



# AGENDA

## Ordinary Council Meeting Tuesday, 29 June 2021

**Date** Tuesday, 29 June 2021

**Time** 3pm

**Location** Council Chamber  
District Council Building  
King George Place  
Timaru

**File Reference** 1430910

## **Timaru District Council**

**Notice is hereby given that a meeting of the Ordinary Council will be held in the Council Chamber, District Council Building, King George Place, Timaru, on Tuesday 29 June 2021, at 3pm.**

### **Council Members**

Mayor Nigel Bowen (Chairperson), Cllrs Allan Booth, Peter Burt, Barbara Gilchrist, Richard Lyon, Gavin Oliver, Paddy O'Reilly, Sally Parker, Stu Piddington and Steve Wills

Quorum – no less than 5 members

### **Local Authorities (Members' Interests) Act 1968**

Councillors are reminded that if they have a pecuniary interest in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table.

Bede Carran

**Chief Executive**

## Order Of Business

|           |   |           |
|-----------|---|-----------|
| <b>1</b>  | <b>Opening Prayer and Waiata .....</b>  | <b>5</b>  |
| <b>2</b>  | <b>Apologies .....</b>  | <b>5</b>  |
| <b>3</b>  | <b>Public Forum .....</b>   | <b>5</b>  |
|           | Kristy Phillips - Hospitality Association                                       |           |
| <b>4</b>  | <b>Identification of Urgent Business .....</b>                                  | <b>5</b>  |
| <b>5</b>  | <b>Identification of Matters of a Minor Nature .....</b>                        | <b>5</b>  |
| <b>6</b>  | <b>Declaration of Conflicts of Interest .....</b>                               | <b>5</b>  |
| <b>7</b>  | <b>Confirmation of Minutes .....</b>  | <b>6</b>  |
| 7.1       | Minutes of the Council Meeting held on 11 May 2021 .....                        | 6         |
| 7.2       | Minutes of the Council Meeting held on 31 May 2021 .....                        | 16        |
| <b>8</b>  | <b>Schedules of Functions Attended .....</b>                                    | <b>45</b> |
| 8.1       | Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors ..... | 45        |
| 8.2       | Schedule of Functions Attended by the Chief Executive .....                     | 47        |
| <b>9</b>  | <b>Reports .....</b>  | <b>49</b> |
| 9.1       | Affixing of the Common Seal .....   | 49        |
| 9.2       | Orari-Temuka-Opihi-Pareora Water Zone Annual Progress Report .....              | 51        |
| 9.3       | Adoption of Timaru District Council Long Term Plan 2021-31.....                 | 55        |
| 9.4       | Resolution to Set Rates 2021/2022.....  | 63        |
| <b>10</b> | <b>Consideration of Urgent Business Items.....</b>                              | <b>69</b> |
| <b>11</b> | <b>Consideration of Minor Nature Matters.....</b>                               | <b>69</b> |
| <b>12</b> | <b>Public Forum Items Requiring Consideration.....</b>                          | <b>69</b> |
| <b>13</b> | <b>Exclusion of Public.....</b>   | <b>71</b> |
| 13.1      | Public Excluded Minutes of the Council Meeting held on 11 May 2021 .....        | 71        |
| 13.2      | Public Excluded Minutes of the Council Meeting held on 31 May 2021 .....        | 71        |



- 1 Opening Prayer and Waiata**
- 2 Apologies**
- 3 Public Forum**
- 4 Identification of Urgent Business**
- 5 Identification of Matters of a Minor Nature**
- 6 Declaration of Conflicts of Interest**

## **7 Confirmation of Minutes**

### **7.1 Minutes of the Council Meeting held on 11 May 2021**

**Author:** Jo Doyle, Governance Advisor

#### **Recommendation**

That the Minutes of the Council Meeting held on 11 May 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

#### **Attachments**

- 1. Minutes of the Council Meeting held on 11 May 2021**



# MINUTES

## Ordinary Council Meeting Tuesday, 11 May 2021

Ref: 1430910

**Minutes of Timaru District Council  
Ordinary Council Meeting  
Held in the Council Chamber, District Council Building, King George Place, Timaru  
on Tuesday, 11 May 2021 at 5pm**

**Present:** Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington (arrived at 5.19pm)

**In Attendance:** Chief Executive (Bede Carran), Group Manager Infrastructure (Andrew Dixon), Acting Group Manager Commercial & Strategy (Ashley Harper), Group Manager People & Digital and Acting Group Manager Community Services (Symon Leggett), Group Manager Environmental Services (Paul Cooper), Governance Advisor (Jo Doyle)

**Community Boards**

Wayne O'Donnell – Chair of Geraldine Community Board  
McGregor Simpson – Geraldine Community Board (arrived 5.12pm)  
Charles Scarsbrook – Temuka Community Board  
Ross Munro – Pleasant Point Community Board

**1 Opening Prayer and Waiata**

Ian Goodman of Wilson Street Baptist offered a prayer for the work of Council, this was followed by the singing of the Council Waiata.

**2 Apologies**

**Resolution 2021/56**

Moved: Cr Barbara Gilchrist

Seconded: Cr Sally Parker

That the apology received from Cr Steve Wills, and apology for lateness for Cr Stu Piddington and McGregor Simpson be accepted and leave of absence granted.

**Carried**

**3 Public Forum**

Janie Shuker attended to speak about the laws associated with animal control and to request that a zero tolerance be considered for dogs who kill or maim.

Janie's cat was attacked 2 years ago by 2 dogs on her doorstep early in the morning.

The animal control officer handled the situation well. However, Janie's frustration built from being unable to prove that the dog owners were negligent.

The police were contacted, but could take no action.

Janie was thanked for coming to Council to share her story. A Bylaw review will be undertaken and updates will be provided.



#### **4 Identification of Urgent Business**

##### **Admission of Supplementary Report**

##### **Resolution 2021/57**

Moved: Mayor Nigel Bowen

Seconded: Cr Paddy O'Reilly

That Council agrees to consider the Temporary Road Closures – South Canterbury Car Club Rally 2021 in regard to Agenda item 9.3 as Urgent Business.

**Carried**

#### **5 Identification of Matters of a Minor Nature**

There were no matters of minor nature.

#### **6 Declaration of Conflicts of Interest**

There were no conflicts of interest.

