COUNCIL MEETING

Commencing at 3pm

on

Tuesday 9 December 2014

Council Chamber
District Council Building
King George Place
Timaru
TIMARU DISTRICT COUNCIL

Notice is hereby given that a meeting of the Timaru District Council will be held in the Council Chamber, District Council Building, King George Place, Timaru on Tuesday 9 December 2014, at 3pm.

The meeting will be preceded by a citizenship ceremony at 2pm.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Councillors are reminded that if you have a pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting table.

Peter Nixon
CHIEF EXECUTIVE
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TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 DECEMBER 2014

Report for Agenda Item No 6

Prepared by Peter Nixon
Chief Executive

Confirmation of Minutes – Council Meeting 28 October 2014

Minutes of the October Council meeting.

Recommendation

That the minutes of the Council meeting held on 28 October 2014, be confirmed as a true and correct record.
PRESENT

Mayor Damon Odey (Chairperson), Clrs Anthony Brien, Peter Burt, Steve Earnshaw (from 3.10pm), Dave Jack, Richard Lyon, Pat Mulvey, Kerry Stevens, Tracy Tierney and Steve Wills

APOLOGIES

Clr Earnshaw – for lateness
Karalyn Reid – Pleasant Point Community Board (for in attendance)

IN ATTENDANCE

Chief Executive (Peter Nixon), Group Manager District Services (Ashley Harper), Group Manager Corporate Services (Tina Rogers), Group Manager Community Services (Sharon Matson), Group Manager Regulatory Services (Chris English), District Planning Manager (Mark Geddes), Council Secretary (Joanne Brownie)

OPENING PRAYER

Rev Peter Mitchison, Life Streams Christian Church offered a prayer for the work of the Council.

1 PUBLIC FORUM

Smokefree Community Spaces in Timaru

Martin Witt, Health Promotion Manager and Kate Johnson of the Cancer Society, together with Marthy Cloake of the Heart Foundation and youth ambassadors from Roncalli College, gave a presentation on the findings of the recent regional smokefree survey conducted by the Cancer Society and the findings from the smokefree outdoor areas survey. The representatives also wished to raise discussion on possible options for building on the success of the current smokefree policy.

Age Concern Restructuring – David Holmes

Mr Holmes presented information on impending changes to the structure of Age Concern in order to modernise it and retain its position as a lead provider of services and advocacy for the older population of New Zealand. Mr Holmes was seeking Council’s views on the challenges Age Concern is facing.

Council applauded the organisation for being aware of the need to change and noted the significant proportion of older people in our District. It was suggested that when Age Concern is further advanced in its restructuring process, the organisation could possibly approach Council again.

Washdyke Dust Issues - Ian Geary

Mr Geary addressed the Council regarding adverse effects he experiences from the Rooney Earthmoving operation which is adjacent to his property on the Timaru-Temuka highway opposite the Phar Lap raceway.
He referred to the 1987 resource consent which includes a condition that stockpiles must be treated to prevent dust leaving the site. He doesn’t believe this condition has ever been complied with. He has 7 hours of video material to back up his complaint, showing the large amounts of dust leaving the site. He said that while the intent of the water canon to contain the dust is good, the execution is poor as it only covers about 50m. The thousands of tonnes of river aggregate should be covered or housed to prevent the dust leaving the site. He also advised that the rock crushing plant near his boundary is unauthorised and operates 12 hours a day, virtually at his back door.

It was pointed out to Mr Geary that dust is an air quality issue under ECAn’s jurisdiction, but Mr Geary said he had contacted ECAn to be told that as its part of Council’s condition of consent, Council needs to monitor it.

He asserted that Council is connected with Rooney Earthmoving Ltd which occupies the site and Council promoted the change of zoning from Rural 1 to industrial and therefore Council has a conflict of interest when administering planning issues associated with the activity.

Mr Geary is seeking enforcement of the condition on the 1987 resource consent, which relates to dust (his preference would be to see the area tarsealed), the closing down of the crushing plant, enforcing treatment of the stockpiled material, and setting up a meeting with Council representatives to attempt to reach a resolution.

2 CONFIRMATION OF MINUTES – EXTRAORDINARY COUNCIL MEETING – 10 SEPTEMBER 2014

Proposed Clr Burt
Seconded Clr Stevens

“That the minutes of the Extraordinary Council meeting held on 10 September 2014, be confirmed as a true and correct record.”

MOTION CARRIED

3 CONFIRMATION OF MINUTES – COUNCIL MEETING – 16 SEPTEMBER 2014

Proposed Clr Earnshaw
Seconded Clr Lyon

“That the minutes of the Council meeting held on 16 September 2014, excluding the public excluded section, be confirmed as a true and correct record.”

MOTION CARRIED

4 SCHEDULE OF FUNCTIONS ATTENDED BY THE MAYOR, DEPUTY MAYOR AND COUNCILLORS

Proposed Clr Jack
Seconded Clr Wills
“That the schedule of functions attended by the Mayor, Deputy Mayor and Councillors be received.”

MOTION CARRIED

5 SCHEDULE OF FUNCTIONS ATTENDED BY THE CHIEF EXECUTIVE

Proposed Clr Wills
Seconded Clr Stevens

“That the schedule of functions attended by the Chief Executive be received and noted.”

MOTION CARRIED

6 AFFIXING OF THE COMMON SEAL

Proposed Clr Jack
Seconded Clr Brien

“That the affixing of the Common Seal to the following documents be noted:

<table>
<thead>
<tr>
<th>Date</th>
<th>Document</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 October 2014</td>
<td>Warrant of Appointment - Nick Houston – Water Services Technician</td>
</tr>
<tr>
<td>2 October 2014</td>
<td>Warrant of Appointment – Jason Dinsdale – Trade Waste Officer</td>
</tr>
<tr>
<td>15 October 2014</td>
<td>Warrant of Appointment – Shelley Jones – Compliance Administrator.”</td>
</tr>
</tbody>
</table>

MOTION CARRIED

7 CONTRACT LET BY THE CHIEF EXECUTIVE UNDER DELEGATED AUTHORITY

Proposed Clr Tierney
Seconded Clr Mulvey

“That the following information on a contract let by the Chief Executive under delegated authority, be received.

<table>
<thead>
<tr>
<th>Contract Number / Description</th>
<th>Number of Tenders</th>
<th>Price Range $</th>
<th>Successful Tenderer and Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexandra Street and Matilda Street Kerb and Channel Renewal</td>
<td>4</td>
<td>$190,544.00</td>
<td>Beeby Contracting Ltd $190,544.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>to $216,274.28</td>
<td></td>
</tr>
</tbody>
</table>

Tenders were evaluated by the Lowest Price Conforming Method
All prices exclude GST."

MOTION CARRIED

8 TIMARU DISTRICT COUNCIL ANNUAL REPORT 2013/14
The Council considered the Council’s Annual Report for 2013/14, together with a report by the Group Manager Corporate Services and Corporate Planning Manager.

Proposed Clr Earnshaw
Seconded Clr Jack


MOTION CARRIED

9 DRAFT SIGNIFICANCE AND ENGAGEMENT POLICY
The Council considered a report by the Corporate Planning Manager on the draft Significance and Engagement Policy.

Proposed Clr Burt
Seconded Clr Wills

1. “That the report be received; and
2. That Council adopt the Draft Significance and Engagement Policy for consultation; and
3. That Council adopt the consultation approach and timing as detailed in the report.”

MOTION CARRIED

10 COUNCIL MEETING CALENDAR 2015
The Council considered the proposed meeting calendar for 2015. The meeting was advised that Audit and Risk Subcommittee meetings will now be added to the calendar.

Proposed the Mayor
Seconded Clr Lyon

“That the 2015 Council Meeting Calendar be adopted, with the addition of the Audit and Risk Subcommittee meetings being added.”

MOTION CARRIED

11 ROAD NAMING
The Council considered a report by the District Planning Manager on road naming proposals for a street off Pages Road and one off Mahoneys Hill Road Timaru.
Proposed Clr Tierney
Seconded Clr Brien

1 “That the report be received.

2 That the Council resolves to accept both road names, being Lochern Rise and Lancewood Terrace.

3 That the subdividers shall pay Council for the required road name signs and their installation.”

MOTION CARRIED

12 DISTRICT PLAN REVIEW

The Council considered a report by the District Planning Manager seeking approval on matters relating to the pending Timaru District Plan Review.

Proposed Clr Tierney
Seconded Clr Wills

1 “That the report be received.

2 That a review of the Timaru District Plan is commenced in accordance with Section 79 of the Resource Management Act 1991.

3 That resolution 6(c), agenda item 11 of the Timaru District Council meeting dated 12 August 2014, that requires Council to engage a consultant to liaise with local iwi on behalf of Council, be deleted.

4 That work on particular chapters/topics of the District Plan Review likely to be significantly affected by the second phase of the Resource Management Act 1991 amendments is delayed until after there is more certainty about the amendments.

5 That to enable the 2016 Elected Members to take ownership of any Draft/Proposed District Plan, no Draft/Proposed District Plan should be publicly notified until after the 2016 Elections.

6 That no Council led plan changes are conducted before the District Plan Review is complete.

7 That the District Plan Review does not involve preparing a combined plan under Section 80 of the Resource Management Act 1991.

8 That the District Plan Review generally follows the process outlined in this report.

9 That a consultation plan is submitted to the Resource Planning and Regulatory Committee in respect of the initial general consultation for the District Plan Review and a separate plan is submitted approval for every major chapter/topic of the District Plan.
10 That a Growth Strategy is prepared to inform the District Plan Review.

11 That a study of the District’s Town Centres is conducted.

MOTION CARRIED

13 TIMARU DISTRICT PLAN CHANGE NO.14 (WASHDYKE INDUSTRIAL EXPANSION AREA)
The Council considered a report by the Senior Planner (Policy) seeking Council’s final approval of the Timaru District Plan Change no.14.

Proposed Clr Mulvey
Seconded Clr Jack

1. “That this report be received.
2. That Timaru District Council Plan Change No.14 be approved subject to minor amendments relating to maps 25 and 26, and that Council’s seal is affixed to a copy of the resolution.”

