



# **Council Meeting**

**Commencing at 3pm**

**on**

**Tuesday 26 June 2018**

**Council Chambers  
District Council Building  
King George Place  
Timaru**

## **Timaru District Council**

**Notice is hereby given that a meeting of the Timaru District Council will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 26 June 2018, at 3pm.**

The meeting will be preceded by a citizenship ceremony at 2pm

### **Council Members**

Mayor Damon Odey, Cirs Nigel Bowen, Peter Burt, Dave Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Kerry Stevens, and Steve Wills

### **Local Authorities (Members' Interests) Act 1968**

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Bede Carran  
**Chief Executive**

## Agenda

- 1                    **Opening Prayer – Te Wera King, Arowhenua Marae**
- 2                    **Apology – Clr Bowen**
- 3                    **Public Forum**
- 4                    **Identification of Urgent Business**
- 5                    **Identification of Matters of a Minor Nature**
- 6                    **Declaration of Conflicts of Interest**
- 7            1        **Confirmation of Minutes – Council Meeting – 22 May 2018**
- 8            6        **Schedule of Functions Attended by the Mayor and Deputy Mayor and Councillors**
- 9            9        **Schedule of Functions Attended by the Chief Executive**
- 10          11       **Refreshing Our Look**
- 11          14       **Waste Management and Minimisation Plan 2018**
- 12          16       **Adoption of Timaru District Council Long Term Plan 2018-2028**
- 13          20       **Resolution to Set Rates**
- 14                    **Consideration of Urgent Business Items**
- 15                    **Consideration of Minor Nature Matters**
- 16                    **Public Forum Items Requiring Consideration**
- 17          28       **Exclusion of the Public**
- 18          29       **Confirmation of Minutes**
- 19          31       **Readmittance of the Public**

**Timaru District Council**  
**for the Meeting of 26 June 2018**

**Report for Agenda Item No 7**

**Prepared by Bede Carran**  
**Chief Executive**

**Confirmation of Minutes – Council Meeting 22 May 2018**

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Minutes of the 22 May 2018 Council meeting.

**Recommendation**

**That the minutes of the Council meeting held on 22 May 2018, excluding the public excluded items, be confirmed as a true and correct record.**

## Timaru District Council

### Minutes of a Meeting of the Timaru District Council held in the Council Chamber, District Council Building, King George Place, Timaru on 22 May 2018 at 3pm

- Present** Mayor Damon Odey (Chairperson), Clrs Peter Burt, Nigel Bowen, Dave Jack, Richard Lyon, Paddy O'Reilly and Steve Wills
- Apologies** Proposed Mayor Odey  
Seconded Councillor Lyon
- “That the apologies from Clrs Leslie, Parker and Stevens and Stephanie McCullough – Temuka Community Board be accepted.”
- Motion carried
- In Attendance** Deputy Chairman Orari-Temuka-Opihi-Pareora Water Zone Committee – Hamish McFarlane (for item 6)
- Neville Gould – Pleasant Point Community Board (for public part of meeting)
- Jan Finlayson – Geraldine Community Board (for public part of meeting)
- Chief Executive (Bede Carran), Group Manager Infrastructure (Ashley Harper), Acting Group Manager Corporate Services/Corporate Planning Manager (Mark Low), Group Manager Environmental Services (Tracy Tierney), Group Manager Community Services (Sharon Taylor), People and Capability Manager (Symon Leggett), District Planning Manager (Mark Geddes), Planner (Megan Geng), Waste Minimisation Manager (Ruth Clarke) and Executive Assistant to Chief Executive (Jacky Clarke)
- Opening Prayer** Rory Grant of the Timaru Presbyterian Church offered a prayer for the work of the Council.
- Karakia** The Mayor opened the meeting with a karakia
- 1. Declaration of Conflicts of Interest**  
There were no conflicts of interest declared.
  - 2. Confirmation of Minutes Council Meeting 27 March 2018**  
Proposed Councillor Wills  
Seconded Councillor O'Reilly  
“That the minutes of the Council meeting held on 27 March 2018, be confirmed as a true and correct record.”  
Motion carried

3. **Confirmation of Minutes Long Term Plan Hearing Meeting 30 April 2018**

Proposed Councillor Jack  
Seconded Councillor Wills

“That the minutes of the Council Long Term Plan hearing held on 30 April to 2 May 2018, be confirmed as a true and correct record.”