#### **7 Confirmation of Minutes**

##### **7.1 Minutes of the Extraordinary Tenders and Procurement Committee Meeting held on 30 March 2021**

##### **Resolution 2021/58**

Moved: Cr Sally Parker

Seconded: Mayor Nigel Bowen

That the Minutes of the Extraordinary Tenders and Procurement Committee Meeting held on 30 March 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

##### **7.2 Minutes of the Council Meeting held on 30 March 2021**

##### **Resolution 2021/59**

Moved: Cr Peter Burt

Seconded: Cr Gavin Oliver

That the Minutes of the Council Meeting held on 30 March 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

##### **7.3 Minutes of the Emergency Council Meeting held on 9 April 2021**

##### **Resolution 2021/60**

Moved: Cr Allan Booth

Seconded: Cr Richard Lyon

That the Minutes of the Emergency Council Meeting held on 9 April 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

#### **7.4 Minutes of the Tenders and Procurement Committee Meeting held on 20 April 2021**

##### **Resolution 2021/61**

Moved: Cr Sally Parker

Seconded: Cr Barbara Gilchrist

That the Minutes of the Tenders and Procurement Committee Meeting held on 20 April 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Carried**

#### **8 Schedules of Functions Attended**

##### **8.1 Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors**

##### **Resolution 2021/62**

Moved: Mayor Nigel Bowen

Seconded: Cr Allan Booth

That the report be received and noted.

**Carried**

##### **8.2 Schedule of Functions Attended by the Chief Executive**

##### **Resolution 2021/63**

Moved: Cr Paddy O'Reilly

Seconded: Cr Peter Burt

That the report be received and noted.

**Carried**

#### **9 Reports**

##### **9.1 Affixing of the Common Seal**

Council was presented with a copy of the affixing of the Common Seal to Warrants of Appointment.

##### **Resolution 2021/64**

Moved: Cr Barbara Gilchrist

Seconded: Cr Gavin Oliver

That the affixing of the Common Seal to the following document be noted:

9 April 2021      Warrants of Appointment

Carried

## 9.2 Contracts Let By Tenders and Procurement Committee

Council was advised of contracts let by the Tenders and Procurement Committee.

### Resolution 2021/65

Moved: Cr Sally Parker

Seconded: Cr Barbara Gilchrist

**That the following information on a contract let by the Tenders and Procurement Committee be received.**

| Contract Description   | Number of Tenders | Price Range                               | Successful Tenderer and Price                |
|--|-------------------|---|--|
| <b>Contract 2469 – Pareora Pipeline Renewal Section 2 (Pareora Gorge)</b>  | <b>1</b>          | <b>Direct negotiation</b>                 | Hadlee and Brunton Limited<br>\$4,808,114.15 |
| Contract 2469 procurement method was agreed by the Tenders and Procurement Committee in November 2020 to undertake direct negotiation with the preferred specialist supplier Hadlee and Brunton Limited. |                   |   |  |
| <b>Contract 2482 – Cannington Water Network Extension (Downlands Water Supply)</b>   | <b>3</b>          | <b>\$904,917.90 to \$1,101,979.56</b>     | Hadlee and Brunton Limited<br>\$904,917.90   |
| Contract 2482 - Tenders were evaluated using Timaru District Council lowest price conforming method  |                   |   |  |
| <b>Contract 2494 – Road Network Operations and Maintenance Contract 2021-2026</b>  | <b>3</b>          | <b>\$40,988,727.20 To \$50,095,743.87</b> | Fulton Hogan Limited<br>\$40,988,727.20      |
| Contract 2482 - Tenders were evaluated using Timaru District Council price quality method.   |                   |   |  |

All prices exclude GST

Carried

## 9.3 Temporary Road Closures - South Canterbury Car Club Rally 2021

Council was presented with a proposal for temporary road closure on Saturday 19 June 2021 to hold a Car Rally Event in accordance with Sections 319 and 342 of the Local Government Act 1974.

**Resolution 2021/66**

Moved: Mayor Nigel Bowen

Seconded: Cr Barbara Gilchrist

That Council approved the temporary closure of various roads within the Timaru District to ordinary vehicular traffic between 6.00am – 8pm on Saturday 19 June 2021, pursuant to Sections 319 and 342 of the Local Government Act 1974 and the 10th Schedule, for the purpose of allowing the South Canterbury Car Club to conduct a Car Rally Event.

**Carried**

**10 Consideration of Urgent Business Items**

Item 9.3 was considered and approved.

**11 Consideration of Minor Nature Matters**

There were no minor nature matters.

**12 Public Forum Items Requiring Consideration**

Animal Control Bylaws to be reviewed earlier than current due date of the 2022 year.

**13 Resolution to Exclude the Public****Resolution 2021/67**

Moved: Cr Peter Burt

Seconded: Cr Barbara Gilchrist

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

| General subject of each matter to be considered                                    | Reason for passing this resolution in relation to each matter  | Plain English Reason   |
|--|--|--|
| <b>13.1 - Public Excluded Minutes of the Council Meeting held on 30 March 2021</b> | <p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(i) - The withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the</p> | <p>To protect a person's privacy</p> <p>To prevent disclosing a trade secret</p> <p>Commercial sensitivity</p> <p>To protect all communications between a legal adviser and clients from being disclosed without the permission of the client.</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p> |

|  |   |  |
|--|---|--|
|  | <p>making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> |  |
| <b>13.2 - Public Excluded Minutes of the Extraordinary Tenders and Procurement Committee Meeting held on 30 March 2021</b> | s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information   | Commercial sensitivity   |
| <b>13.3 - Public Excluded Minutes of the Tenders and Procurement Committee Meeting held on 20 April 2021</b>               | s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information   | Commercial sensitivity   |
| <b>13.4 - Approval of Concept Plans for the Theatre Royal &amp; Heritage Precinct Project</b>                              | s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the  | <p>Commercial sensitivity</p> <p>To enable commercial activities</p> |

|  |  |                               |
|--|--|-------------------------------|
|  | <p>person who supplied or who is the subject of the information</p> <p>s7(2)(h) - The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> |                               |
| <b>13.5 - Appointment of External Member to the Audit and Risk Committee</b> | s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons   | To protect a person's privacy |

Carried

**14 Public Excluded Reports****13.1 Public Excluded Minutes of the Council Meeting held on 30 March 2021****13.2 Public Excluded Minutes of the Extraordinary Tenders and Procurement Committee Meeting held on 30 March 2021****13.3 Public Excluded Minutes of the Tenders and Procurement Committee Meeting held on 20 April 2021****13.4 Approval of Concept Plans for the Theatre Royal & Heritage Precinct Project****13.5 Appointment of External Member to the Audit and Risk Committee**

**15      Readmittance of the Public**

**Resolution 2021/68**

Moved:     Mayor Nigel Bowen

Seconded: Cr Richard Lyon

That the meeting moves out of Closed Meeting into Open Meeting.