MOTION CARRIED

14 RECEIPT OF COMMUNITY BOARD AND COMMITTEE MINUTES

Proposed the Mayor
Seconded Clr Stevens

“That the minutes of the following meetings be received:

Local Arts Scheme Assessment Committee 18 September 2014
Pleasant Point Community Board 30 September 2014
Geraldine Community Board 1 October 2014
Community Development Committee 14 October 2014
Resource Planning and Regulation Committee 14 October 2014
District Services Committee 14 October 2014
Policy and Development Committee 14 October 2014.”

MOTION CARRIED

15 CONSIDERATION OF PUBLIC FORUM ITEM
Smokefree Spaces in Timaru
The Council noted that the Smokefree representatives as part of their presentation in the public forum, had made a number of recommendations for the Council to consider.

Proposed Clr Earnshaw
Seconded Clr Wills

“That the recommendations of the Smokefree promoters be referred to the relevant Standing Committee for consideration, with the Mayor and Chief Executive making an initial assessment of the recommendations.”

MOTION CARRIED
16 EXCLUSION OF THE PUBLIC

Proposed the Mayor
Seconded Clr Jack

“That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes
Council meeting

Section 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons.”

MOTION CARRIED

17 READMITTANCE OF THE PUBLIC

Proposed Clr Earnshaw
Seconded Clr Tierney

“That the public be readmitted to the meeting.”

MOTION CARRIED

The meeting concluded at 4.05pm.

__________________________
Chairperson
ITEMS CONSIDERED WITH THE PUBLIC EXCLUDED TIMARU DISTRICT COUNCIL MEETING 28 OCTOBER 2014

1 CONFIRMATION OF MINUTES

   Proposed Clr Earnshaw
   Seconded Clr Tierney

“That the public excluded clauses of the minutes of the Council meeting held on 16 September 2014 be confirmed as a true and correct record.”

MOTION CARRIED
TIMARU DISTRICT COUNCIL

FOR THE MEETING OF 9 DECEMBER 2014

Report for Agenda Item No 7

Prepared by Peter Nixon
Chief Executive

Confirmation of Minutes – Council Local Approved Products Policy Hearing 4 November 2014

Minutes of the LAPP hearing.

Recommendation

That the minutes of the Council Local Approved Products Policy hearing held on 4 November 2014, be confirmed as a true and correct record.
TIMARU DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TIMARU DISTRICT COUNCIL TO CONSIDER SUBMISSIONS TO THE DRAFT LOCAL APPROVED PRODUCTS POLICY, HELD IN THE COUNCIL CHAMBER, DISTRICT COUNCIL BUILDING, 2 KING GEORGE PLACE, TIMARU ON TUESDAY 4 NOVEMBER 2014 AT 9.00AM

PRESENT
Mayor Damon Odey (Chairperson), Clrs Tony Brien, Steve Earnshaw, Richard Lyon, Pat Mulvey, Kerry Stevens, Tracy Tierney and Steve Wills

APOLOGIES
Clrs Peter Burt and Dave Jack

IN ATTENDANCE
Chief Executive (Peter Nixon), Group Manager Regulatory Services (Chris English), Environmental Health Manager (Jonathan Cowie), Corporate Planner (Paul Cooper), Council Secretary (Joanne Brownie)

LOCAL APPROVED PRODUCTS POLICY 2014
The Council considered a report by the Environmental Health Manager and Corporate Planner on submissions to the Local Approved Products Policy, including a summary of submissions and comments from Council officers.

Verbal Submission – Submission 8 Stu Jackson
Stu Jackson spoke in support of his written submission, adding that from his research he has noted that Gisborne and Whanganui District Councils have included regulations relating to the day of the week and hours of the day when psychoactive substances can be sold, despite no provision being made in the Act to place such restrictions on the sale of the substances. He also suggested that as the development of the policy is not urgent, Council may benefit from waiting to see what other councils do before finalising the policy for the Timaru District, especially as the LAPP cannot be appealed.

Mr Jackson said he appreciated the changes made to the initial draft of the policy as a result of his public forum comments. He acknowledges that Karmec would be selling a product they are legally allowed to sell, but he does not want them sold near his end of Stafford Street, particularly as this is the most residential part of Stafford Street, and he already experiences the outcome of alcohol based incidents in that part of town.

Mr Jackson raised the issue of where the measurement of distance from sensitive areas and competing retailers is calculated from – he believes it should be measured from the legal boundary not the front door.

He would like to see the approved selling area moved further southwest, although it was pointed out that this would not be covered by security cameras and therefore would have other disadvantages.

Skype Submission – Submission 1 The Star Trust – Grant Hall
Grant Hall, representing the Star Trust, presented the Trust’s submission via skype link, and answered questions from councillors. Mr Hall believes the distance between sensitive sites and existing retailers should be 50m (not the 100m proposed in the draft
policy) on the basis that there have been no incidents outside the premises where products were legitimately being sold from. It was pointed out that two of the retail locations are near sensitive sites and a 50m buffer may not be far enough from these sites. Mr Hall replied that 50m is adequate as the retailers are subject to very strict regulations and he believes that there is zero chance for instance, of a disabled person being served. He said there has been very little research done on appropriate density of psychoactive substance retailers. He encouraged the Council to have faith in the government as it will not grant licences to just anyone and the government has set a high standard on products. There is an expectation that the approved products will be less harmful than those previously sold and no combustibles will be permitted. He personally believes cannabis should be legalised and he said it is showing promise as a medicine, based on research done by Otago university. He suggested that restricting the times that products can be sold should be done on a voluntary basis between approved retailers and the Council.

Written Submissions
The following written submissions were considered: Karmec Creations Ltd – Aaron Wilson-Jones, Margaret Curtis, Resene Automotive – Bob Merritt, SC Branch National Council of Women – Robin Peterson, NZ Police – Sergeant Grant Lord, Spirits Unlimited Ltd – Maria Nicol, Henshaw Quality Cars – Keith White, SC Chamber of Commerce – Di Hay, Mitch Olsen, Community and Public Health and SC District Health Board, and Ruth Swale (late submission).

Comments and Further Questions
- The Environmental Health Manager advised that as Auckland and Wellington are behind Timaru District in the development of their LAPPs, it may take too long to wait for their policies to act as a guide for the development of TDC’s LAPP. Mr Jackson was advised that he may have been confusing the LAP – Local Alcohol Policy with the LAPP – Local Approved Products Policy.
- Despite Gisborne and Whangarei including hours of operation in their draft LAPPs, it was confirmed that there are no provisions in the Act that allow restrictions of hours of selling; any restrictions would have to be by way of an informal agreement. Hours of operation could be enforced through a Bylaw as part of the District Plan review. Councillors said retailers should consider their social responsibility and the expectation of the community in regard to hours of sale.
- Once the LAPP is in place, if a sensitive operation moves out of the zone, and an application is made from a retailer wishing to sell psychoactive substances, the application is made to the licensing authority and the sensitive sites that exist at the time of the application, apply.
- It was confirmed that the full consultation procedure does not have to be undertaken again if a sensitive site relocates out of the zone.
- The reverse situation was queried if a new sensitive site operation wants to locate in the zone.
- There is no provision for existing retailers to be ‘grandfathered’, the policy takes a clean slate position.
- It was suggested that the 100m buffer zone may be too restrictive and may, by default, undermine the government legislation. Although it was pointed out that public feedback suggests Council should make the restrictions as tight as possible. Council has gone to the public with the commercial 1A zone and has had submissions to support this, therefore there are no grounds to change it.
However, there have been submissions supporting 100m and also 50m - maybe Council could possibly look at a distance in between.

**Items for Further Discussion**
Following consideration of the submissions, Council identified matters for further discussion –

- Buffer zone
- Restriction of days and hours of sale
- Surveillance cameras – policy and contribution to costs required
- Status of the map
- Residential vs sensitive sites
- List of what is classified as a sensitive site
- Lobbying central government.

**Restriction of Hours and Days of Trading**
There was support for implementing trading hours through a Bylaw but not for inclusion in the LAPP if it is beyond the provisions of what is allowable in the policy. It was suggested that Council should be consistent with what other councils are proposing which would give central government the same message. It was noted from submissions that there is greater harm when psychoactive substances are mixed with alcohol, therefore the trading hours for psychoactive substances should not be the same as alcohol trading hours in the zone.

Proposed Clr Wills  
Seconded Clr Brien

“That no trading hours for the sale of psychoactive substances be included in the LAPP but the following hours of trading be recommended as part of an agreement between Council and the retailer(s) –

Monday to Friday  10am to 5pm  
Saturday        10am to 3pm  
Sunday          No sales permitted.”

MOTION CARRIED

**Contribution to Security Cameras**
Council was of the view that retailers should be required to financially contribute to installing a camera if a retailer wishes to sell from the Commercial 1A zone where a camera is not in place. Council officers need to assess the private/public good to arrive at a reasonable financial contribution.

Proposed Clr Earnshaw  
Seconded Clr Stevens

“That retailers be restricted to areas in the Commercial 1A zone that are covered by CCTV; but should a retailer wish to sell from an area not covered by security cameras, Council will need to consider the situation, and if approved, the retailer will be required to pay a contribution to the installation of a camera.”

MOTION CARRIED
List of Sensitive Sites
Debate took place on whether all the sites listed in the draft policy are in fact sensitive (eg libraries, museums, public halls, recreation facilities) or whether they are no different to any other commercial business. Users of these facilities may be seen to be no more vulnerable that anyone else. On the other hand it was pointed out that some of these areas are frequented by children and there have been issues in the past.

Proposed Clr Stevens
Seconded Clr Lyon

“That the list of sensitive sites remain unchanged with the exception of community halls which are to be removed from the list, and the words ‘Council owned’ be included to clarify that it is Council-owned libraries, museums etc.”

MOTION CARRIED

Status of Map
It was clarified that the map is not part of the policy and therefore can be updated without the need to update the policy.

a

Proposed Clr Tierney
Seconded Clr Stevens

“That the map is indicative at the time the policy is adopted and an explanatory sentence be included stating that the attached map is for explanatory purposes identifying sensitive sites at the date of adoption but it is not part of the policy.”