Motion carried

4. **Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors**

Proposed Mayor Odey  
Seconded Councillor O’Reilly

“That the schedule of duties and functions attended by the Mayor, Deputy Mayor and Councillors be received and noted.”

Motion carried

5. **Schedule of Functions Attended by the Chief Executive**

Proposed Councillor Bowen  
Seconded Councillor Lyon

“That the schedule of duties and functions attended by the Chief Executive be received and noted.”

Motion carried

6. **Orari-Temuka-Opihi-Pareora Water Zone Annual Report**

The Council considered the 2017 Annual Report for the Orari-Temuka-Opihi-Pareora Water Zone Committee presented by OTOP’s Deputy Chairman Hamish McFarlane.

Proposed Councillor Jack  
Seconded Councillor Burt

“That the 2017 Annual Report for the Orari-Temuka-Opihi-Pareora Water Zone Committee be received and noted.”

Motion carried

7. **2017/18 Annual Plan Progress Report for the Nine Months Ended 31 March 2018**

The Council considered the 2017/18 Annual Plan progress report for the nine months ended 31 March 2018.

Proposed Councillor Wills  
Seconded Councillor Burt

“That the 2017/18 Annual Plan progress report for the nine months ended 31 March 2018 be received and noted.”

Motion carried

8. **Growth Management Strategy**

The Council considered a report by the Planner and District Planning Manager seeking adoption of the revised draft version of the ‘Timaru District 2045 – Growth Management Strategy’.

Proposed Councillor O’Reilly  
Seconded Councillor Bowen

- a “That the report be received.
- b That the final revised draft version of the document titled ‘Timaru District 2045 – Growth Management Strategy’ is adopted as a Council strategy.”

Motion carried

9. **Eco Centre Funding**

The Council considered a report by the Waste Minimisation Manager identifying options for the funding of a proposed Eco Centre at Redruth.

Proposed Councillor Jack  
Seconded Councillor Wills

- a “That the funding for the Eco Centre be provided from the operational income for the Waste Minimisation activity in Year 1 of the LTP 2018-2020.
- b That the Sustainable South Canterbury Trust confirms that sufficient funding is available to enable the project to be completed prior to Council releasing its funding contribution.”

Motion carried

10. **Local Government (Community Well-being) Amendment Bill – Timaru District Council Submission**

The Council considered a report, together with a draft Timaru District Council submission, on the Local Government (Community Well-being) Amendment Bill.

Proposed Councillor Bowen  
Seconded Councillor O’Reilly

- a) “That the report be received and noted.
- b) That the Council approves the draft submission for sending to the Government and Administration Select Committee.”

Motion carried

11. **Exclusion of the Public**

Proposed Councillor Lyon  
Seconded Councillor O'Reilly

"That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

**Directorships**

Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.'

Motion carried

12. **Readmittance of the Public**

Proposed Mayor Odey  
Seconded Councillor Bowen

"That the public be readmitted to the meeting."

Motion carried

The meeting concluded at 4.17pm.

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Chairperson



**Timaru District Council**  
**for the Meeting of 26 June 2018**

**Report for Agenda Item No 8**

**Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors**

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**Functions Attended by the Mayor**

<i>9 May</i>	Met with Councillor from Baruth
<i>10 May</i>	Met with representative from Timaru Town and Country Club Met with General Manager Farmside Met with Royal Wolf Container representatives
<i>11 May</i>	Met with Roncalli College Young Enterprise Students
<i>14 May</i>	Digital Economy and Digital Inclusion Ministerial Advisory Group teleconference.
<i>15 May</i>	Met with representatives of South Canterbury District Health Board, Environment Canterbury and Mayor of Waimate District Council regarding Air Quality and Warm Homes Attended South Canterbury Small Business Group event
<i>16 May</i>	Attended Earthquake Prone Building Workshop
<i>17 May</i>	Met with Rooney Group representatives
<i>18 May</i>	Attended Museum exhibition opening Attended St Johns Aoraki District Awards Presentation
<i>21 May</i>	Met with Aoraki Development Chairman Met with the South Canterbury Chamber of Commerce Board Attended Institute of Directors Webinar
<i>22 May</i>	Met representatives regarding Timaru App Attended Rural Roading workshop Conducted Citizenship Ceremony Chaired Council meeting Attended Timaru CBD group meeting