**Carried**

**The meeting closed at 6.42pm.**

.....  
**Mayor Nigel Bowen**  
**Chairperson**

**7.2 Minutes of the Council Meeting held on 31 May 2021**

**Author:** Jo Doyle, Governance Advisor

**Recommendation**

That the Minutes of the Council Meeting held on 31 May 2021 be confirmed as a true and correct record of that meeting and that the Chairperson's electronic signature be attached.

**Attachments**

- 1. Minutes of the Council Meeting held on 31 May 2021**





# MINUTES

## Council Long Term Plan Meeting Monday, 31 May 2021

Ref: 1430910

**Minutes of Timaru District Council  
Ordinary Council Meeting  
Held in the Council Chamber, District Council Building, King George Place, Timaru  
on Monday, 31 May 2021 at 9am - Long Term Plan Hearing**

**Present:** Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly (from 12.20pm), Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills

**In Attendance:** Chief Executive (Bede Carran), Group Manager People & Digital and Acting Group Manager Community Services (Symon Leggett), Group Manager Infrastructure (Andrew Dixon), Acting Group Manager Commercial and Strategy (Ashley Harper), Group Manager Environmental Services (Paul Cooper)(for day 3), Strategy and Corporate Planning Manager (Mark Low), Drainage & Water Manager (Grant Hall), Parks & Recreation Manager (Bill Steans), Land Transport Manager (Suzy Ratahi), Manager of Property Services and Client Representative (Nicole Timney), Art Gallery Manager (Cara Fitzgerald), Exhibitions Curator (Hamish Pettengell), Recreation Facilities Manager (Craig Motley), Development Manager (Rosie Oliver), Policy Analyst (Fabia Fox), Corporate Planner (Ann Fitzgerald), Governance Advisor (Jo Doyle), Governance Support Officer (Joanne Brownie)

**1 Opening Prayer and Council Waiata**

Tony Pantel from the Elim Church offered a prayer for the work of Council followed by the singing of the Council Waiata.

**2 Apologies**

Cr Paddy O'Reilly for lateness.

**3 Public Forum**

There was no public forum.

**4 Identification of Urgent Business**

There was no urgent business.

**5 Identification of Matters of a Minor Nature**

There were no matters of minor nature.

**6 Declaration of Conflicts of Interest**

The following conflicts of interest were declared, and any further conflicts will be noted at the time of discussion -

Cr Gavin Oliver - Go Geraldine and Geraldine Nature and Sculpture Trail

Mayor Nigel Bowen – Personal Submission and a member of the Hospitality Association

Cr Allan Booth – Member of the CBD group, Friends of Aigantighe and member of Venture Timaru

Cr Paddy O'Reilly – Temuka Community Board submission.

## **7 Reports**

### **7.1 Long Term Plan Consultation 2021-31 - Receipt of Submissions and Hearing**

Council received the submissions and feedback on the Long Term Plan 2021-31 (LTP) and heard the following submitters who spoke to their submission.

#### **Community Feedback**

Provided an overview of the process of the consultation. Reports have been analysed from submissions and specific reports on key issues which provide an overall summary of feedback.

#### **Feedback from Councillors**

Councillors spoke to their written reports on meetings they had attended with community groups and drop-in sessions as part of the community engagement: -

**Cr Peter Burt** - Most commentary was ring-fenced around the CBD, Caroline Bay, roading and footpaths and the Aorangi Stadium. Feedback was received that a transformational change for the CBD should come from Council to lead, regardless of cost, now is time to do it.

**Cr Barbara Gilchrist** – Good to see a high level of engagement, especially on climate change where feedback was at all ends of spectrum. Leadership is expected from Council.

Aigantighe and Aorangi Stadium, the consensus was that it is never cheaper than right now and support is high for kids getting into sport.

The City Hub needs transformation but many were not able to articulate what that would be. There is low interest in doing nothing, making Stafford Street free of cars and drawing Caroline Bay and CBD together.

Need for social housing and social welfare assistance. Large pockets in community not supported and affordable housing and a need for cultural meeting space, meet and have festivals and religious ceremonies.

**Deputy Mayor Steve Wills** – Was the most engaging time with the community, the growth and development of Caroline Bay was feedback received and discussed.

**Cr Gavin Oliver** – Feedback was to move Aigantighe Art Gallery into town and link to the Theatre Royal and make the city a vibrant hub with more foot traffic.

Climate change, unsure of the level that climate is making changes, possibly more bio diversity problems.

Strong support for Aorangi Park, for rural towns it will make earlier games possible.

**Cr Sally Parker** – Climate change, people are either passionate or see this as a central Government issued. Support for Aorangi Stadium but that the gym remains there.

There is growing diversity in the community, there is a need somewhere to go for families and children.

**Cr Stu Piddington** – Strong support for the development of Aorangi Stadium and the retention of the current Gym to remain in the park.

**Cr Allan Booth** – Feedback that Climate Change should be left to Central Government. Concern was raised by Presbyterian Support of the loneliness felt by the aged population as well as their housing options.

Support for the Aorangi Stadium and Art Gallery.

**Cr Richard Lyon** - Concern about the rate rise for the district. Climate Change, Art Gallery and Aorangi Stadium were main topics discussed.

**Mayor Nigel Bowen** - Feedback that Council should retain a leadership role around waste minimisation and that MyWay should remain.

Climate change and the investment required to achieve specific outcomes, and development of Caroline Bay.

### **Verbal Submissions**

Council heard all submitters who wished to speak to their submission as follows:

**Tony Gilchrist:** Accessibility, climate change, recycling, art gallery, Aorangi park, city hub and walking tracks.

**Cr Peter Scott – Environment Canterbury:** Key relationships, 3Waters, RMA reforms. Climate change, waste, bio diversity, MyWay on demand public transport service.

