



REQUEST FOR BUILDING/DRAINAGE FILE

DATE: ____ / ____ / ____

REQUESTED: PERSON / FAX / EMAIL / PHONE

NAME/BUSINESS NAME: _____

YOUR ADDRESS/BUSINESS ADDRESS: _____

PHONE NUMBER: _____

SITUATION ADDRESS OF THE BUILDING / DRAINAGE FILE YOU WOULD LIKE TO VIEW:

VALUATION NUMBER: _____ PROPERTY ID: _____

ARE YOU THE BUILDING OWNER: Yes No

Council has made the information available under Sections 10 to 18 (inclusive) of the Local Government Official Information and Meetings Act 1987 ONLY. Council does not warrant its accuracy and disclaims all liability whatsoever for any error, inaccuracy or incompleteness of the information. No person should rely on any information without seeking appropriate independent and professional advice. The information provided does not constitute a Land Information Memorandum (LIM) or any similar document.

I accept the above statement and understand there is a cost of \$25.00 to view the above building file/drainage plan. This is payable to the Timaru District Council cashiers prior to viewing, by means of cash, cheque or eftpos. There is no charge if you are the property owner and you are viewing your building file or drainage plan.

Signed _____

Files requested will be available to view the following business day.

If copies of information enclosed in the building file are required, additional time and photocopying charges may apply.

Return Form via: Email: enquiry@timdc.govt.nz
Fax: 03 687 7209

For Office Use

Fee Paid: _____

Receipt Number: _____

Date: _____

Date Viewed: _____ Time: _____

Date: _____ (File returned to Building Files)

Record # 827947