MOTION CARRIED

b

Proposed Clr Earnshaw
Seconded Clr Wills

“That a sentence be included in clause 7 - Following the adoption of this Policy, if an organisation or entity which falls within the definition of a sensitive site operator moves within the specified buffer zone distance of an approved psychoactive substance retailer, there is no requirement for the retailer to move premises outside the approved buffer distance.”

MOTION CARRIED

Residential vs Sensitive Sites
In regard to the submission from Stu Jackson, consideration was given to the residential nature of some of the Commercial 1A zone but it was agreed that the residences in this zone are scattered and it would be difficult to take residences in the Commercial 1A zone into account in the policy.

Buffer Zone
Discussion took place on whether 50m is an appropriate buffer distance from sensitive sites or whether 100m is a more appropriate measure, given that there were only 2 submissions requesting a 50m buffer and one of these was from a psychoactive substances retailer and another from an advocate for the industry. Concern was expressed that reducing the buffer zone distance could enable potential for additional retailers, and a significant portion of the community is behind Council being as
restrictive as possible in its policy. It was pointed out however, that the effect of implementing a 100m buffer zone could be seen to be going beyond the intent of the Act. A 75m buffer zone could provide adequate restriction and still be within the intent of the Act.

Proposed Cllr Mulvey
Seconded Cllr Tierney

“That the buffer zone from sensitive sites and the distance between competing licence holders be 75m.”

In speaking to the motion councillors said Council should be restricting the number of psychoactive substance retailers in the zone, not enabling additional retailers.

The motion was put and LOST

A division was called, and the voting was as follows;

For Cllrs Tierney and Mulvey
Against Cllrs Stevens, Wills, Brien, Earnshaw, Lyon and the Mayor

Proposed Cllr Stevens
Seconded Cllr Brien

“That the buffer zone be 100m.”

MOTION CARRIED

Lobbying Central Government

Proposed Cllr Brien
Seconded Cllr Wills

“That Council supports stronger action including a ban on the sale of psychoactive substances and Council is in support of local government submissions to central government along these lines.”

MOTION CARRIED

Overall Resolutions

Proposed Cllr Brien
Seconded Cllr Wills

“That the submissions to the Local Approved Products Policy 2014 be received and noted.”

MOTION CARRIED
“That the changes to the Local Approved Products Policy 2014 made at this meeting, be incorporated in the final policy to be adopted by Council on Tuesday 9 December 2014.”

MOTION CARRIED

The meeting concluded at 11.45am.

_______________________
Chairman
TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 DECEMBER 2014

Report for Agenda Item No 8

Prepared by Peter Nixon
Chief Executive

Confirmation of Minutes – Extraordinary Council Meeting - 25 November 2014

Minutes of the Extraordinary Council Meeting to consider the Significance and Engagement Policy.

Recommendation

That the minutes of the Extraordinary Council meeting held on 25 November 2014, be confirmed as a true and correct record.
TIMARU DISTRICT COUNCIL

MINUTES OF AN EXTRAORDINARY MEETING OF THE TIMARU DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, DISTRICT COUNCIL BUILDING, KING GEORGE PLACE, TIMARU ON WEDNESDAY 25 NOVEMBER 2014 AT 9.30AM

PRESENT

Mayor Damon Odey (Chairperson), Clrs Anthony Brien, Peter Burt, Steve Earnshaw, Richard Lyon, Pat Mulvey, Kerry Stevens, Tracy Tierney and Steve Wills

APOLOGY

Clr Dave Jack

IN ATTENDANCE

Chief Executive (Peter Nixon), Corporate Planning Manager (Mark Low), Council Secretary (Joanne Brownie)

1 SIGNIFICANCE AND ENGAGEMENT POLICY ADOPTION

The Council considered a report by the Corporate Planning Manager on the development of the Significance and Engagement Policy.

The Council made no amendments to the draft policy.

Proposed Clr Tierney
Seconded Clr Wills

“That Council adopts the Significance and Engagement Policy.”

MOTION CARRIED

The meeting concluded at 9.40am.

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Chairperson
TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 DECEMBER 2014

Report for Agenda Item No 9

Prepared by Peter Nixon
Chief Executive

Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors

Functions Attended by the Mayor

22 October Attended “Plan for Gig Success” Workshop

24 October Attended Zone 5 and 6 meeting in Christchurch

28 October Attended Industrial Relations Subcommittee meeting
Attended briefing from the Regional Committee’s infrastructure working group
Lunch with Ecan Commissioner, David Bedford
Attended Ecan Clean Air Presentation
Attended Potential Population Projections Presentation
Chaired Council meeting

29 October Attended meeting with Primeport to discuss Fisherman’s Wharf Berth Closure
Met with Goon Squad Young Enterprises (Roncalli)

30 October Attended Chamber of Commerce AGM
Attended Gigatown exercise at Sacred Heart school
Attended Gigatown meeting
Attended Aoraki Polytechnic Transport Hub meeting

31 October Attended SC Mayoral Forum at Mackenzie District Council

3 November Attended Economic Development Strategy workshop

4 November Attended LAPP Submission Hearing and Infrastructure briefing
Met with Acting CE PrimePort

5 November Met with ADBT representative
Met with Aoraki Polytechnic CE
Attended Timaru Girls’ High School Senior Prizegiving
6 November  Met with Timaru Herald Editor  
          Attended Gigatown meeting  
          Chaired TDHL meeting

9 November  Attended NZ Cadet Force National Significance Parade

10 November  Met with Jo Goodhew, MP for Rangitata  
             Met with Alpine Energy Ltd Chief Executive

12 November  Radio interview

13 November  Met with Chinese delegation  
             Attended Gigatown meeting and Gig Lab launch  
             Opened the Geraldine Arts and Plants Festival

17 November  Attended NZ Walking Access Commission Local Government Forum at Geraldine

18 November  Attended South Canterbury Chamber of Commerce Board meeting

19 November  Attended Long Term Plan workshop  
             Met with the Hon Paula Bennett, Minister of Local Government  
             and Jo Goodhew, MP for Rangitata

20-21 November  Attended Rural Provincial meeting in Wellington  
                Met with the Chair of PrimePort and Port of Tauranga Chair

22 November  Attended Geraldine Volunteer Fire Brigade 125th year anniversary dinner

24 November  Attended Community Trust of Mid South Canterbury lunch and board meeting

25 November  Attended Standing Committee meetings

26 November  Attended NZ Motor Caravan Association presentation of Motorhome Friendly Town status  
             Attended Gigatown unveiling in Wellington

27 November  Attended TDHL meeting  
             Attended A D Hally Trust committee meeting  
             Attended Alpine Energy Ltd Shareholders’ meeting

In addition to the above duties I met with 19 members of the public on various matters.
Functions Attended and Duties Undertaken by Deputy Mayor in Addition to Councillor Duties

28 October
- Attended briefing from the Regional Committee's infrastructure working group
- Lunch with Ecan Commissioner, David Bedford
- Attended Ecan Clean Air Presentation
- Attended Potential Population Projections Presentation
- Attended Council meeting

31 October
- Attended D C Turnbull's 100th Anniversary celebrations

3 November
- Attended Economic Development Strategy workshop

4 November
- Attended LAPP Submission Hearing and Infrastructure briefing

6 November
- Attended TDHL meeting

10 November
- Attended Temuka Community Board meeting

11 November
- Attended Armistice Day and spoke at service
- Attended Pleasant Point Community Board meeting

19 November
- Attended Long Term Plan workshop
- Attended Orari Opihi Pareora Water Zone Committee / Temuka Community Board co-hosted community meeting

24 November
- Attended Downlands Joint Standing Committee meeting

25 November
- Attended Standing Committee meetings

27 November
- Attended TDHL meeting
- Attended Alpine Energy Ltd Shareholders' meeting

Recommendation

That the report be received and noted.
TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 DECEMBER 2014

Report for Agenda Item No 10

Prepared by Peter Nixon
Chief Executive

Schedule of Functions Attended by the Chief Executive

Functions Attended by the Chief Executive

21 October Te Ana audio conference meeting
24 October Attended Zone 5 and 6 meeting in Christchurch
28 October Attended Industrial Relations Subcommittee meeting
Attended briefing from the Regional Committee’s infrastructure working group
Lunch with Ecan Commissioner, David Bedford
Attended Ecan Clean Air Presentation
Attended Potential Population Projections Presentation
Attended Council meeting
29 October Met with PrimePort Timaru Ltd representative
3 November Attended Economic Development Strategy workshop
4 November Attended LAPP Submission Hearing and Infrastructure briefing
6 November Attended TDHL meeting
12-14 November SOLGM conference, Dunedin
17 November CEO Forum and CEG meeting, Rangiora
18 November Attended South Canterbury Chamber of Commerce Board meeting
19 November Attended Long Term Plan workshop
20-21 November Attended Rural Provincial meeting in Wellington
25 November Attended Standing Committee meetings
Te Ana audio conference meeting
27 November Attended TDHL meeting
Attended Alpine Energy Ltd Shareholders’ meeting

Recommendation
That the report be received and noted
TIMARU DISTRICT COUNCIL  
FOR THE MEETING OF 9 DECEMBER 2014  

Report for Agenda Item No 11  

Prepared by - Peter Nixon  
Chief Executive  

Affixing of the Common Seal  

Recommendation  
That the affixing of the Common Seal to the following documents be noted:  

<table>
<thead>
<tr>
<th>Date</th>
<th>Document</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 November 2014</td>
<td>Certificate of Approval Plan Change No.14 Timaru District Plan</td>
</tr>
<tr>
<td>3 November 2014</td>
<td>Warrant of Appointment Environmental Health Officer and Liquor Licensing Inspector – Diana Llyn Davies</td>
</tr>
<tr>
<td>25 November 2014</td>
<td>Warrant of Appointment – Enforcement Officer and Bylaws Officer - Survey Student – Tom Schrader</td>
</tr>
<tr>
<td>25 November 2014</td>
<td>Warrant of Appointment – Enforcement Officer and Bylaws Officer – Engineering Drafting Assistant – Mark Taylor</td>
</tr>
<tr>
<td>25 November 2014</td>
<td>Warrant of Appointment – Enforcement Officer and Bylaws Officer – Surveyor – Frazer Munro</td>
</tr>
<tr>
<td>25 November 2014</td>
<td>Warrant of Appointment – Enforcement Officer and Bylaws Officer – Survey Technician – William Ching</td>
</tr>
</tbody>
</table>
TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 DECEMBER 2014

Report for Agenda Item No 12

Prepared by Peter Nixon
Chief Executive

Contracts Let by the Chief Executive Under Delegated Authority

Recommendation

That the following information on contracts let by the Chief Executive under delegated authority, be received.