**Sandra Tait – For and on behalf of Happy Health Timaru:** Climate change and sustainable transport.

**Brian Gallagher – Sustainable South Canterbury Trust:** Climate change and education of waste minimisation.

**Nicky Snoyink – Royal Forest and Bird Protection Society of NZ (via Zoom):** Climate change and SNA programme.

**Phil Driver:** Climate change

**Michelle Robertson – Cancer Society Canterbury West Coast:** Smoke & Vape free policy in Stafford Street.

**Peter McAuley:** Showgrounds development, CBD, Theatre Royal and Museum.

**Treen Davison – Te Runanga O Arowhenua Society Inc:** Climate change and improvement in storm water management.

**Darren Cuthbertson – Cycling South Canterbury:** Caledonian Grounds cycle track and new velodrome.

**Tony Preen** – CBD, rating differentials.

Cr Paddy O'Reilly joined the meeting at 12.20pm.

**Gaire Thompson – Thompson Property Group:** CBD and Climate change.

**Malcolm Eadie - Progressive Solutions Ltd:** Aorangi Stadium development and retention of current Gym.

**Owen Jackson** – CPlay

**Pete Stayt, Anne-Marie McRae and Mandy Everett - Hockey South Canterbury:** Aorangi Stadium Development

**Shaun Campbell – Sport Canterbury:** Aorangi Stadium development, retention of current gym, Highfield recreation area, golf requirements of district.

**Stacey Scott and Karen Naylor – Netball South Canterbury:** Aorangi Stadium development.

**Abbie Ross – South Canterbury Basketball Association:** Aorangi Stadium development.

**Gordon Collister – Timaru Yacht and Power Boat Club:** Jetty upgrade on Marine Parade.

**Tina Rogers** - Rate increase and Council expenditure.

## **Suspension of Standing Orders**

### **Motion**

Moved: Mayor Nigel Bowen

Seconded: Cr Sally Parker

That Council suspends Standing Order 3.3.7 to allow the meeting to continue beyond six hours.

**Carried**

## **Youth Competition**

The finalists of the youth competition and their submissions on Climate Change were shared with Council: **Oliver Kirke, Bronte Davenport, Joel Shaw.**

## **Continuation of Verbal Submissions**

**Peter Bennett** - Penguin area at Caroline Bay

**Stu Jackson** - CBD and MyWay

**Atma Artjin Hjrakil - Artma Spiritual Gallery** - CBD and Climate change.

**Sue Harrex** - CBD, retention of current Gym at Aorangi Stadium and Rates increase.

**Sue Harrex – TTCRAG:** CBD and earthquake prone building repairs.

**Donna McPherson** - Climate Change, Theatre Royal and Museum and Penguins.

The meeting adjourned 5.31pm.

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## **DAY TWO**

The meeting resumed on 1 June 2021 at 9.00am.

**Present:** Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills

**In Attendance:** Chief Executive (Bede Carran), Group Manager People & Digital and Acting Group Manager Community Services (Symon Leggett), Group Manager Infrastructure (Andrew Dixon), Acting Group Manager Commercial and Strategy (Ashley Harper), Strategy and Corporate Planning Manager (Mark Low), Drainage & Water Manager (Grant Hall), Parks & Recreation Manager (Bill Steans), Land Transport Manager (Suzy Ratahi), Manager of Property Services and Client Representative (Nicole Timney), Art Gallery Manager (Cara

Fitzgerald), Exhibitions Curator (Hamish Pettengell), Recreation Facilities Manager (Craig Motley), Development Manager (Rosie Oliver), Policy Analyst (Fabia Fox), Corporate Planner (Ann Fitzgerald), Governance Advisor (Jo Doyle), Governance Support Officer (Joanne Brownie)

**Update from Group Manager Infrastructure on rain event and damage** – Ashburton River bridge pier damage and slump – closed for weeks, possibly months, alternative SH 72, which has sustained some damage, currently being repaired. Boil water notice and conserve water advice issued.

**Wayne O'Donnell and Janene Adams - Geraldine Community Board** - Woodbury Road seal widening, Strategic Plan for Geraldine

**Janene Adams & Nicky Donkers - Geraldine Nature and Sculpture Trail Project Group** - Geraldine Nature and Sculpture Trail.

**Janene Adams and Nicky Donkers - Geraldine.nz** - Geraldine Strategic Plan and CBD upgrades in rural towns.

**Don Binney** - Climate Change, Art Gallery, Aorangi Stadium and CBD.

**Don Murray** - Climate Change, CBD and Airport.

**Donald Aubrey** - Rate increase for Rural and Climate Change.

**Julian Maze – Living Wage South Canterbury and Ruth Swale (Advocacy Anglican Care South Canterbury)** - Living Wage

**Matthew Hall and Bob Mortimer - South Rangitata Reserve:** Climate Change and possible relocation of South Rangitata Huts.

**Anne Griffiths** - Climate Change

**Lynley Paul** - Retention of current Gym at Aorangi Stadium.

**Mazaiah Isaako Tuala – Youth Engagement:** City Hub and Caroline Bay

**Chris Thomas - Timaru Senior Citizens** - Increased services for aging population, MyWay public transport, Social Housing and CBD

**Jason Grant, Angela Johnston and Neil Barton - Federated Farmers NZ South Canterbury Branch** - Rural rate increase and Downlands.

**Cr Steve Wills left 12.20pm**

**Michael Richardson** - Rezoning land for development in Mountainview/Washdyke.

**Cr Steve Wills returned to the meeting at 1.05pm**

**Cr Peter Burt left the meeting at 1.10pm**

**Jennifer Queree** - Aigantighe Art Gallery.

**Nicola Tennent - Buzan Lifestyle Enterprises Limited:** Climate Change, Aigantighe Art Gallery, Aorangi Stadium and CBD.

**Don Wreford:** Climate Change and Rural Rates increase.

**Sue Connolly - South Canterbury Arts Society** - Aigantighe Art Gallery.

**Bruce Appelbe** - Aigantighe Art Gallery – Disability access, Rate Increases and CBD.

**Cr Peter Burt returned at 1.43pm.**

**Tarryn Butcher** - Climate Change.

**Margaret Dockrill** - Retention of current Gym at Aorangi Stadium development.

**Doreen Fraser** - MyWay.

**Clr Paddy O'Reilly and Charles Scarsbrook - Temuka Community Board** - Improving Temuka CBD

**Royce Gander** - Pump Cycle Track

**Chris Smeele** - Aorangi Stadium development.

### **Suspension of Standing Orders**

Proposed the Mayor

Seconded Clr Gilchrist

That Council suspends Standing Order 3.3.7 to allow the meeting to continue beyond six hours.

