

## Timaru District Council

### Minutes of a Meeting of the Environmental Services Committee Held in the Council Chamber, District Council Building, King George Place, Timaru on 4 September 2018 at 9am

**Present** Clrs Kerry Stevens (Chairperson), Nigel Bowen, Peter Burt, David Jack, Andrea Leslie, Richard Lyon, Paddy O'Reilly, Sally Parker, Steve Wills and Tewera King (Mana Whenua)

**Apology** Proposed Clr Burt  
Seconded Clr Jack

"That the apology from the Mayor be accepted."

Motion carried

**In Attendance** Jan Finlayson – Geraldine Community Board (for public part of meeting)  
Neville Gould – Pleasant Point Community Board (for public part of meeting)  
Chief Executive (Bede Carran), Group Manager Environmental Services (Tracy Tierney), District Planning Manager (Mark Geddes), Senior Animal Control Officer (Jo Hamilton)(for item 5), Chief Licensing Inspector (Sharon Hoogenraad)(for item 6) and Council Secretary (Joanne Brownie)

1. **Declaration of Conflicts of Interest**

Clr Bowen declared a conflict of interest in agenda item 9 - Annual Report to the Alcohol Regulatory and Licensing Authority as his business is listed in the report.

2. **Chairperson's Report**

The Chairperson reported on meetings he had attended and duties he had carried out on behalf of the Committee since the last meeting including chairing Dog Control Act Hearings, AF8 briefing, Our History Illuminated Celebration, draft District Plan workshop, Council meeting, ECan workshop on public transport, meeting with the Group Manager Environmental Services and other staff on a number of issues.

Proposed Clr Stevens  
Seconded Clr Parker

"That the Chairperson's report be received."

Motion carried

3. **Confirmation of the Minutes – Environmental Services Committee Meeting 24 July 2018**

Proposed Clr Wills  
Seconded Clr Burt

“That the minutes of the Environmental Services Committee meeting held on 24 July 2018, excluding the public excluded items, be confirmed as a true and correct record.”

Motion carried

4. **Allocation of Significant Natural Areas Fund 2017/2018**

The District Planning Manager presented a report on expenditure from the Significant Natural Areas Fund (SNAF) for the 2017/2018 financial year. A concern was raised that the contestable fund seems to result in mostly weed control, and the most valuable Significant Natural Areas do not always receive the corresponding level of financial support. The meeting was advised that the biodiversity group will look at ways to support landowners to manage their Significant Natural Areas.

Proposed Clr Jack  
Seconded Clr Parker

“That the report be received and noted.”

Motion carried

5. **Dog Control Annual Report 2017/2018**

The Committee considered a report by the Environmental Compliance Manager on the dog control activities during the period 1 July 2017 to 30 June 2018. It was noted that there has been a significant decrease in unregistered dogs as a direct result of the work of the dog control officers.

Proposed Clr Bowen  
Seconded Clr Lyon

“That the Dog Control report be adopted.

That, as required by the Act, the report be publicly notified and forwarded to the Secretary for Local Government.”

Motion carried

6. **Annual Report to Alcohol Regulatory and Licensing Authority for 2017/2018**

Clr Bowen, having declared his conflict of interest at the beginning of the meeting, did not take part in the discussion nor vote on this issue.

The Committee considered a report by the Environmental Compliance Manager together with the Annual Report to the Alcohol Regulatory and Licensing Authority.

Proposed Clr Wills  
Seconded Clr O'Reilly

“That the report be received and noted.”

Motion carried

7. **Exclusion of the Public**

Proposed Clr Burt  
Seconded Clr Bowen

“That the Committee resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

**District Plan Review**

Section 7(2)(f)(i)

The withholding of the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority.

Section 7(2)(k)

Prevent the disclosure or use of official information for improper gain or improper advantage.”

Motion carried

8. **Readmittance of the Public**

Proposed Clr Burt  
Seconded Clr Leslie

“That the public be readmitted to the meeting.”

Motion carried

The meeting concluded at 9:26am.

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Chairperson