<table>
<thead>
<tr>
<th>Contract Number / Description</th>
<th>Number of Tenders</th>
<th>Price Range</th>
<th>Successful Tenderer and Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract 2147 - Redruth Landfill Cell 3.4 HDPE Liner Supply and Lay</td>
<td>4</td>
<td>$178,279.30 to $206,657.48</td>
<td>Aspect Environmental Lining Ltd $178,279.30</td>
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</tbody>
</table>

Tenders were evaluated by the Lowest Price Conforming Method

<table>
<thead>
<tr>
<th>Contract 2154 – Sale of Timber Trees</th>
<th>3</th>
<th>$28,890.50 to $12,590.00</th>
<th>Forest Management Ltd $28,890.50</th>
</tr>
</thead>
</table>

All prices exclude GST
Purpose
The purpose of this report is to:

- outline changes to the strategic direction as a result of discussions during the year
- seek Council’s confirmation on the proposed strategic direction for the Draft Long Term Plan 2015-2025.

Background
The Council’s strategic direction was developed as part of the 2012 Long Term Plan process. This process involved facilitated workshops with Council and was informed by previous strategic planning work. The strategic direction was consulted upon and confirmed following the Long Term Plan process consultation.

The strategic direction is critical for guiding the Council when setting future direction and planning our future work programme. The legislative purpose of local government is:

a) to enable democratic local decision-making and action by, and on behalf of, communities; and

b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses\(^1\)

The strategic direction sets the local context for achieving this purpose, those broader goals and objectives that are important to our community and Council and help guide decision-making.

The strategic direction contains three interlinked elements, as illustrated below:

---

\(^1\) Local Government Act 2002, Section 10
1) **Vision** – this is the overall aspirational strategic direction for the Council and community. It represents where we want the district to be, the desired or intended future state. It represents a long term view.

The vision is headlined by four key words and phrases:

- **Lifestyle** – Fantastic, sustainable lifestyle second to none
- **Economy** – Thriving and innovative economy where opportunities abound
- **Identity** – Strong and enviable reputation and identity
- **Leadership** – Inspiring, people focused leadership

2) **Community Outcomes** – these are a set of goals and aspirations that the Council will work towards achieving for the benefit of the Timaru District community. They represent Council’s desired impacts for the community and form a basis for planning for our community.

Community outcomes are a legislative requirement. The definition of community outcomes has been narrowed over the years with amendments to the Local Government Act. The current definition is:

> community outcomes means the outcomes that a local authority aims to achieve in meeting the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions

Our existing community outcomes are:

---

2 Local Government Act 2002, Section 5
- High quality infrastructure to meet community and business needs
- Smart economic success supported and enabled
- Communities that are safe, vibrant and growing
- People enjoying a high quality of life
- A strong identity forged and promoted
- A valued, healthy and accessible environment

3) **Strategic Priorities** – these represent areas that are critical to delivering on the vision and community outcomes. They are the key areas where Council intends to focus attention. In reality, due to nature of local government’s role, legislative obligations and community expectations, these priorities cover a wide spectrum of existing and new work.

The current strategic priorities are:
- Investing in Community
- Promote integrated, highly liveable communities
- Support areas of economic and district strength
- Ensure critical infrastructure meets future needs

Associated with these priorities are a number of priority areas and associated actions (see full strategic direction document).

**Strategic Direction Review for 2015-25 Long Term Plan**
As part of the development of the Long Term Plan, the Council has considered the strategic direction. This has included input from a stakeholder tour by the Mayor and Chief Executive, discussions in workshops and input from a pre-consultation on the Long Term Plan.

Overall, there is general agreement with the strategic direction. Some small refinements have been identified through the discussions to increase emphasis or further highlight. These are summarised below along with the vision area they most closely relate to.

**Lifestyle**
- Retaining our individuality (e.g. unique Stafford Street)
- Meeting needs of an ageing population
- Population growth/Attract workers/young families/Retain who we have/Attracting more people to the district
- Image as a safe and picturesque community
- Great place to live, work and play for young and old

**Economy**
- Attracting business/Encouraging new business
- Strengthen ties/Alignment with Polytech/other business
- Plan for growth
- Grow the Port
- Four-laning of SH1
- Growing the economic base and maintaining economic diversification
Identity
- Communications/Selling our story - District/Promoting the district
- Meet needs of growing multi-cultural community met/Multi-cultural society/Diversity

Leadership
- Live the LTP – wearing community googles
- Emphasis on business friendly Council/Red carpet not red tape
- Growing future leaders
- Enabler
- Communications/Selling our story – Council

Changes to Strategic Direction
To accommodate these points, the following changes are recommended to the strategic direction (wording changes indicated in bold red). Please note the Strategic Priority tables have been reviewed based on workshop discussions and information known to date of the forward Council work programme. As such, they are a work in progress, and may change as the Long Term Plan development process runs its course.

Vision

Lifestyle – Economy – Identity – Leadership
- Fantastic lifestyle second to none
- Thriving and innovative economy where opportunities abound
- Strong and enviable reputation and identity
- Inspiring, people-focused leadership

Vision explanation

<table>
<thead>
<tr>
<th>Lifestyle</th>
<th>Economy</th>
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</thead>
<tbody>
<tr>
<td>Fantastic, sustainable lifestyle second to none</td>
<td>Thriving and innovative economy where opportunities abound</td>
</tr>
</tbody>
</table>

We live in a pretty special place. We want to keep it that way. We want to make it even better for ourselves, our children, their children.

This means:
- We want to ensure our communities are well serviced with essential services
- We want to maintain a humming, vibrant mix of places to go and things to do
- We feel safe walking the streets and crime rates remain low

Our economy is essential to our future. We need it to grow innovatively and sustainably.

This means:
- We build on our economy’s agricultural roots and support innovative, future focused industries
- Our industries and businesses produce high quality goods and services while valuing the environment from which their raw materials are sourced
- Our families are strong and our children and youth are provided with great opportunities to learn and grow
- **We care for and respect our elderly**
- Our communities are thriving, exciting places to set down roots
- We have abundant recreational, sporting and leisure opportunities
- We care for, enhance and respect the natural environment.

- Our businesses are well supported and enabled to grow
- Our district has a variety of training and employment opportunities available
- Our standard of living grows continuously
- We have **planned for and have balanced growth that keeps our businesses, population and youth local.**
- **We maintain and build on our district’s strong economic diversification**
- Our district’s opportunities attract people, skilled workers and families here to live, work and play
- **New businesses choose Timaru District**
- Our businesses and other agencies work together for maximum district benefit

### Identity

**Strong and enviable reputation and identity**

We want to forge and strengthen a reputation and identity that other districts may aspire to

This means:

- We are proud of our district - our environment, our lifestyle, our communities, our people, our success
- We build and own our identity
- Our residents are our strongest advocates - locally, nationally, internationally
- We respect and honour our heritage and individuality
- We value, encourage and celebrate cultural diversity
- **We celebrate and sell our story**

### Leadership

**Inspiring, people-focused leadership**

We want a district where we build on our strengths, minimise our weaknesses, challenge our threats and grasp our opportunities. This takes leadership. This means:

- We lead to inspire and enable, and barriers are proactively reduced
- Our leaders help create the environment for the future to happen
- We inspire our district’s future leaders
- We plan for the future to take advantage of its opportunities and recognise and address its challenges.
- **Our leaders make decisions that enable our community and economy to prosper**
Community Outcomes

Community Outcomes represent the outcomes that the Council “aims to achieve in meeting the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions the outcomes that the Council aims to achieve in order to promote the social, economic, environmental and cultural wellbeing of our district in the present and for the future”.

The Council will continue to work with numerous organisations (e.g. health, business, environmental, community, government departments) to contribute to the strategic direction and identify future issues.

Other agencies may also contribute to these outcomes through the activities and services they provide.

There are six community outcomes the Council have identified:

High quality infrastructure to meet community and business needs

Infrastructure provision represents a core role of the Council. Provision of high quality infrastructure is essential to strong communities and economic prosperity.

Smart, diversified economic success and growth supported and enabled

The Timaru District economy is one of the most diversified in New Zealand. The Council is committed to providing great customer service and being recognised as a business friendly Council – putting out the red carpet, not the red tape – within the legislative frameworks that it is required to operate.

Communities that are safe, vibrant and growing

We all want to live in places that are full of energy and vitality and where we feel safe. The provision of recreational facilities, core infrastructure and effective regulation helps create this sense of community.

People enjoying a high quality of life

Council’s activities are a fundamental contributor to everyone’s quality of life. Whether the clean and fresh water flowing from the tap, the road you use daily to get to school or work or the playground your grandchildren enjoy, each service makes a contribution.

A strong identity forged and promoted
Our identity defines our place in New Zealand and the world. We have much to celebrate and promote. The Council is a key player in protecting our identity and helping enable it to grow.

A valued, healthy and accessible environment
Without a healthy environment, many of these aspirational goals will not be achieved. Many of the Council’s activities contribute towards both protecting and enhancing the physical environment.

Strategic Priorities
The Council has identified four priority areas it believes are essential to enable it to work towards the Vision and Community Outcomes.

Investing in Community
The Council is an important player in the Timaru District. It provides leadership and advocacy, but also has a role in promoting and encouraging strong partnerships to ensure the most effective solutions are achieved for the betterment of the wider Timaru District.

Promote integrated, highly liveable communities
The Council has an important role in planning for our district’s future. It needs to promote integrated planning to meet future challenges and ensure wise investment of resources. Future development of well planned, integrated, attractive and safe communities means smart thinking and taking all relevant information into account, within the legislative framework that guides local government.

Support areas of economic and district strength
The Council has a role to support and enable economic growth in Timaru District to help enable our future to be realised. Areas of economic strength should be encouraged to flourish.