**Carried**

**Anthony Blackstock** - Rates Increase, Council's increased debt limit, Climate Change.

**Janya Lobb** - Climate Change, 3Waters Reform, Art Gallery, Aorangi Stadium development and CBD.

**Nigel Gilkison - Timaru CBD Group and Timaru Civic Trust:** CBD, Art Gallery and BID Policy

**Anna Clearwater** - Council facilities and closing times for rural families usage.

**Juliet Crawford - Friends of Aigantighe Art Gallery** - Art Gallery.

**Colouring Competition** – the Mayor acknowledged the colouring competition which was held as part of the youth engagement focus of the LTP consultation. He noted the number and quality of the entries which represent good engagement from the younger section of the community. Samples of the entries were displayed on the chamber walls.

### **Youth Engagement Award Winner**

The winning entry from Joel Shaw in the Youth Engagement Competition was exhibited via video presentation.

**The meeting adjourned at 4.10pm.**

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### **DAY THREE**

The meeting resumed on 2 June 2021 at 9.00am.

**Present:** Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Barbara Gilchrist (until 4.45pm), Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills

**In Attendance:** Chief Executive (Bede Carran), Group Manager People & Digital and Acting Group Manager Community Services (Symon Leggett), Group Manager Infrastructure (Andrew Dixon), Acting Group Manager Commercial and Strategy (Ashley Harper), Group Manager Environmental Services (Paul Cooper), Strategy and Corporate Planning Manager (Mark Low), Drainage & Water Manager (Grant Hall), Parks & Recreation Manager (Bill Steans), Land Transport Manager (Suzy Ratahi), Manager of Property Services and Client

Representative (Nicole Timney), Art Gallery Manager (Cara Fitzgerald), Exhibitions Curator (Hamish Pettengell), Recreation Facilities Manager (Craig Motley), Development Manager (Rosie Oliver), Policy Analyst (Fabia Fox), Corporate Planer (Ann Fitzgerald), Governance Advisor (Jo Doyle), Governance Support Officer (Joanne Brownie)

The Mayor noted his conflict of interest for the following submission – Hospitality Association. The Deputy Mayor Steve Wills assumed the Chair.

**Kristy Phillips – Hospitality Association:** Rates Differentials, CBD, Short Term Rental Providers and Art Gallery.

The Mayor resumed the Chair.

At the completion of submissions, Council discussed rates differentials and the impact of the funding announcement from Waka Kotahi on Monday 31 May.

Advice has been received on the indicative funding allocation, Council requested \$59m and have budgeted for \$50m but the result is \$42m over 3 years.

The result of this shortfall is a \$1.2m revenue decrease which has an effect on budgets, including borrowing limits.

### **Resolution 2021/69**

Moved: Cr Peter Burt

Seconded: Cr Barbara Gilchrist

That Council:

- (a) Notes all submissions and feedback received; and
- (b) Acknowledges submitters who have spoken to their submission; and
- (c) Notes that all feedback will be considered as part of the deliberations on the Long Term Plan 2021-31.

**Carried**

### **Attachments**

- 1 Council Long Term Plan Hearing - 29 May 2021 - Attachment - Variance Distribution - Across Differential Categories
- 2 Long Term Plan Hearing - Submitters Handouts Day 1 and 2
- 3 Long Term Plan Hearing - Michael Richardson's Handout
- 4 CPlay plans
- 5 CPlay Plans

### **7.2 Long Term Plan 2021-31 Deliberations - Community and Cultural Facilities**

Council considered a summary of community feedback on the plans and projects relating to Community Facilities over the period of the Long Term Plan 2021-31.

The report provides a summary of the topics raised relating to the following activities:

- Art Gallery (other than the redevelopment options)
- Caroline Bay Facilities



- Libraries
- Museum
- Public Toilets
- Theatre Royal and Heritage Facility.

The furniture, fittings and equipment have been added to the budget for the Theatre Royal and Heritage Hub. The original amount was for construction, however staff time and an allowance for an increase in construction costs and inflation have now been added along with a non-council contribution of \$750,000.

The increase on this project was discussed, with the total budget for this project now at \$29.35m.

The relevant submissions received on the Theatre Royal and Heritage Hub were discussed.

Peter Bennett – Penguins – This work will be included with the Caroline Bay Strategy.

Royce Gander – Pump Cycle Track – The Lions Club has looked at a similar opportunity, it was suggested that a community group could undertake this project, and it could be considered under the Caroline Bay Strategy. However a similar project is being considered for Centennial Park.

Yacht Club – The jetty and slipway amenities are used by the yacht club as well as community members. Consideration to be given to an amount to be contributed by groups (eg sea scouts, naval cadets), the Yacht Club, and the public. The submitters did not identify a particular dollar amount required.

The Caroline Bay master concept is expected to take a few years to complete, stakeholder and community consultation and investigations into linkages with the CBD are to be undertaken. Local consultants will be utilised if possible adhering to the Council procurement policies.

### **Resolution 2021/70**

Moved: Cr Barbara Gilchrist

Seconded: Cr Steve Wills

1. That Council received and considered the community feedback received on Community and Cultural Facilities.
2. That Council includes an additional \$600,000 in the Theatre Royal and Heritage Facility budget and that this amount be funded by loan.
3. That non-Council revenue of \$750,000 be included in the Theatre Royal Heritage Facility revenue budget.

**Carried**

### **7.3 Long Term Plan 2021-31 Deliberations: Environmental Services Group of Activities**

Council considered a summary of community feedback on the plans and projects for Environmental Services over the period of the Long Term Plan 2021-31.

The report provides a summary of the topics raised relating to the following activities:

- Building Control
- District Planning
- Environmental Compliance
- Emergency Management.

Earthquake prone buildings were discussed, meetings have been held with key stakeholders about the approach of educating and understanding how the sector will cope with the requirements. Understanding the number of buildings that require upgrading would be valuable information and it is hoped to avoid a bottle neck with 12 years left of the process.