<i>23 May</i>	<p>Attended Hui at Arowhenua Marae          Attended AD Hally Trust Meeting          Met with Go Geraldine representative          Opened Earthquake Prone Building workshop</p>
<i>24 May</i>	<p>Attended Mayoral Forum working dinner</p>
<i>25 May</i>	<p>Attended Canterbury Mayoral Forum          Attended Canterbury Civil Defence and Emergency          Management Joint Committee meeting          Attended tour of Te Omeka Civil Defence Emergency          Operations Centre</p>
<i>28 May</i>	<p>Met with director of local company</p>
<i>29 May</i>	<p>Met with TUIA candidate</p>
<i>30 May</i>	<p>Attended Digital Economy and Digital Inclusion Ministerial          Advisory Group meeting          Attended Water Sector Forum</p>
<i>31 May</i>	<p>Met with Institute of Directors representative</p>
<i>5 June</i>	<p>Met with General Manager of Arowhenua Marae</p>
<i>7 June</i>	<p>Attended Rural and Provincial Sector meetings</p>
<i>12 June</i>	<p>Attended Standing Committees meetings          Attended Central Business District workshop          Attended Urban Water Supplies workshop          Attended Representation Review workshop          Met with Chief Executive of CityCare</p>
<i>14 June</i>	<p>Chaired Timaru District Holdings Limited meeting          Met with Aoraki Development Chairman</p>

*In addition to the above appointments, I met with 5 members of the public on issues of concern to them.*

### **Functions Attended by the Deputy Mayor**

<i>14 May</i>	Attended Opuha Water Presentation
<i>18 May</i>	Presented award at South Canterbury Sports Awards
<i>25 May</i>	Attended opening of Craighead Diocesan Gymnasium
<i>9 June</i>	Attended Rededication of the Masonic Complex at West End Hall
<i>11 June</i>	Attended Orari Temuka Opihi Pareora water zone meeting
<i>14 June</i>	Attended Timaru District Holdings Limited meeting

### **Recommendation**

**That the report be received and noted.**

**Timaru District Council**  
**for the Meeting of 26 June 2018**

**Report for Agenda Item No 9**

**Schedule of Functions Attended by the Chief Executive**

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**Functions Attended by the Chief Executive**

<i>9 May</i>	Attended Local Government Act 2002 and Local Government Official Information and Meetings Act 1987 training
<i>10 May</i>	Teleconference with Environment Canterbury representative Meeting with Royal Wolf Container representatives
<i>11 May</i>	Attended Digital Local Government meeting
<i>14 May</i>	Attended BA5 event - Ministry of Foreign Affairs & Trade regional update
<i>15 May</i>	Meeting with Alpine Energy Chief Executive Meeting with representatives of South Canterbury District Health Board, Environment Canterbury and Mayor of Waimate District Council regarding Air Quality and Warm Homes
<i>16 May</i>	Attended Earthquake Prone Building Workshop
<i>17 May</i>	Meeting with Company Director of project consulting company Meeting with representatives of Rooney Group
<i>18 May</i>	Meeting with community member to discuss presenting to staff on customer focus Attended Museum exhibition opening
<i>21 May</i>	Meeting with the South Canterbury Chamber of Commerce Board
<i>22 May</i>	Meeting with representatives regarding Timaru App Attended Rural Roding workshop Attended Citizenship Ceremony Attended Council meeting Attended Timaru CBD group meeting

- 23 May*                    Attended Hui at Arowhenua Marae  
Meeting with Go Geraldine representatives  
Attended Earthquake Prone Building workshop
- 25 May*                    Attended Canterbury Mayoral Forum  
Attended Canterbury Civil Defence and Emergency  
Management Joint committee meeting  
Attended tour of Te Omeka Civil Defence Emergency  
Operations Centre
- 26 May*                    Attended Museum Dance off Event
- 29 May*                    Meeting with representative from Aoraki Environmental  
Consultancy Limited
- 30 May*                    Attended Water Sector Forum
- 1 June*                    Meeting with Environment Canterbury representative
- 5 June*                    Meeting with General Manager of Arowhenua Marae
- 6 June*                    Participated in phone conference with Mayoral Forum  
Secretariat member and Chair of the Canterbury Chief  
Executives' Forum
- 7 June*                    Attended Rural and Provincial Sector meetings
- 8 June*                    Attended Rural and Provincial sector meetings  
Meeting with Chief Executive Environmental Protection Agency  
Meeting with Department of Internal Affairs Representative
- 12 June*                    Attended Standing Committees meetings  
Attended 3 Waters workshop  
Attended Representation Review workshop
- 13 June*                    Meeting with Regional Manager Community and Public Health  
Meeting with Ara Manager- Regional Stakeholder- Engagement,  
South Canterbury  
Meeting with Representative of Records Matching Business
- 14 June*                    Attended TDHL Meeting  
Meeting with Prime Port Chief Executive
- 15 June*                    Attended Thinking Lean workshop

