



Timaru District Community Awards 2019 Application Form to Nominate Individuals

Name of nominated person:	
Address:	
Phone:	
Email:	
Other contact details:	

Reason Nominated: (please attach separate sheets if required)

Details of nominees achievements: (please include dates)

Please ensure there is enough detail for the Selection Panel to make an informed decision (attach separate sheets if required)

Nominated by an Organisation

Organisation name:		
Contact Person:		
Position in Organisation:		
Telephone:	Day:	Evening:
Organisation's Address:		

OR

Nominated by THREE individuals

1. Nominated by:		
Telephone:	Day:	Evening:
Address:		

2. Nominated by :		
Telephone:	Day:	Evening:
Address:		

3. Nominated by:		
Telephone:	Day:	Evening:
Address:		

Timaru District Community Awards 2019 Guidelines to Nominate Individuals

- 1 Any person, in recognition of that person's service of a nature benefiting the Timaru District and its inhabitants, is eligible for nomination. The qualifying categories include:

- Recreation
- Educational services
- Cultural/Religious affairs
- Youth activities
- Environment
- Community affairs
- Social welfare
- Heritage

And any other voluntary or other service that contributes, in the Selection Panel's opinion, to the betterment of the Timaru District and its inhabitants.

The above categories are a guide only and other suitable activities may qualify

- 2 Sporting achievements are not specifically eligible for nomination as these are already recognised through the Sports Person of the Year Awards.
- 3 Any three residents or any organisation situated within the Timaru District may make nominations.
- 4 The information given about each nominee must be sufficiently detailed to enable the Selection Panel to exercise its function with full knowledge of the record of service of each nominee. It is emphasised that the information sought is not merely a list of positions held. Full details must also be supplied about the actual work or activities carried out in the Timaru District, including the length of service and the nominators' assessment of the effects of the work for Timaru District people.
- 5 Please note also that the service, which is recognised by these Awards, is voluntary and not service for which wages, honoraria or a salary is paid, nor for which an account for professional services has been rendered.
- 6 It is not necessary to obtain the prior consent of the person being nominated before submitting a nomination. If the nomination is successful the nominee will then be contacted by Council to ascertain whether he or she wishes to accept the Award.
- 7 A nomination is ineligible if the nominee is deceased before the date of the Selection Panel's meeting to consider nominations each year.
- 8 Nominations, which are not successful in any one year, may be resubmitted for consideration in any subsequent year
- 9 The Selection Panel shall comprise three Councillors, and four lay members appointed by Council at the beginning of each term of Council after receiving applications from interested members of the public.
- 10 The decisions of the Selection Panel is final and binding, however the Selection Panel must, before making any decision public, report its decisions to the Timaru District Council.
- 11 Current Councillors and members of the Community Awards Selection Panel are ineligible for nomination.

Completed applications can be posted to:

Alesia Cahill
Timaru District Council
PO Box 522
Timaru 7940

Or dropped into:

Timaru District Council: 2 King George Place, Timaru
Temuka Library Service Centre: 72 – 74 King Street Temuka
Geraldine Library Service Centre: 78 Talbot Street Geraldine

All enquiries:

Email: alesia.cahill@timdc.govt.nz
Phone: 03 687 7620