A bylaw review is not required until 2028 by statutory requirements, however a review is planned to be undertaken in the next twelve months. A workshop will be undertaken on the enforcement policy to provide a guide to obligations for complainants, this will help to educate the community on what processes are followed.

An increase of funding to emergency management is requested within the budget.

A submission was received from Michael Richardson on land available for subdivision which would require re-zoning. Discussions will be held with the development sector, land owners, developers and surveyors and these views will be brought back to Council.

### **Resolution 2021/71**

Moved: Cr Richard Lyon

Seconded: Cr Paddy O'Reilly

That Council considered the community feedback received on Environmental Services Activities.

**Carried**

## **7.4 Long Term Plan 2021-31 Deliberations: Parks and Cemeteries**

Council considered a summary of community feedback on the plans and projects for the Parks and Cemeteries Activities over the period of the Long Term Plan 2021-31.

The increase in funding of \$0.51m in year 2 to CPlay was discussed and Council supported an increase to \$1m in year 1. The mechanisms of Council's involvement in the project will need to be confirmed, along with the ownership of the completed playground.

The district play strategy and catering for different age groups and accessibility for all were discussed. The spaces and places policy does not specifically cover play areas, and including disability information in this strategy is important.

The development of a golf facilities strategy is proposed. This will support work around the development of Highfield golf course and stakeholders will be involved.

The Temuka Aviary was discussed. The Temuka community wants higher priority given to this project and timing to be brought forward. It was noted that the funding for this project was included in the last LTP. The maintenance and care of birds is undertaken by volunteers.

The development of a landscape plan for the Timaru botanic gardens was discussed, this will provide accessibility for trails, tracks and will showcase heritage items. The inclusion of \$60,000 in year 3 of the budget will provide the opportunity to do the planning for this nationally significant area.

Cycling South Canterbury has provided a submission on the Caledonian cycling track and the need to find a replacement location for the facility. The foundations of the track are failing, and the possibility of a new 250m velodrome at Sir Basil Arthur park is to be investigated. Providing \$20,000 will enable the group to plan and source further funding. An expected start to building is two years.

The Geraldine Nature and Sculpture Trail has requested assistance with the design of its trail and ongoing maintenance support from Council. The initial funding will go towards the design concept, and once completed this trail will be self-funding.

The trail will be a destination attraction for Geraldine and will promote areas of interest. Volunteers are working on the trail and providing materials. The overview of the plan is to be distributed to Council for viewing.

A submission on the formation of a Contestable Fund for supporting future development of walkways and cycleways was considered. Discussion on this proposal will be undertaken in item 7.8.

## **CPlay**

### **Resolution 2021/72**

Moved: Cr Steve Wills

Seconded: Cr Peter Burt

- (a) That Council will increase its contribution to the CPlay project from \$510,000 to \$1M.
- (b) That the Council contribution be provided in 2021/22 – Year One of the LTP.
- (c) That the additional funding will be loan funded.

**Carried**

## **Play Strategy**

### **Resolution 2021/73**

Moved: Cr Peter Burt

Seconded: Cr Gavin Oliver

That Council agrees to include \$45,000 in the budget for 2024/25 – Year Four of the LTP to prepare a play strategy.

In Favour: Ctrs Nigel Bowen, Allan Booth, Peter Burt, Barbara Gilchrist, Richard Lyon, Gavin Oliver, Paddy O'Reilly, Stu Piddington and Steve Wills

Against: Ctr Sally Parker

**Carried 9/1**

## **Golf Facilities Strategy**

### **Resolution 2021/74**

Moved: Mayor Nigel Bowen

Seconded: Cr Stu Piddington

That Council agrees to include \$15,000 from rates in the budget for 2021/22 – Year One of the LTP to develop a strategy for golf facilities.

**Carried**

## **Temuka Aviary**

### **Resolution 2021/75**

Moved: Cr Paddy O'Reilly

Seconded: Cr Richard Lyon

That Council agrees to alter the timing for replacing the Temuka Aviary from year three to year one of the LTP, at an estimated cost of \$350,000.

**Carried**

### **Timaru Botanic Gardens**

#### **Resolution 2021/76**

Moved: Cr Barbara Gilchrist

Seconded: Cr Sally Parker

That Council includes \$60,000 in the budget for the 2023-24 – Year Three of the LTP for developing a landscape plan for Timaru Botanic Gardens.

**Carried**

### **Public Art Policy**

#### **Resolution 2021/77**

Moved: Mayor Nigel Bowen

Seconded: Cr Gavin Oliver

That the Public Art Policy be reviewed within the first three years of the LTP.

**Carried**

### **Track Cycling Facility**

#### **Resolution 2021/78**

Moved: Cr Steve Wills

Seconded: Cr Paddy O'Reilly

That Council includes \$20,000 in the budget for 2021/22 – Year One of the LTP to assist Cycling South Canterbury investigate a replacement track cycling facility.

**Carried**

### **Off-road Walking and Cycling Strategy and the Active Transport Strategy**

#### **Resolution 2021/79**

Moved: Mayor Nigel Bowen

Seconded: Cr Gavin Oliver

That a review of the current Off-road Walking and Cycling Strategy and the Active Transport Strategy take place, to achieve a single strategy for the development of both on-road and off-road walking and cycling opportunities in the district.

**Carried**

**Geraldine Nature and Sculpture Trail****Resolution 2021/80**

Moved: Mayor Nigel Bowen

Seconded: Cr Sally Parker

1. That Council includes \$50,000 in the budget for 2021/22 – Year One of the LTP to assist with designing the first stage of the Geraldine Nature and Sculpture Trail.
2. That \$15,000 per annum commencing in 2022/23 be allocated for maintenance, and the requirements be delegated to the Parks and Recreation Manager for approval.

**Carried**

**7.5 Long Term Plan 2021-31 Deliberations - Recreational Facilities**

Council considered a summary of community feedback on the plans and projects relating to Recreational Facilities over the period of the Long Term Plan 2021-31.

The report provided a summary of the topics raised relating to the following activities:

- Swimming Pools
- Aorangi Park.

A submission was received from a rural resident who asked for the possibility of community facilities to be open for longer hours for a place to go in the evenings. The logistics of opening these facilities for longer hours will be investigated and a report will be presented to Council. It was noted that the Timaru Library reduced its hours as a result of low patronage in the evenings, but CBay is a facility that is open until 9pm.