**Recommendation**

**That the report be received and noted.**

**Timaru District Council**  
**for the Meeting of 26 June 2018**

**Report for Agenda Item No 10**

**Prepared by Stephen Doran**  
**Communications Manager**

**Refreshing Our Look**

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**Purpose of Report**

1. To seek approval to adopt a refreshed logo for the Timaru District Council.

**Background**

2. The Timaru District Council logo has been in its current form since 1999. The current logo needs a refresh to better reflect the community that the council serves.
3. Council has been working hard to ensure its communications are modern, simple and clear. Our current logo, with its overcomplicated mixture of design, colour gradients and small-serifed font, runs counter to this and increasingly looks out of place on our documents.
4. Another issue is that the logo does not reproduce well online and at smaller sizes. As we move towards increased use of mobile and apps, having something easily identifiable at a glance is a necessity.
5. The logo will incorporate the council's name in Te Reo Maori in consultation with Te Rūnanga o Arowhenua.

**Options**

6. The options available are to have a large and expensive, full scale rebrand, or a simple, low cost refresh of the logo, to better match the existing look and feel of our current documentation.
7. Council has over time, developed a reasonably standardised look and feel. Although a full rebrand would offer absolute consistency, it would take significantly longer and would be significantly more expensive.
8. As the Council already has a modern look and feel in its documents, refreshing the logo at low cost would bring it up to date quickly and effectively.

9. The updated design and the variations of it are below:

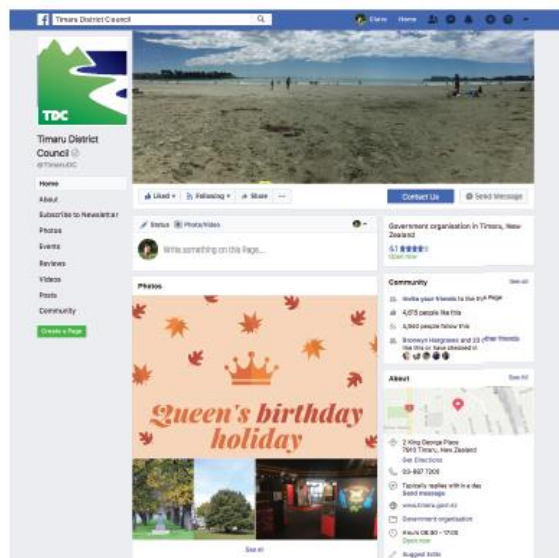
**Full Colour / Two Colour**



**Single Colour on Light background / Single Colour on dark background**



**Social Media Button**



## **Identification of Relevant Legislation, Council Policy and Plans**

10. This update would not require any amendment to the Logos and Crests Policy.

## **Assessment of Significance**

11. This matter is not deemed significant under the Council's Significance and Engagement Policy.

## **Consultation**

12. Informal consultation was undertaken with council staff and councillors.
13. The design was supported by a majority of people. No objections to the draft design were raised.
14. Consultation with regards to a Te Reo Maori subtitle for the logo are currently underway with Te Rūnanga o Arowhenua.

## **Other Considerations**

15. This logo will only be used for Council corporate purposes, such as invoices, letterheads, websites etc, and would be separate to any destination or tourism branding.
16. This does not affect the use of the Mayoral crest for official Council business, and usage of this would continue as is.

## **Funding Implications**

17. The cost of refreshing the logo has been less than \$1,000 (+GST)
18. The refreshed logo has been designed to look similar to, and sit beside, the current one, so could be replaced as items are replaced and updated from existing budgets. Digital assets can be updated immediately and at minimal cost.
19. The logo would be used on all materials going forward.

## **Conclusion**

20. Adopting the redrawn logo will allow the Council to have a refreshed look, which is easier to reproduce across a variety of uses and more in keeping with the clean and simple look we strive for in all our documents.