Ensure critical infrastructure meets future needs
One of the Council’s core roles is in the provision of infrastructure, both below and above ground that enables communities to survive and prosper. Infrastructure connects our communities together and is critical to our social, economic, cultural and environmental wellbeing. Continuously planning and acting to meet future needs through maintenance and development of infrastructure is a foundation for Timaru District’s future.

Key tasks the Council has identified to help achieve these strategic priorities and overall linkages to the Council’s activities are identified below:
# Strategic Priority 1: Investing in Community

## Priority Areas

<table>
<thead>
<tr>
<th>Leadership and Advocacy</th>
<th>Partnerships and Communications</th>
<th>Recreation and Leisure</th>
<th>Social Support</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>What will be done</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Plan for the District’s future and Council’s role in that future</td>
<td>• Nurture strong communities through leadership, partnership, and advocacy</td>
<td>• Maintain high quality and affordable recreational and leisure facilities</td>
<td>• Help ensure positive social outcomes for the district</td>
</tr>
<tr>
<td>• Advocate and submit on key issues, government plans and policy impacting on the district and Council services</td>
<td>• Support partnerships that improve community wellbeing</td>
<td>• Ensure leisure and recreational spaces keep up with modern trends</td>
<td>• Work together to ensure safe communities are maintained and promoted</td>
</tr>
<tr>
<td>• Ensure people and communities are represented and community views heard</td>
<td>• Regularly inform and engage the community via a range of mediums</td>
<td>• Develop Timaru District community infrastructure and facilities to meet future community needs</td>
<td>• Build strong, resilient communities</td>
</tr>
<tr>
<td>• Strengthen communities through connected hubs</td>
<td>• Modernise Council’s communication through use of new tools</td>
<td>• Help ensure positive social outcomes for the district</td>
<td>• Provide support for individuals, projects and events</td>
</tr>
<tr>
<td>• Advocate for secure critical infrastructure provision (e.g. electricity, communications, irrigation)</td>
<td>• Maintain affordable service provision to the Timaru District</td>
<td>• Provide support for vulnerable individuals in need of housing</td>
<td>• Provide support for vulnerable individuals in need of housing</td>
</tr>
<tr>
<td>• Maintain affordable service provision to the Timaru District</td>
<td>• Provide responsive and efficient Council services</td>
<td>• Nurture strong communities through leadership, partnership, and advocacy</td>
<td>• Provide support for vulnerable individuals in need of housing</td>
</tr>
</tbody>
</table>

## Key Actions and Projects

<table>
<thead>
<tr>
<th>How it will be done</th>
<th>How it will be done</th>
<th>How it will be done</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Annual and Long Term Planning</td>
<td>• Coordination of a connected hub of key district social agencies</td>
<td>• Recreation and Leisure facilities maintenance and provision</td>
</tr>
<tr>
<td>• Submissions</td>
<td>• Community partnerships and programmes</td>
<td>• Caroline Bay Trust Aoraki Centre maintenance development and provision</td>
</tr>
<tr>
<td>• Community Board and Council meetings</td>
<td>• Communications strategy</td>
<td>• Options investigations of future leisure facilities approach</td>
</tr>
<tr>
<td>• Representation Reviews (6 yearly)</td>
<td>• Web and social media presence</td>
<td>• Extension of Sir Basil Arthur Park</td>
</tr>
<tr>
<td>• Advocacy</td>
<td>• Website review and relaunch</td>
<td>• Walking and cycling tracks development</td>
</tr>
<tr>
<td>• Elections (3 yearly)</td>
<td>• Two yearly Community Survey</td>
<td>• Exhibitions and public programmes</td>
</tr>
<tr>
<td>• Consultation</td>
<td>• Community E-panel</td>
<td>• Council Social Housing provision and renewals</td>
</tr>
<tr>
<td>• Rating and Financial policy/strategy reviews</td>
<td>• Council media releases and publications</td>
<td>• Community Grants and Loans</td>
</tr>
<tr>
<td>• Council representation on community groups</td>
<td>• Reserve Management Plans</td>
<td>• Creative Communities Fund</td>
</tr>
</tbody>
</table>

## Related strategies/plans/policy

<table>
<thead>
<tr>
<th>Activity Management Plans</th>
<th>Reserve Management Plans</th>
<th>Community Funding policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Long Term Plan</td>
<td>Parks Strategy</td>
<td>Activity Management Plans</td>
</tr>
<tr>
<td>Rating and Financial Policies</td>
<td>Off-Road Walking and Biking Strategy</td>
<td>Long Term Plan</td>
</tr>
<tr>
<td>Financial strategy</td>
<td>Museum Strategic Options Plan</td>
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<td></td>
<td>Active Transport Strategy</td>
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<tr>
<td></td>
<td>Activity Management Plans</td>
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<td></td>
<td>Long Term Plan</td>
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</tbody>
</table>

## Council Activity Areas

<table>
<thead>
<tr>
<th>Governance and Leadership Timaru District Holdings Limited (CCO)</th>
<th>Community Funding Governance and Leadership Safer Communities</th>
<th>Community Funding Community Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Community Funding Cultural and Learning Facilities</td>
<td>Emergency Management</td>
</tr>
<tr>
<td></td>
<td>Parks, Recreation and Swimming Pools District Planning</td>
<td>Safer Communities</td>
</tr>
<tr>
<td></td>
<td>Governance and Leadership</td>
<td>Social Housing</td>
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<td></td>
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<td>Governance and Leadership</td>
</tr>
</tbody>
</table>

## Existing Action

**Possible New Action**
### Strategic Priority 2: Promote integrated, highly liveable communities

<table>
<thead>
<tr>
<th>Priority Areas</th>
<th>Integrated planning and development</th>
<th>Attractive environment</th>
<th>Safe and healthy communities</th>
</tr>
</thead>
<tbody>
<tr>
<td>What will be done</td>
<td>• Promote quality urban design in district communities</td>
<td>• Create and encourage a high quality natural and built environment</td>
<td>• Proactively monitor and regulate the built environment in line with legislation, bylaws and guidance</td>
</tr>
<tr>
<td></td>
<td>• Ensure commercial vibrancy of Timaru central business district</td>
<td>• Maintain Caroline Bay as the district’s ‘jewel in the crown’</td>
<td>• Support initiatives to improve urban air quality</td>
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<tr>
<td></td>
<td>• Maintain vibrant and compact village centres in smaller communities</td>
<td>• Value, preserve and celebrate our heritage and history</td>
<td>• Provide stormwater infrastructure that efficiently disposes of stormwater to appropriate design levels and environmental standards</td>
</tr>
<tr>
<td>Key Actions and Projects</td>
<td>• District Plan review</td>
<td>• Effective waste reduction towards a zero waste environment</td>
<td>• Promote road safety initiatives</td>
</tr>
<tr>
<td></td>
<td>• Integrated planning approach</td>
<td>• Proactively monitor and regulate the built environment in line with legislation, bylaws and guidance</td>
<td>• Improve safety of roads, footpaths and street networks</td>
</tr>
<tr>
<td></td>
<td>• District CBD Refresh/Revitalisation</td>
<td>• 3-2-1-zero waste minimisation scheme</td>
<td>• Prepare for and coordinate responses to emergency events</td>
</tr>
<tr>
<td></td>
<td>• Local area planning</td>
<td>• TAG (Totally Against Graffiti) project</td>
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<td></td>
<td>• Growth management</td>
<td>• Heritage painting and enhancement fund</td>
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<td>• Reserve Management plans reviews</td>
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<td>• Native planting programmes</td>
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<td></td>
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<td>• Parks maintenance and development</td>
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<td>• Electricity undergrounding programme</td>
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<td>• Public toilet upgrades</td>
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<td>• Waste Minimisation education and business support</td>
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<td>• Esplanade reserves and strips</td>
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<td>• Significant Natural Areas (SNA) fund</td>
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<tr>
<td>Related strategies/plans/policy</td>
<td>District Plan</td>
<td>• Earthquake prone buildings policy review, assessments and action</td>
<td></td>
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<td></td>
<td>Activity Management Plans</td>
<td>• Regulatory Services monitoring, assessment and regulation</td>
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<td></td>
<td>Council bylaws</td>
<td>• Clean air partnerships</td>
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<td></td>
<td>Long Term Plan</td>
<td>• Stormwater infrastructure upgrades and planning</td>
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<td>Reserve Management Plans</td>
<td>• Minor Transport network improvements programme</td>
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<td>Parks Development Plans</td>
<td>• Animal control</td>
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<td></td>
<td>Active Transport Strategy</td>
<td>• Council bylaw monitoring and review</td>
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<td></td>
<td>Waste Management and Minimisation Plan</td>
<td>• Emergency Management response, training and exercises</td>
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<td>Significant Natural Areas policy</td>
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<td>Council bylaws</td>
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<td>Long Term Plan</td>
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<tr>
<td>Council Activity Areas</td>
<td>Building Control</td>
<td>Community Facilities</td>
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<td></td>
<td>District Planning</td>
<td>Community Funding</td>
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<td>Economic Development and District Promotions</td>
<td>District Facilities</td>
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<td>Roading and Footpaths</td>
<td>District Planning</td>
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<td>Community Facilities</td>
<td>Parks and Recreation</td>
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<td>Parks and Recreation</td>
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<td>Safer Communities</td>
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<td>Governance and Leadership</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Existing Action</td>
<td>Possible New Action</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Strategic Priority 3: Support areas of economic and district strength**