Another topic raised during the consultation was some ethnic communities usage of CBay and that due to religious reasons, females will not use CBay when men are present. The request was for the pool to open for mother and children only sessions. It was noted that the community is now more diverse and there are a wide variety of needs that can challenge the Council services provided. It was suggested that the submitters could make use of the private training pool available in Timaru. A report was requested on the logistics of this suggestion.

**Resolution 2021/81**

Moved: Cr Peter Burt

Seconded: Cr Steve Wills

That Council received and considered the community feedback on Recreational Facilities.

**Carried**

**7.6 Long Term Plan 2021-31 Deliberations: Roding and Footpaths Group of Activities**

Council considered a summary of the community feedback on the plans and projects relating to Roding and Footpaths over the period of the Long Term Plan 2021-31.

Support from the community was received for an active transport programme, particularly for the MyWay on demand public transport system. There appears to be some community confusion over where the responsibility for MyWay falls, this information will be passed onto Environment Canterbury.

In regard to the two requests for seal extensions received, there is currently no budget in year one for seal extensions, but there is \$300,000 per annum in the budget thereafter.

Widening of Woodbury Road is included in the seal widening programme, there is limited funding, however this road is expected to be in the top three priorities.

The funding of security cameras in the CBD was discussed, Police are consulted in regard to the placement of cameras, and feedback is expected if the cameras are not working.

### **Resolution 2021/82**

Moved: Cr Barbara Gilchrist

Seconded: Cr Stu Piddington

That Council received and considered the community feedback on the Roothing and Footpaths activity.

**Carried**

## **7.7 Long Term Plan 2021-31 Deliberations - Infrastructure Services - Airport, Sewer, Stormwater, Waste Minimisation, Water Supply**

Council considered a summary of community feedback on the plans and projects for key Infrastructure Services over the period of the Long Term Plan 2021-31.

The report provided a summary of the topics raised relating to the following activities:

- Timaru Airport
- Sewer Services (no specific submissions relating to sewer)
- Stormwater
- Waste Minimisation
- Water Supply.

Submissions were received on the upgrade of the Timaru Airport and runway extension. It was noted that this work will be undertaken when required.

There is support for waste minimisation, and the contamination rate is reducing. The waste levies have increased, and this is now to be reflected in the fees and charges.

The increase in fees for the Downlands and Te Moana rural water schemes only apply to new connections or allocations to the schemes. This is due to additional treatment and capacity available in the water schemes following scheme upgrades.

Council discussed whether the cost of dumping rubbish could include the impact on carbon prices, this could help the community understand the impact. This cost is currently built into rates. However education is considered the most effective way to ensure understanding of the financial benefits to re-using and recycling of waste.

The waste levy is due to increase each year by \$10, this could be separated out from the other waste charges as the scope of the levy has changed.

**Resolution 2021/83**

Moved: Cr Barbara Gilchrist

Seconded: Cr Peter Burt

1. That Council received and considered the community feedback on Airport, Sewer, Stormwater, Waste Minimisation and Water Supply activities.
2. That Council approves the increased fees associated with new connections or allocations for the Downlands and Te Moana rural water schemes to \$8,000 per unit of water including GST and \$6,500 including GST per tank.
3. That Council approves increases in waste fees and charges to reflect the Government waste levy increases from 1 July 2021 from \$10 per tonne to \$20 per tonne excluding GST and future annual increases.

**Carried**

**7.8 Long Term Plan 2021-31 Deliberations - Governance, Strategy, Economic Development and Community Support**

Council considered a summary of community feedback on the plans and projects for the Governance, Strategy and other Community Support related topics over the period of the Long Term Plan 2021-31.

**Accessibility**

The development of an accessibility framework was proposed. An accessibility audit of new and existing facilities will be added to the Audit and Risk Committee programme.

**Business Improvement District**

Council agreed that the Business Improvement District (BID) policy be adopted, with officers to update the missing component of the policy. This policy will not be implemented until a request is received from a group that wishes to generate a BID.

**Le Quesnoy**

Council considered a funding request from the New Zealand Memorial Museum Trust – Le Quesnoy, noting Council had previously donated \$10,000 to the project. Council agreed not to contribute any further funds to the project.

**Contestable Fund**

Deputy Mayor Steve Wills chaired the discussion on the Contestable Fund proposal, as the Mayor had submitted on this topic.

The contestable annual fund would be available to groups to help fund and develop walking and cycling trails.

The submission was made based on the success of the stimulus funding and the outcome of cycleways that are already being established. The fund would be capped year on year, and would be funding for capital expenditure but not operational expenditure. The addition of an annual contestable fund was supported and could be applied for by groups who want to develop or extend walking or cycling tracks. Criteria would need to be developed.

It was agreed that this fund would not support repeated applications from groups for the same section of cycleway or walkway, however applications for new sections of track will be considered.

### **Donations and Loans Funding**

Concern was raised on the need to review Council funding, and that a review of the Donations and Loans policy, should be undertaken with a report to be provided to Council.

### **Community Strategic Plans**

The development of strategic plans for the Geraldine, Temuka and Pleasant Point CBDs were discussed. Geraldine has begun the process and is seeking additional funds to enable the completion of its plan. It is expected that each Community Board would have differing plans and approaches dependent on their needs.

### **Venture Timaru**

Cr Allan Booth declared a conflict of interest for this item, and did not partake in the discussion.

Council considered allocating funds to Venture Timaru for district promotion, tourism and events.

Should an increase of funding be provided to Venture Timaru, this would enable further funding of \$330,000 to be accessed from the Ministry for Business Innovation and Employment. This is based on its funding criteria which includes Council contribution, and will be matched.

Clarification was sought from Venture Timaru during the meeting, that the release of extra funds from the Ministry of Business, Innovation and Employment is guaranteed. If the amount is agreed by Council, Venture Timaru will need to update its Statement of Intent and advise Council of its plans for the funding.

### **New Policies and Strategies**

The preparation of a report on the alignment of the council existing strategy and policy platform with the Council's strategic direction and prioritised approach is approved. This would be in preparation for the next Long Term Plan process, March 2023.