## **Recommendation**

**That the Council agrees to adopt the refreshed logo for Council corporate purposes.**



**Timaru District Council**  
**for the Meeting of 26 June 2018**

**Report for Agenda Item No 11**

**Prepared by Ruth Clarke**  
**Waste Minimisation Manager**

**Waste Management and Minimisation Plan 2018**

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**Purpose of Report**

21. To present the Waste Management and Minimisation Plan for adoption.

**Background**

22. The Waste Minimisation Act 2008 requires Council to complete a full review of the Waste Management and Minimisation Plan (WMMP) every six years. The first WMMP was adopted in June 2012, and the review of the 2018 WMMP through the 2018-2028 Long Term Plan process constitutes the first six-yearly review. The Act also requires Council to notify the latest waste assessment with the Statement of Proposal (i.e. the WMMP). This was done as part of the LTP consultation process.
23. The WMMP 2018 and waste assessment were separately circulated prior to the report to the Council recommending the adoption of the draft WMMP on 27 February 2018.
24. The draft WMMP was consulted on and changes made accordingly in line with public submissions, recommendations and the Long Term Plan budget.
25. The draft WMMP will be circulated prior to the meeting.

**Options**

26. To adopt the final WMMP.

**Identification of Relevant Legislation, Council Policy and Plans**

27. The Waste Minimisation Act 2008 requires 6-yearly review of the Waste Management and Minimisation Plan.
28. The Waste Management and Minimisation Plan 2012-2022 was used as the basis of the WMMP 2018-2028.

### **Assessment of Significance**

29. This matter is not deemed significant under the Council's Significance and Engagement Policy.

### **Consultation**

30. No specific consultation was undertaken with iwi, but there was opportunity to comment through the LTP consultation process.
31. Views of submitters were considered in staff responses to the LTP submissions.

### **Other Considerations**

32. There are no other considerations relevant to this matter.

### **Funding Implications**

33. The WMMP approved options are in the final LTP 2018-2028 budget.

### **Conclusion**

34. The WMMP 2018-2028 has been reviewed and consulted on in conjunction with the LTP 2018-2028 and in accordance with the requirements of the Waste Minimisation Act 2008.

### **Recommendation**

**That the final Waste Management and Minimisation Plan 2018-2028 be adopted.**

**Timaru District Council**  
**for the Meeting of 26 June 2018**

**Report for Agenda Item No 12**

**Prepared by Mark Low**  
**Corporate Planning Manager**

**Tina Rogers**  
**Group Manager Corporate**  
**Services**

**Adoption of Timaru District Council Long Term Plan 2018-2028**

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**Purpose of Report**

35. The purpose of this report is to adopt the Timaru District Council Long Term Plan (LTP) 2018 – 2028.

**Background**

36. The LTP is the Council's key strategic planning document. The Plan brings together an array of information about how the Council will work towards its strategic direction including community outcomes through the provision of its activities. It presents the Council's blueprint for the delivery of its services over the next ten years. The document includes:
- Council's strategic framework, including the vision, community outcomes and strategic priorities.
  - the Council's Groups of Activities including levels of service, work programme and overall budget.
  - a summary of the Plan (Section One), setting out an overview of the plan and consultation feedback.
  - the Infrastructure Strategy, which in line with an earlier Council decision plans for a 50 year period, which exceeds the statutory requirement of at least 30 years.
  - various policies and disclosures required by statute, including the Revenue and Financing Policy, Rates Remissions and Postponement policies and Significance and Engagement Policy summary.
  - financial disclosures, including the Council's Funding Impact Statement which describes how the Council proposes to set rates for the 2018-19 financial year.
  - a report from Audit New Zealand, on behalf of the Auditor General, on how well the Timaru District Council LTP complies with the requirements of the Local Government Act 2002 (the Act).

37. The LTP includes the Annual Plan for 2018/19 and the budget for the ten year period – 2018/19 to 2027/28. The 2019/20 and 2020/21 Annual Plans will be based on the 2018-28 LTP. The LTP is founded on Activity Management Plans that outline the levels of service that will be provided for each activity, issues impacting on the Council, detailed asset information, and financial data.
38. As required, the Plan has been through a comprehensive audit process by Audit New Zealand and the Office of the Auditor General (OAG). The Council received feedback from Audit New Zealand and the OAG. Their final opinion will be circulated separately.

### **Options**

39. Section 93 of the Act requires the Council to have an LTP at all times. The final LTP must be adopted before 1 July 2018.

### **Identification of Relevant Legislation, Council Policy and Plans**

40. Local Government Act 2002.

### **Assessment of Significance**

41. This matter is significant under the Council's Significance and Engagement Policy and has been consulted on using the Special Consultative Procedure under Section 83 and 93A of the LGA.