<table>
<thead>
<tr>
<th>Priority Areas</th>
<th>Enable economic success</th>
<th>Resident and Visitor emphasis</th>
<th>Nurture and market our identity</th>
</tr>
</thead>
</table>
| **What will be done** | • Support and enable areas of economic strength to thrive and maximise local economic growth  
 • Provide key infrastructure that meets business and industry requirements  
 • Ensure sufficient land is available to meet development demands  
 • Support availability and delivery of training and employment opportunities and initiatives  
 • Celebrate and promote business innovation and success  
 • Advocate in areas that maximise economic opportunity and benefits for the district  
 • Make Council processes easy for business | • Provide events for our people and visitors  
 • Promote district to residents and visitors, with a lesser focus on international tourists  
 • Grow Timaru District’s appeal as a visitor destination  
 • Maximise benefits from district visitors | • Strengthen Timaru District identity  
 • Reinforce residents pride in Timaru District  
 • Improve the external image of Timaru District  
 • Treasure and support diversity and heritage of communities  
 • Support people and groups contributing to improving our image  
 • Support the protection of significant built and natural heritage where community safety not compromised  
 • Support and foster district creativity |

| **Key Actions and Projects How it will be done** | • Focused support of small medium enterprises (SMEs)  
 • Coordination of a connected hub of key district training and employment agencies  
 • District Communications Feasibility study  
 • CBD parking provision  
 • District CBDS Refresh/Revitalisation  
 • Business Awards  
 • ADBT funding and support  
 • Alignment of ADBT priorities  
 • District Plan review | • Refocus on residents and visitors  
 • Coordinated district events programme  
 • Visitor promotion initiatives  
 • ADBT funding and support  
 • Alignment of ADBT priorities | • Cultural events and celebrations  
 • Exhibitions showcasing local talent and creativity  
 • Greater use of promotional materials/avenues/mediums  
 • Creative and community group support  
 • Heritage and art collections  
 • Project to build and strengthen district identity  
 • District marketing plan  
 • Coordinated district events programme  
 • Citizen ‘Ambassadors’ programme  
 • District entrance enhancements  
 • Recreation and Leisure facilities provision  
 • ADBT funding and support |

**Related strategies/plans/policy**

- ADBT Statement of Intent
- Activity Management Plans
- Digital strategy
- Long Term Plan

- Events strategy
- ADBT Statement of Intent
- Activity Management Plans
- Long Term Plan

- Activity Management Plans
- ADBT Statement of Intent
- Events strategy
- Long Term Plan

**Council Activity Areas**

- Airport
- Aoraki Development Business and Tourism (ADBT) (CCO)
- Canterbury Economic Development Company Limited
- District Planning
- Economic Development and District Promotions
- Governance and Leadership
- Transport
- Sewer
- Stormwater
- Timaru District Holdings Limited
- Water Supply

- Community Funding
- Economic Development and District Promotions
- Aoraki Development Business and Tourism (ADBT) (CCO)
- Governance and Leadership

- Community Funding
- Economic Development and District Promotions
- Governance and Leadership
- Cultural and Learning Facilities
- Parks, recreation and swimming pools

**Existing Action**

Possible New Action
### Strategic Priority 4: Ensure critical infrastructure meets future needs

<table>
<thead>
<tr>
<th>Priority Areas</th>
<th>Water Supply</th>
<th>Wastewater treatment and disposal</th>
<th>Roading and transport network</th>
</tr>
</thead>
</table>
| **What will be done** | • Provide good quality potable water to district communities  
• Ensure sustainable water quantities are available for urban, business and rural needs  
• Plan for water supply infrastructure to meet future community needs  
• Ensure adequate water available for emergency situations  
| • Effectively treat and dispose of wastewater with minimal impact on the environment  
• Plan for sewer infrastructure to meet future community needs  | • Provide a well maintained and designed roading network  
• Enhance strategic district roading routes  
• Ensure bridge infrastructure meets capacity requirements  
• Provide rural roads that are sufficient for community needs  
• Ensure Timaru airport remains commercially functional and viable  
• Encourage walking and cycling options to be available across the district  |
| **Key Actions and Projects** | • Compliance with Drinking Water standards  
• Geraldine Area Wide Water Supply strategy  
• Downlands Water Supply quantity and quality enhancements  
• Pareora water supply pipeline renewal  
• Water supply infrastructure renewals and upgrades  
• Water quality monitoring  | • Timaru Wastewater Management Strategy completion  
• Wastewater Treatment Plant upgrade operation  
• Sewer infrastructure renewals and upgrades  | • Clandeboye heavy traffic route enhancements  
• Improved rural road maintenance  
• Bridge replacements and renewal programme  
• Footpath renewal programme  
• One formed footpath provided on every district urban street  
• Airport Business Plan  
• Implementation of Active Transport Strategies  
• Evans Street (State Highway One) four-laning  
• North Street overbridge  |
| **Related strategies/plans/policy** | Geraldine Area Wide Water Supply Strategy  
Activity Management Plans  
Water Supply Safety Risk Management Plans  
Canterbury Water Management Strategy  
Long Term Plan  | Timaru Wastewater Management Strategy  
Activity Management Plans  
Long Term Plan  | Timaru Transportation strategy  
Active Transport Strategies  
Activity Management Plans  
Regional Transport Plan  
Long Term Plan  |
| **Council Activity Areas** | Water Supply Governance and Leadership  
Sewer Governance and Leadership  | Roading and Footpaths Airport Governance and Leadership  |

**Existing Action**  
**Possible New Action**
Options
The Council has the options of:
- Confirming the proposed strategic framework for inclusion in the Long Term Plan and for subsequent community consultation
- Making further changes to the framework

Identification of Relevant Legislation, Council Policy and Plans
- Local Government Act 2002
- Long Term Plan

Assessment of Significance and Engagement
This matter will be consulted is significant in terms of the Council’s Significance and Engagement Policy and will be consulted on as part of the Long Term Plan 2015-25 consultation process in March/April 2015.

Consultation
Consultation to date has been summarised earlier in the report.

Other Considerations
There are no other considerations relevant to this matter.

Funding Implications
There are no budget considerations relevant to this matter. Budget implications of action items will be considered as part of the LTP budgets.

Conclusion
The strategic direction represents a critical filter for Council. It highlights the areas the Council and community have identified as important to the future growth and success of the Timaru district.

Recommendation
That Council confirms the Draft Strategic Direction for inclusion as part of the TDC Long Term Plan 2015-25.
Recommended Amendment to the Proposed Local Approved Products Policy

Purpose of Report
The purpose of this report is to inform Councillors of a recommended amendment to and for the adoption of the proposed Local Approved Products Policy (LAPP).

Background
The Council held a meeting on Tuesday 4 November 2014 to hear and consider all submissions on the proposed LAPP and discussed any issues. Thirteen submissions were received and discussed with the following amendments to the LAPP being agreed upon.

Amendments
- Insert a reference into the policy to convey that CCTV costs are not solely a Council cost, should a LAPP retailer propose to establish an outlet in Commercial 1A Zone but outside the current area covered by CCTV. A negotiated financial contribution would be sought from the retailer based on an assessment of the balance of private/public good.
- Community halls removed from sensitive site list and words “Council owned” inserted into policy before “Museum and Library”.
- Insert a reference into clause 7 to the map stating it is a snapshot in time for explanatory purposes and not part of the policy.
- Insert a reference into clause 7 that a person or company wanting to move a sensitive site into an already established buffer zone will not impact on the retail outlet legitimately established in the buffer zone.

Discussion
- A restriction of hours of operation for retailers selling psychoactive substances would be looked at with the retailers, by way of a written agreement between parties. Compliance with the agreement would be monitored by Council, with a view to introducing a Bylaw to control hours should it become necessary. Hours of operation to be:
  - Monday to Friday 10am to 5pm
  - Saturday 10am to 3pm
  - Sunday Closed.
Reducing the size of the proposed buffer zone from 100 metres to 75 metres or less was discussed. The outcome of the discussion was to leave the buffer zone at 100 metres.

The days following the meeting and the preparation of the proposed LAPP, Cllr Mulvey brought to the attention of the Mayor and Chief Executive what he perceived to be a deficiency in clauses 6 and 7.

While the clauses state the intention is to create 100 metres separation between both sensitive and other retail sites it does not provide specific detail as to the process on how this will be measured, which may create confusion from various interpretations.

It was agreed to obtain legal opinion to obtain guidance on having a policy that clearly defines the process for separation in quantitative terms so to provide an easily understood and robust policy.

This opinion was sought with the view of providing a recommendation to amend the clauses prior to final adoption of the policy.

The following legal opinion was obtained by Craig O'Connor, Gresson Dorman Co, Barristers & Solicitors

“I submit the following as a possible replacement for clauses 6.0 and 7.0 (on page 8 of the policy)

“Licences for the sale of approved products will not be issued in respect of premises which are within 100 metres of premises for which a licence has been issued or premises which are within 100 metres of a sensitive site.

The 100 metre exclusion zone shall be measured from the public entrance of the applicant’s premises and extend 100 metres in either direction along the thoroughfare on which the premises is situated. The measurement of the 100 metre exclusion zone shall also include any perpendicular intersecting thoroughfares and the opposite side of any such thoroughfare which falls within the 100 metre exclusion zone.”

As discussed, I did not see separate clauses were needed for licensed premises and sensitive sites. I have deliberately used the term “thoroughfare” so as to include streets, roads, lanes and arcades.

It also occurred to me if the 100 metres was just applied in a linear manner either side of a premises, this could be interpreted to exclude the opposite of the street on which the premises is situated hence the last bit of the definition.”

**Options**

The options are:

- That Council agrees to accept the amendments and adopt the LAPP with amendments from the submission hearing on 4 November 2014.
- That Council does not agree to accept the amendments and adopts the LAPP with amendments from the submission hearing on 4 November 2014.
- The Council agrees not to adopt the LAPP.

**Identification of Relevant Legislation, Council Policy and Plans**

Local Government Act 2002
Psychoactive Substances Act 2013
**Assessment of Significance**
This matter is not significant under the Council's Significance Policy. The Council is required to consult on the policy using the special consultative procedure under the Psychoactive Substances Act.

**Consultation**
Pre-consultation completed in preparing this document has included endorsement at the Safer Communities Committee meeting on 20 November 2013 then the Resource Planning and Regulation Committee meeting on 26 November 2013.

Following this endorsement the Geraldine, Temuka and Pleasant Point Community Boards discussed the LAPP’s development at their April 2014 meetings.

Other key dates for the LAPP Policy consultation have included:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>16 Sept</td>
<td>Draft Policy adopted for consultation</td>
</tr>
<tr>
<td>20 Sept</td>
<td>Submissions on Draft Policy open</td>
</tr>
<tr>
<td>20 Oct</td>
<td>Submissions on Draft Policy closes</td>
</tr>
<tr>
<td>Wk. 3-7 Nov</td>
<td>Council hearings on Draft Policy and final decisions made (days as required)</td>
</tr>
<tr>
<td>9 Dec</td>
<td>Final Policy adopted with any changes</td>
</tr>
</tbody>
</table>

**Other Considerations**
There are no other considerations.

**Funding Implications**
Other than budget considerations there are no funding implications

**Conclusion**
The Council has completed the required consultative procedure which cumulated in the submission hearing and subsequent debate of the LAPP on 4 November.

