Waste \$335.00 / t Minimum fee: \$50.00	0%
Landfill Access Permit (LAP) Clean fill Category	Delivery of clean fill to Redruth Landfill	Sand, soil, clay \$15.00 / t Minimum fee \$16.00 Slurry \$250.00 / t Minimum fee \$16.00 Hardfill: bricks, blocks, concrete \$250.00 / t Minimum fee \$16.00 Other clean fill as notified	Sand, soil, clay \$15.00 / t Minimum fee \$16.00 Slurry \$250.00 / t Minimum fee \$16.00 Hardfill: bricks, blocks, concrete \$250.00 / t Minimum fee \$16.00 Other clean fill as notified	0%	Sand, soil, clay \$15.00 / t Minimum fee \$16.00 Slurry \$250.00 / t Minimum fee \$16.00 Hardfill: bricks, blocks, concrete \$250.00 / t Minimum fee \$16.00 Other clean fill as notified	0%
Waste Manifest	Required for Special or Hazardous Waste	\$375.00 / t Minimum fee \$30.00	\$375.00 / t Minimum fee \$30.00	0%	\$375.00 / t Minimum fee \$30.00	0%

Permit Type	Description of Materials	Cost of Materials 2025/26 (GST incl.)	Cost of Materials V1 - 2026/27 (GST incl.)	Variance % V1	Cost of Materials V2 - 2026/27 (GST incl.)	Variance % V2
Cover – Recreational Guidelines – testing and approval required, along with Waste Manifest approval		\$105.00 / t	\$105.00 / t	0%	\$105.00 / t	0%
Decramastic Tiles (no longer accepted as Scrap Metal. Rubbish rate to apply.		\$375.00 / t Minimum fee \$16.00	\$375.00 / t Minimum fee \$16.00	0%	\$375.00 / t Minimum fee \$16.00	0%

### Recycling Services

Description	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % 2025/26 V2
<b>ESCRAP</b>					
Computer Screen	\$18.00	\$18.00	0%	\$18.00	0%
Televisions and Microwaves	\$20.00	\$20.00	0%	\$20.00	0%
Photocopier/Printer - small - medium (0.1 – 0.5m3)	\$35.00	\$35.00	0%	\$35.00	0%
Photocopier/Printer - large (>0.5m3)	\$60.00	\$60.00	0%	\$60.00	0%
<b>All other miscellaneous electronic items accepted at no charge for households only. Commercial deliveries (schools, organisations, businesses) please contact Council.</b>					
Mice, cellphones, GPS units and digital cameras free for deliveries.					
Child car seat	\$8.00	\$8.00	0%	\$8.00	0%
Whiteware and any other item that requires de-gassing (Removed)					
<b>Tyres – Contaminated tyres not acceptable under Tyrewise Scheme*. Tyres going to landfill must be de-rimmed</b>	\$885.00 / t Minimum Fee \$30.00	\$885.00	0%	\$885.00	0%



\*The Tyrewise Stewardship scheme was introduced in September 2024 and there is no charge applicable for tyres that are accepted under the scheme. The charges quoted are for contaminated tyres. These tyres must be de-rimmed before being accepted at Redruth Landfill – minimum charge applies.

Transfer Station Administration Fees	2025/26 (GST incl.)	V1 - 2026/27 (GST incl.)	Variance % V1	V2 - 2026/27 (GST incl.)	Variance % V2
Monday to Friday after hours opening. Actual cost charged if exceeds minimum	\$157.50 Minimum fee	\$157.50	0%	\$157.50	0%
Saturday, Sunday and Public Holidays after hours opening. Actual cost charged if it exceeds minimum	\$210.00 Minimum fee	\$210.00	0%	\$210.00	0%
Drive off Administration Fee	\$52.50	\$52.50	0%	\$52.50	0%
Delivery of non-compliant materials. Actual cost charged if it exceeds minimum	\$157.50 Minimum fee	\$157.50	0%	\$157.50	0%

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**7 Consideration of Urgent Business Items**

**8 Consideration of Minor Nature Matters**

**9 Exclusion of the Public**

**Recommendation**

That the public be excluded from—

- \*(a)the whole of the proceedings of this meeting; or
- \*(b)the following parts of the proceedings of this meeting, namely,—

**10.1 Annual Plan 2026/27 - Rate Reduction Options**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Plain English Reason
<p><b>10.1 - Annual Plan 2026/27 - Rate Reduction Options</b></p>	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>To protect a person’s privacy, including the privacy of deceased persons</p> <p>To protect commercially sensitive information</p>

\*I also move that [\[name of person or persons\]](#) be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of [\[specify\]](#). This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because [\[specify\]](#)

.

\*Delete if inapplicable.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4)Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—
  - (a)shall be available to any member of the public who is present; and
  - (b)shall form part of the minutes of the local authority.”

**10 Public Excluded Reports**

**11      Readmittance of the Public**