### **Consultation Process**

42. The formal consultation on the Long Term plan was carried out from 8 March to 9 April 2018. The Local Government Act (2002) (LGA) sets the requirements for formal consultation for the LTP, including the development of a Consultation Document that provides an effective basis for community engagement in Council's decision-making processes relating to the content of the LTP 2018-2028. LTP Consultation is required to use the Special Consultative Procedure as the statutory minimum procedure.

Extensive consultation on the Long Term Plan 2018-28 has included:

- Delivery via the Courier community newspaper of the 24 page LTP Consultation Document (CD) to every household on 8 March 2018. Attention was drawn to the CD by a wrap-around around the outside of the newspaper
- Website pages dedicated to the LTP. This included links to all LTP related information
- An interactive storymap on the LTP issues, giving more detail on the big issues
- Videos on the LTP, including on the big four issues
- Radio advertising on both key radio networks throughout the consultation period. There were also slots for longer interviews on key topics recorded with the Mayor
- Mailout/Emailout to several hundred groups and contacts
- Internet advertising around the Stuff Timaru Herald website in the last week of the consultation

- Courier newspaper programme covering the four big issues weekly during the consultation period
- High schools programme with 7 district High Schools, led by Councillor Sally Parker and the Mayor
- Through the assembly visits and smaller group follow up sessions, most high school students would have been made aware of the LTP process
- Prominent promotional signage at key locations in the District
- Car Decals promoting the process on TDC vehicles
- Other newspaper advertising promoting the consultation process (including in the Courier, Timaru Herald, Geraldine News and Temuka Telegraph)
- Life size Damon displays at key Council facilities
- Giggle TV Advertisement across the district
- Regular Facebook posts and promotion
- Other visits to groups etc, on request (e.g. Highfield resthome).

The Council consulted concurrently on the Revenue and Financing Policy, Rates Remissions and Postponement Policy, Rates Discount Policy and Fees and Charges.

### **Submissions and Hearing Process**

43. The Submissions and Hearing process included:

- Submissions on the Long Term Plan 2018-28 closed on Monday 9 April 2018, with a total of 1,036 submissions received. A number of late submissions were received, and these were noted by Council.
- The majority of submissions included views on the “Big 4” issues raised through the Long Term Plan 2018-28 Consultation Document. In addition to these topics, submitters raised approximately 260 other topics.
- 427 of the submissions related to chlorination, primarily relating to the Geraldine Water Supply. In addition to these, a petition was received signed by 296 people opposing the chlorination of the Geraldine Water supply. A number of those who signed the petition also lodged a submission on this issue.
- Public hearings and final deliberations on the document were held on the 30 April – 2 May 2018. All changes made by the Council have been incorporated in the final document.

### **Other Considerations**

44. There are no other considerations.

### **Funding Implications**

45. There are no funding implications associated with this report.

## **Conclusion**

46. The LTP is Council's key future planning document. It outlines the Council work programme and financial implications in detail for the next three years and summary for the following seven years. The 2018-28 LTP also includes Council's Infrastructure Strategy.
47. The adoption of the final document brings to a close deliberation on the 2018 – 28 LTP.

## **Recommendations**

- a. **That the report be received.**
- b. **That the Council adopts the following policies and strategies that are included within the Long Term Plan:**
  - **Financial Strategy**
  - **Financial Contributions Policy**
  - **Infrastructure Strategy**
  - **Revenue and Financing Policy**
  - **Rates Remission Policy**
  - **Rates Postponement Policy**
  - **Rates Remissions and Postponement on Maori Freehold Land Policy**
  - **Rates Discount Policy**
  - **Fees and Charges**
  - **Significance and Engagement Policy.**
- c. **That the Council resolves to permit an unbalanced budget in accordance with Section 100 of the Local Government Act 2002 for the 10 years commencing 1 July 2018 as described in the Long Term Plan.**
- d. **That the Council receives the final Audit opinion.**
- e. **That the Long Term Council Plan 2018 – 2028 is adopted in accordance with Section 93 of the Local Government Act 2002.**

**Timaru District Council**  
**for the Meeting of 26 June 2018**

**Report for Agenda Item No 13**

**Prepared by Tina Rogers**  
**Group Manager Corporate Services**

**Resolution to Set Rates**

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**Recommendation**

**That the attached resolution to set and assess rates for the year commencing on 1 July 2018 and ending on 30 June 2019, be adopted.**

## Timaru District Council

### Resolution to Set Rates

Timaru District Council has adopted its Long Term Plan for 2018-19. It has made no changes to its proposed rating policy and is now moving to set and assess the rates described in its rating policy.