At this stage the indicative map displayed the buffer zones as circular dots which in lacked specifications on the process that the Psychoactive Substance Regulatory Authority could follow when assessing a retailers proposed location.

The legal opinion obtained indicates a simplification of the 100 metres separation to enable greater understanding and workability for all.

Accepting the amendment would see no alteration to the objectives or proposal, the legal opinion allowed the clear definition of possible approved premises to be located rather than the previous subjectivity of site identification.

**Recommendations**
(a) To amend clauses six (6) and seven (7).
(b) To adopt the Local Approved Products Policy
1.0 Introduction
The Psychoactive Substances Act 2013 (the Act) came into force on 18 July 2013. It seeks to regulate the importation, manufacture, sale, supply and possession of psychoactive substances. These are the active ingredients in party pills, energy pills and herbal highs.

The purpose of the Act is to regulate the availability of psychoactive substances in New Zealand to protect the health of, and minimise harm to, individuals who use psychoactive substances.

To achieve this, the Act provides for licences to be issued by the Psychoactive Substances Regulatory Authority (PSRA) for the right to retail psychoactive substances. Sections 66 – s.69 of the Act allows territorial authorities to develop a policy for their area which outlines where retail outlets of approved psychoactive substances can be located. The Act refers to these policies as Local Approved Products Policy.

The Act defines what a Council Local Approved Products Policy (LAPP) can address:

• Location of premises from which approved products may be sold by reference to broad areas within the district.

• Location from which approved products may be sold by reference to proximity to other premises from which approved products is sold within the district.

• Location of premises from which approved products may be sold by reference to proximity to premises or facilities of a particular kind or kinds within the district (for example, kindergartens, early childhood centres, schools, places of worship, or other community facilities.

2.0 Objectives
This LAPP will provide guidance to PSRA as to which locations it is appropriate to grant retail licences for approved products to be sold within the Timaru District.

The objectives of this policy are:

• Minimise the harm to the community caused by psychoactive substances by defining the permitted location of retail premises.

• Minimise the exposure and potential for harm to vulnerable members of the community, from the sale of the psychoactive substances.

• Minimise the potential for adverse effects from the sale of psychoactive products to sensitive sites and residential areas.

• Ensure that the Council and the community have influence over the location of retail premises in the District.
3.0 Scope
This policy applies to any application for a licence as defined in the Act to sell approved products from a retail premise from the date that this policy comes into force.

This policy does not apply to retail premises where internet sales only, are made or to premises where the sale of approved products is by wholesale only.

This policy does not limit the number of retail premises or restrict the issue of new licences. Provided the applicant meets the policy criteria and the provisions of the Act.

The requirements of the Resource Management Act 19991 and the Hazardous Substances and New Organisms Act 1996 must be met in respect of any premises holding a licence.

4.0 Definitions
When interpreting this policy the definitions set out in s. 8 of the Act apply unless the context requires otherwise. If you see a reference to a repealed Act, regulation, District Plan, bylaw or policy, read that as a reference to its replacement.

<table>
<thead>
<tr>
<th>The Act</th>
<th>Means the Psychoactive Substances Act 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved location</td>
<td>Means an area where premises from which approved products may be sold are permitted to be located</td>
</tr>
<tr>
<td>Approved Product</td>
<td>Means a psychoactive product approved by the Authority under Section 37 of the Act.</td>
</tr>
<tr>
<td>Authority</td>
<td>Means the Psychoactive Substances Regulatory Authority (PSRA) established by Section 10 of the Act.</td>
</tr>
<tr>
<td>Central Business District</td>
<td>Means the area of Timaru defined by the operational Timaru District Plan Commercial 1A zone.</td>
</tr>
<tr>
<td>Childcare facilities</td>
<td>Means premises (public and private) where children are cared for or given basic tuition and includes a crèche, day or after-school care, pre-school, kindergarten, kohanga reo or play centre. This term excludes a school.</td>
</tr>
<tr>
<td>Educational Institution</td>
<td>Means institution as defined by the Education Act 1989 and amendments describing Schools, kindergartens, early childhood centres and tertiary education institutions.</td>
</tr>
<tr>
<td>Licence</td>
<td>Means a licence, as defined by the Act.</td>
</tr>
<tr>
<td>Psychoactive Product or product</td>
<td>Means a finished product packaged and ready for retail sale that is a psychoactive substance or that contains one or more psychoactive substance.</td>
</tr>
<tr>
<td>Psychoactive substance</td>
<td>Means a substance, mixture, preparation, article, device, or thing that is capable of inducing a psychoactive effect (by any means) in an individual who uses the psychoactive substance and defined further in s.9 of the Act</td>
</tr>
<tr>
<td><strong>Regulations</strong></td>
<td>Means regulations made under the Act.</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------------------------------------</td>
</tr>
<tr>
<td><strong>Retailer</strong></td>
<td>Means a person engaged in any business that includes the sale of products by retail.</td>
</tr>
<tr>
<td><strong>Retail Premises</strong></td>
<td>Means premises for which a licence to sell approved products by retail has been granted by the Authority.</td>
</tr>
<tr>
<td><strong>Specialist Treatment and Support Services</strong></td>
<td>Means externally funded mental health, problem gambling, alcohol and other drug specialist treatment and or support service.</td>
</tr>
<tr>
<td><strong>Sensitive Site</strong></td>
<td>Means sites which are used by people who are, or may be, more vulnerable to the influence of the sale of psychoactive substances. Includes:</td>
</tr>
<tr>
<td></td>
<td>District Court; Department of Corrections; Medical Centre;</td>
</tr>
<tr>
<td></td>
<td>Any premises occupied by a central social welfare agency such as Work and Income or Housing New Zealand;</td>
</tr>
<tr>
<td></td>
<td>Specialist Treatment and Support Service facility;</td>
</tr>
<tr>
<td></td>
<td>Any place of worship, school, childcare facilities, or other educational institution;</td>
</tr>
<tr>
<td></td>
<td>Any property located in the residential zone in the operative Timaru Council District Plan;</td>
</tr>
<tr>
<td></td>
<td>Any Council Owned library, museum, community hall, recreational facility, public toilets;</td>
</tr>
<tr>
<td></td>
<td>King George Place, Strathallan Corner, Piazza, Caroline Bay and Landing Services.</td>
</tr>
</tbody>
</table>
Local Approved Products Policy

That the included map is indicative and for explanatory purposes to identify sensitive sites at the date of adoption. It is NOT part of the policy.

5.0 Broad Areas
The retail premises selling psychoactive substances shall be restricted to the Commercial 1A Zone as defined by the operative Timaru District Council District Plan.

Retailers shall be restricted to areas in the Commercial 1A zone that are covered by CCTV. Any retailer wanting to sell approved products from an area not covered by security cameras will require to negotiate a reasonable financial contribution to the installation of a camera based on Councils assessment of the balance of private/public good.

6.0 Proximity to Other Premises and Sensitive Sites

Licences for the sale of approved products will not be issued in respect of premises which are within 100 metres of premises for which a licence has been issued or premises which are within 100 metres of a sensitive site.

The 100 metre exclusion zone shall be measured from the public entrance of the applicant’s premises and extend 100 metres in either direction along the thoroughfare on which the premises is situated. The measurement of the 100 metre exclusion zone shall also include any perpendicular intersecting thoroughfares and the opposite side of any such thoroughfare which falls within the 100 metre exclusion zone.”

New licences for the sale of approved psychoactive products are not permitted within a distance of 100 metres of the closest legal boundary of an existing premise holding a licence (interim or full) to sell approved products.

7.0 Proximity to Sensitive Sites

Premises within the Timaru District from which approved products may be sold are not permitted to be located within a distance of 100 metres of the closest legal boundary of any of a sensitive site existing at the time the licence application is made.

Following the adoption of this Policy, if an organisation or entity which falls within the definition of a sensitive site operator moves within the specified buffer zone distance of a retail premises, there is no requirement for the retail premises to move premises outside the approved buffer distance.

7.0 Review

This Policy will be reviewed:
• every five years as required by the Act; or
• at the request of Council; or
• in response to District Plan Zoning changes; or
• in response to legislative changes; or
• in response to any issues that may arise.
Original map of the Commercial 1A Zone highlighting the location of sensitive sites and previous legal high retailers to allow comparison of the recommended amendment and altered map.
Recommended amendments displayed on the map of the Commercial 1A zone identifying the sensitive sites and potential location of approved product retailers.
TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 NOVEMBER 2014

Report for Agenda Item No 15

Prepared by Peter Nixon
Chief Executive

Receipt of Community Board and Committee Minutes

Minutes of Community Board and Committee Meetings

Recommendation

That the minutes of the following meetings be received:

- Temuka Community Board 10 November 2014
- Pleasant Point Community Board 11 November 2014
- Geraldine Community Board 12 November 2014
- Community Development Committee 25 November 2014
- Resource Planning and Regulation Committee 25 November 2014
- District Services Committee 25 November 2014
- Policy and Development Committee 25 November 2014
TIMARU DISTRICT COUNCIL
FOR THE MEETING OF 9 DECEMBER 2014

Report for Agenda Item No 19

Prepared by Peter Nixon
Chief Executive

Exclusion of the Public

Recommendation
That the Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Confirmation of Minutes
Hearings Committee Meeting
Section 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons.

Confirmation of Minutes
Tenders Subcommittee
Section 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Orari-Opihi-Pareora Water Zone Management Committee Refreshment of Committee Membership
Section 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons.
Purpose of Report
The purpose of the report is to give further information in regards to the proposed subdivision of 2 sections in Huxley Street, Timaru.

Background
The Council had requested staff to investigate any council owned land parcels that are not required for operational purposes and options for their sale.

The Policy and Development Committee resolved at its meeting on 10 June 2014:

“That the Committee agrees that the area of land at Huxley Street identified edged red be declared surplus; and

That the Chief Executive be authorised to negotiate its disposal to best advantage.”