**1** That the Timaru District Council set the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2018 and ending on 30 June 2019. Such rates shall become due and payable by instalments on the dates prescribed in clause 11 of this resolution.

**2** All rates and charges are inclusive of the Goods and Services Tax (GST).

**3 General Rate**

That pursuant to Section 13(2)(b) and Section 14 of the Local Government (Rating) Act 2002 a general rate set as a rate in the dollar on the land value of all rating units within the Timaru District, assessed on a differential basis as described below:

Timaru District - Accommodation	\$0.00959
Timaru District - Commercial Central	\$0.00959
Timaru District - Commercial Other	\$0.00959
Timaru District - Community Services	\$0.00240
Timaru District - Industrial	\$0.00959
Timaru District - Primary	\$0.00120
Timaru District - Recreational	\$0.00240
Timaru District - Residential General	\$0.00240
Timaru District - Residential Multi Unit	\$0.00480

**4 General Charge**

That pursuant to Section 15(1)(a) of the Local Government (Rating) Act 2002 a uniform annual general charge of \$677.00 per rating unit be assessed on every rating unit within the Timaru District.

Provided that where any two or more separate rating units are owned by the same ratepayer; used jointly as a single unit and are contiguous or separated only by a road, railway, drain, water race, river or stream they shall be deemed to be one unit for the purpose of the setting and assessing of this uniform annual general charge.



**5 Community Works and Services Rates**

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 a targeted community works and services rate set as a rate in the dollar on the land value of all rating units within each of the community areas where the service is provided.

Geraldine	\$0.00150
Rural	\$0.00005
Temuka	\$0.00250
Timaru	\$0.00135

**6 Community Board Charges**

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 a targeted uniform annual Community Board charge on each separately used or inhabited part of a rating unit within each of the Temuka, Geraldine and Pleasant Point Wards.

Geraldine	\$3.00
Pleasant Point	\$5.00
Temuka	\$3.50

**7 Sewer Charge**

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 a targeted annual charge for sewerage disposal set per water closet or urinal connected either directly or through a private drain to a public sewerage drain subject to the proviso that every rating unit used exclusively or principally as a residence of not more than one household shall be deemed to have not more than one water closet or urinal.

Sewer Charge	\$369.00
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**8 Waste Management Charge**

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 a differential targeted rate on all rateable and non-rateable land to which the "three bin" waste collection service is actually provided

- (a) of \$285.00 per standard size "three bins" provided to each rating unit;
- (b) of \$385.00 per large "three bins" provided to each rating unit;

- (c) of \$74.00 per additional small (140 litres) recycling bin provided to each rating unit; and
- (d) of \$84.00 per additional large (240 litres) recycling bin provided to each rating unit; and
- (e) of \$114.00 per additional small (140 litres) compost bin provided to each rating unit; and
- (f) of \$135.00 per additional large (240 litres) compost bin provided to each rating unit; and
- (g) of \$141.00 per additional small (140 litres) rubbish bin provided to each rating unit; and
- (h) of \$202.00 per additional large (240 litres) rubbish bin provided to each rating unit.

## 9 Water Charges

That pursuant to Section 16(3)(b), (4)(b) and section 19 of the Local Government (Rating) Act 2002 targeted rates for the supply of water in the following areas as follows.

- (a) Geraldine, Pleasant Point, Peel Forest, Temuka, Timaru and Winchester urban supplies

A differential annual charge of \$315.00 per separately used or inhabited part on each rating unit or separately used or inhabited part of a residential rating unit receiving an ordinary water supply and \$157.50 per rating unit on all rating units situated within 100 metres from any part to the water works to which water can be but is not supplied within the urban areas.

- (b) Rural

- (i) **The Rangitata-Orari Water Supply District**

A targeted rate of \$17.30 per hectare within the rating unit.

- (ii) **The Te Moana Downs Water Supply District**

- a) A targeted rate of \$290.00 for each unit of water supplied;
- b) A targeted rate of \$554.88 for each tank except where there is more than one tank to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.

- (iii) **The Orari Township Water Supply District**

A targeted rate of \$232.00 for each unit of water supplied.

- (iv) **The Seadown Water Supply District**

- a) A targeted rate of \$18.70 per hectare within the rating unit;
- b) A targeted rate of \$467.00 per separately used or inhabited part of a rating unit for each domestic supply;

(v) **Beautiful Valley Water Supply District**

A targeted rate of \$3.69 per hectare within the rating unit.

(vi) **Downlands Water Supply District**

On so much of the rating unit appearing on Valuation Rolls number 24640, 24660, 24670, 24680, 24690, 24700, 24710, 24820, 24840, 24850, 24860, and part 25033, as is situated within the Downlands Water Supply District.

- a) A targeted rate of \$601.00 for each separately used or inhabited part of a rating unit within the Pareora Township and for rating units used as halls within the scheme.
- b) A targeted rate of \$1,031.00 per rating unit for rating units used as schools within the Pareora Township.
- c) In addition a targeted rate of \$429.00 for each separate connection (excluding Pareora Township) to the water supply except where there is more than one connection to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
- d) In addition to the charge assessed in (c) above, a targeted rate of \$172.00 per unit of water or where water supplied in one half units a charge of \$86.00 per half unit.

(c) **Water by Meter**

Targeted rates for water supply, set under Section 19 of the Local Government (Rating) Act 2002 per cubic metre of water consumed to any rating unit situated in the following areas which has been fitted with a water meter:

Seadown	\$0.89
Urban	\$0.64

**10 Community Centre Charges**

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002, the following uniform targeted rates in respect of each separately used or inhabited part of a rating unit situated in the following Community Centre Areas:

Claremont Community Centre	\$20.00
Fairview Community Centre	\$30.00
Kingsdown Community Centre	\$36.00
Otipua Community Centre	\$20.00
Seadown Community Centre	\$25.00

## 11 Instalment Dates

The above rates and charges (except for metered water) are due and payable on the following dates:-

### All Ratepayers

<b>Instalment</b>	<b>Due Date</b>
1	20 September 2018
2	20 December 2018
3	20 March 2019
4	20 June 2019

The due dates for metered water targeted rates are as follows:-

<b>Month invoice raised</b>	<b>Due Date</b>
July 2018	20 August 2018
August 2018	20 September 2018
September 2018	23 October 2018
October 2018	20 November 2018
November 2018	20 December 2018
December 2018	21 January 2019
January 2019	20 February 2019
February 2019	20 March 2019
March 2019	23 April 2019
April 2019	20 May 2019
May 2019	20 June 2019
June 2019	22 July 2019

## 12 Method of Calculation of Each Instalment

### All Ratepayers

Instalments 1-4: Each instalment will be equal to one quarter (1/4) of the total year's rates (2018/2019).

## 13 Discount

That pursuant to Section 55 of the Local Government (Rating) Act 2002, the following discount will apply:-

A discount of 2.50% will be allowed on the total rates set, if the 2018/2019 rates, including any current penalties, are paid in full on or before 20 September 2018.

## 14 Penalties

That pursuant to Section 57 of the Local Government (Rating) Act 2002 the District Council prescribes the following penalties to be added to unpaid rates:-

### (a) A Penalty

A penalty under section 58(1)(a) of 10% of the amount of the instalment remaining unpaid will be added if not paid on or before the instalment due date, on the following dates:

<b>Instalment</b>	<b>Penalty Date</b>
1	21 September 2018
2	21 December 2018
3	21 March 2019
4	21 June 2019

### (b) Further Penalties

A further penalty under section 58(1)(b) and 58(1)(c) of 10% of the amount of any rates from previous financial years remaining unpaid on 3 July 2018 will be added on 21 September 2018. An additional penalty will be added to any unpaid rates from previous financial years that remain unpaid on 21 March 2019. This penalty will be added on 22 March 2019.

Penalties will not be applied to the metered water targeted rates

**15 Payment of Rates**

That rates shall be payable at any of the following places:

Timaru District Council offices, 2 King George Place, Timaru

Temuka Library, Information and Service Centre, 72-74 King Street, Temuka

Geraldine Library and Service Centre, 76 Talbot Street, Geraldine

between the hours of 9.00am to 5.00pm, Monday to Friday.

**Timaru District Council**  
**for the Meeting of 26 June 2018**

**Report for Agenda Item No 17**

**Prepared by**     **Bede Carran**  
                          **Chief Executive**

**Exclusion of the Public**

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**Recommendation**

**That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:**

**Confirmation of Minutes –**

**Directorships**  
Section 7(2)(a)

The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.