On Friday 5 December 2014, a petition to stop the sale of the sections was presented to the Mayor and neighbours are expected to speak at the public forum at the Council meeting. The petition contains 584 signatures and requests that the subdivision does not occur and to have the land designated as a Park. A copy of the summary of the petition and a page of the petition is attached.

Council purchased the original parcel of land (6.8ha) in 1974 for future residential expansion. This was subsequently subdivided in 1977, when road reserve for Maryburn Place and the stub of Huxley Street was created. Subsequent subdivisions have occurred since the council owned land. In 1978, one such subdivision created the house sections on the northern side of the space now known as Maryburn Park. At the time of this subdivision, Council still held the land now occupied by the tennis club site and the green space. The club later acquired their club land from a subdivision in 1982, which left the area of 5,034m², where the land area now stands. This area is zoned Residential 1.

Under the proposed subdivision, there would be 3,354m² remaining and all playground equipment would be retained on the site. The proposed sections are on the south side
of existing residences to minimise negative effects to northern views and sun of neighbours. A map illustrating the site and other parks in the vicinity is attached.

Expressions of interest in the sites have been requested but there have been no formal interest shown at the date of closing on 4 December.

**Options**
The Council has the option to continue with the sale or to prepare a report to revoke the motion from 10 June 2014 (above). To revoke the motion, a report would need to be prepared for the next Committee meetings in February 2015.

**Identification of Relevant Legislation, Council Policy and Plans**
The land is zoned Residential 1. The land that is proposed to remain as a neighbourhood park on the site is 3,354m² and meets the parks policy in regards to size and maximum distance from any residence to a park not exceeding 800m.

**Assessment of Significance**
This matter is not deemed significant under the Council's Significance and Engagement Policy.

**Consultation**
Consultation has occurred with internal council units. Immediate neighbours were informed of the plan and offered a shared driveway. This was declined by the neighbours.

**Funding Implications**
As previously reported, development of the properties would not occur until sales have been agreed. Proceeds from the sale of the two sections would be part of the Property Development Fund which could be used for future developments in the district.

**Conclusion**
The land was part of a much larger parcel that was purchased for future residential expansion. The previous resolution allows for the expansion to occur in the future when there is sufficient demand. There would be still a park of 3,354m² available for nearby residences and, in addition, there are 3 other large parks within 800 metres.

**Recommendation**
That the Council considers the petition and the information provided at the Public Forum and considers whether any change to the previous motion is required.
SUMMARY

• This petition contains the signatures of 584 petitioners.

• The petition commenced Friday last week, 28 November 2014, and concluded at midday today, 5 December 2014. With more time it is considered it would have been possible to obtain more signatures in support.

• The petitioners are largely residents of the Timaru District but some reside further afield, including Waimate and Christchurch.

• A children’s petition would likely contain many signatures but it was not seen as appropriate to obtain their signatures. The petition is by and large signed by adults but a few children have signed.

• An organisation for care of young children bring these children from a more central site to the park because it is safe and surrounded by quiet streets.

• Maryburn Park is used not only by children and adults within the immediate vicinity but by those from further afield.

• At least six to eight large established trees will need to be felled with others falling to private ownership. There are also numerous well established shrubs and smaller trees along the boundary that will need to be felled to establish the proposed right of way access.

• Persons who have signed the petition include business people, a doctor, lawyers and accountants, all of whom are aware of the economic benefits to the Council of selling off the two sections. All oppose the Council developing the park area even if there will be some economic gain for rate payers. It should be noted that the majority of signatories are rate payers of the Timaru District.

• The Morse Family originally had land in the vicinity of the subdivision near to the Maryburn Park area. The Morse Family owned land was subdivided in a similar time period to when the park was established. The late Jim Morse was a Councillor for many years and conscious of his social responsibility and was keen to see land remain for recreational purposes and as such would have paid a reserve contribution towards the cost of a reserve being established when his subdivision was completed. His surviving family believe that if he were still alive he would be astounded by the proposal the Council has put forward to subdivide the park.

• Taking account of the number of signatories to the petition, it can clearly be seen it is not a small group of nearby residents opposing the development for their own interests.

• It is submitted that the petition deserves very serious consideration by the Council and the petitioners believe that the Council should not proceed to develop the park by way of subdividing residential sections off the park for sale.
# Petition to Prevent Sub-Division of Maryburn Park

**Petition summary and background**

Timaru District Council intends to sub-divide Maryburn Park (corner of Huxley Street & Maryburn Place) and sell off from the park two residential sections. The area has been a green area for nearly 40 years. The sub-division involves the cutting down of established trees as well as the reduction in size of a well utilized and appreciated green area.

**Action petitioned for**

We, the undersigned, are concerned citizens who urge our leaders to act now to prevent the subdivision of the green area and to have it designated as a Park. This petition may be signed in several counterparts.

<table>
<thead>
<tr>
<th>Printed Name</th>
<th>Signature</th>
<th>Address</th>
<th>Comment</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hugh Matthews</td>
<td></td>
<td>12 Maryburn Place</td>
<td>This area has always been a park. Needs!</td>
<td>28-11-14</td>
</tr>
<tr>
<td>Bruce &amp; Val</td>
<td></td>
<td>2 Avonlea Rd, Timaru</td>
<td></td>
<td>28-11-14</td>
</tr>
<tr>
<td>Patrick</td>
<td></td>
<td>12 Maryburn Place</td>
<td></td>
<td>28-11-14</td>
</tr>
<tr>
<td>Margaret</td>
<td></td>
<td>12 Maryburn Place</td>
<td>This area is well used by local children and adults alike.</td>
<td>28-11-14</td>
</tr>
<tr>
<td>Bruce Appelbe</td>
<td></td>
<td>36 Spring Rd, Timaru</td>
<td>This park belongs to the people of Timaru.</td>
<td>29-11-14</td>
</tr>
<tr>
<td>Travis Appelbe</td>
<td></td>
<td>36 Spring Rd, Timaru</td>
<td></td>
<td>30-11-14</td>
</tr>
<tr>
<td>Mark Thesis</td>
<td></td>
<td>62 Avenue Rd, Timaru</td>
<td></td>
<td>31-11-14</td>
</tr>
<tr>
<td>Rachel Sheeter</td>
<td></td>
<td>78 Avenue Rd, Timaru</td>
<td>Leave our parks for our kids and families.</td>
<td>1.12.14</td>
</tr>
<tr>
<td>Ruheko Howay</td>
<td></td>
<td>5 Maryburn Place Timaru</td>
<td>What our park!!! Nothing can replace it</td>
<td>1.12.14</td>
</tr>
<tr>
<td>Monique Howay</td>
<td></td>
<td>8 Maryburn Place Timaru</td>
<td>Save our park! Nothing can replace it</td>
<td>1.12.14</td>
</tr>
<tr>
<td>Maloi Howay</td>
<td></td>
<td>8 Maryburn Place</td>
<td>Nice place to relax in sun. Needs to stay</td>
<td>1.12.14</td>
</tr>
<tr>
<td>Ciro Howay</td>
<td></td>
<td>8 Maryburn Place</td>
<td></td>
<td>1.12.14</td>
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POLICY AND DEVELOPMENT COMMITTEE

FOR THE MEETING OF 10 JUNE 2014

Report for Agenda Item No *

Prepared by Matt Ambler
Property Manager

Land for Disposal (File P10/7)

Purpose of Report
The purpose of the report is to seek the Committee’s resolution supporting the recommendation that portions of Council land at Huxley Street and Pacific Street be declared surplus, and for officers to negotiate disposal to best advantage.

The two locations are depicted on the attached plans.

Background
Periodic reviews of landholdings are undertaken to determine whether there are opportunities to achieve returns on land no longer required or necessary for operational purposes. The parcels in question both form part of a larger parcel of land, and will require subdivision at both locations.

The recently completed successful subdivision at Dobson Street suggests that there is a market for a small development in an established residential area within Gleniti.

The identification of potential surplus land at Pacific Street was at the request of Freshpork Limited, who currently leases the land adjoining its processing plant from Council. Annual rental is currently $2031, plus applicable rates.

Identified key issues are the retention of land which house Council services and assets, such as the coastal walkway and underground infrastructural services, and playground facilities.

Options
To achieve the objective, surveys are required at both locations. Two separate sections would be created at Huxley Street. The proposed survey at Pacific Street would create a boundary adjustment change, to comply with District Plan rules for subdivisions within the zoning.

An area of approximately 2.4 hectares would be amalgamated with the adjoining owner’s title.

The options are:
1. Do nothing, and retain the land, or
2. Agree that the land is surplus, and should be sold to best advantage.
Option 2 provides an outcome that can provide further opportunities for new housing on two sites at Huxley Street, and give Council an opportunity to achieve a cash injection, and the purchaser to achieve extended holding areas for its operations, within the permitted activities within the District Plan.

Option 2 is the preferred option.

Identification of Relevant Legislation, Council Policy and Plans
The District Plan outlines the rules relating to subdivision in the respective zones. Huxley Street is Residential 1. Pacific Street is Rural 3 which is largely applicable to rural land within proximity of the coastline.

The remaining Rural 3 land will be retained for future proposed developments of potential storm water catchments, and future enhancement of walkway extensions, and links to Te Aitarakihi stream, as identified by officers for future Long Term Plans.

Assessment of Significance
This matter is not deemed significant under the Council's Significance Policy.

Consultation
Consultation has been undertaken internally with those business units with an identified interest in the land, to determine whether their continuing business can be accommodated. The playground equipment at Huxley Street shall be relocated elsewhere within the same area.

Other Considerations
There are no other considerations relevant to this matter.

Funding Implications
There is no specific property development budget for subdivisions of this nature. The proposal is that there will be confirmed commitment from purchasers to cover such costs to Council as are necessary to achieve title, by agreement, before subdivision commences.

Conclusion
These two opportunities for Council to maximize potential returns from land sales will have positive outcomes for the community, without impacting on our ability to provide services.

Recommendations
1. That the Committee agrees that the areas of land identified edged red be declared surplus; and

2. That the Chief Executive be authorized to negotiate their disposal to best advantage.
Possible Subdivision - Huxley Street, Timaru