### **Rangitata Huts**

A submission was received on the Rangitata Huts. The reserve management plan expired in 2017, engagement with the community is needed to ensure their expectations are aligned with what Council can provide. There has been some sea inundation in this area as well as the river mouth being regularly opened by ECan.

Work is underway to combine this plan with others into one overarching reserve management plan.

### **Saltwater Creek**

Funding support for addressing issues at Saltwater Creek was discussed. These issues have been raised regularly by the Timaru Rowing Club based at Saltwater Creek. The possibility of ECan putting in place a targeted rate was suggested. It is recognised there is a need for work to take place in this area, and the Rowing Club is aware it will need to provide funds to assist.

Council agreed that \$25,000 will be tagged to assist the Rowing Club to explore options.



**Accessibility****Resolution 2021/84**

Moved: Cr Barbara Gilchrist

Seconded: Cr Sally Parker

That an Accessibility Framework be developed to assist officers in delivery of new and existing services and facilities and that a project to review facilities' accessibility be added to the audit programme.

**Carried**

**Business Improvement District****Resolution 2021/85**

Moved: Cr Steve Wills

Seconded: Cr Paddy O'Reilly

That the proposed Business Improvement District Policy be adopted, noting that this establishes a policy that would enable a Business Improvement District to be created, should any business community within the district wish to do so.

**Carried**

**NZ Memorial Museum Trust – Le Quesnoy****Resolution 2021/86**

Moved: Cr Steve Wills

Seconded: Cr Sally Parker

That Council declines the request from the New Zealand Memorial Museum Trust – Le Quesnoy, for a donation equivalent to \$1 per resident for Museum and Visitor Centre in Le Quesnoy.

**Carried**

**Contestable Fund****Resolution 2021/87**

Moved: Cr Richard Lyon

Seconded: Cr Steve Wills

That Council approves the establishment of a contestable annual fund of \$100,000 to be available to groups to fund and develop walking and cycling trails from 2021/2022.

**Carried**

**Community Funding****Resolution 2021/88**

Moved: Cr Barbara Gilchrist

Seconded: Cr Richard Lyon

That the Community Funding framework be reviewed, including the Donations and Loans Policy to ensure it is fit for purpose and aligns with Council's strategic direction.

**Carried**

## **District Township Strategic Planning**

### **Resolution 2021/89**

Moved: Mayor Nigel Bowen

Seconded: Cr Stu Piddington

1. That a report be prepared for Council on options to support and partner on a place based planning approach.
2. That Council contributes \$100,000 (\$40,000 for Geraldine, \$30,000 for Temuka and \$30,000 for Pleasant Point) to enable this process to occur.

**Carried**

## **Economic Development, District Promotion, Tourism and Events**

1. Council considered allocating a further \$180,000 per year for events, rate funded to Venture Timaru pending confirmation that the release of extra funds from the Ministry of Business, Innovation and Employment is guaranteed.
2. The submissions on District Promotion, Tourism and Events are to be forwarded to Venture Timaru for consideration.
3. The Venture Timaru Statement of Intent will need to be updated if further funding is received.

## **Strategy and Policy**

### **Resolution 2021/90**

Moved: Cr Stu Piddington

Seconded: Cr Steve Wills

That a report be prepared for Council consideration on the alignment of our existing strategy and policy platform with Council's strategic direction and integrated and prioritised approach to review in preparation for the next Long Term Plan by March 2023.

**Carried**

## **Timaru Rowing Club**

### **Resolution 2021/91**

Moved: Cr Stu Piddington

Seconded: Cr Steve Wills

That Council provides \$25,000 to support work with the Timaru Rowing Club to explore options for remedial work at Salt Water Creek.

**Carried**

## **7.9 Key Issue: Climate Change - How much should Council do?**

Council was provided with a summary of community feedback received on the options consulted on relating to how much Council should do to prepare for climate change over the period of the Long Term Plan 2021-31 (LTP).

Many submissions were received on this topic, with a majority in favour of doing more now. Some of those that did not support Council involvement were of the view this is not Local Government's role. However there are legislative requirements that require Local Government to take this matter into consideration.

Additional resource is required in order to proceed with the preferred option. There are also passionate community members who are willing to contribute their time and expertise.

Robust discussion was held about the level at which Council should invest in climate change.

### **Resolution 2021/92**

Moved: Cr Barbara Gilchrist

Seconded: Mayor Nigel Bowen

That Council

1. Considered the feedback received from the community on the options consulted on relating to how much Council should do to prepare for climate change.
2. Approves Option 3, do even more, with \$585,000 per annum of funding allocated to the climate change work programme acknowledging an additional rates increase required to fund this for the final Long Term Plan 2021-31.

In Favour: Clrs Nigel Bowen, Peter Burt and Barbara Gilchrist

Against: Clrs Allan Booth, Richard Lyon, Gavin Oliver, Paddy O'Reilly, Sally Parker, Stu Piddington and Steve Wills

**Lost 3/7**

### **Resolution 2021/93**

Moved: Cr Steve Wills

Seconded: Cr Richard Lyon

That Council

1. Considered the feedback received from the community on the options consulted on relating to how much Council should do to prepare for climate change.
2. Approves Option 2, do more, with \$360,000 per annum of funding allocated to the climate change work programme acknowledging an additional rates increase required to fund this for the final Long Term Plan 2021-31.

In Favour: Clrs Richard Lyon, Gavin Oliver, Paddy O'Reilly, Sally Parker, Stu Piddington and Steve Wills

Against: Clrs Nigel Bowen, Allan Booth, Peter Burt and Barbara Gilchrist

**Carried 6/4**

## **7.10 Key Issue: Aigantighe Art Gallery Redevelopment - What's the best option?**

Council was provided with a summary of community feedback received on options for the redevelopment of the Aigantighe Art Gallery (adjoining 1978/1995 extension buildings).

There were positive submissions received through the consultation process. The community wishes for the gallery to remain on the site and believe if the gallery was moved, the separation would remove the original purpose of this property.

Discussion was held about the trust deed, meetings have been held with the family members, they would like to see options of two storied versus single stories designs. The existing footprint restrictions could affect the most desirable option, so negotiations should continue.

Procurement options were discussed, and the possibility of a design and build to deliver the gallery. There was support for a room for local artists to use, and it is important that the design be sympathetic to the current building.

Transparency with the family and community is considered very important on this project.

#### **Resolution 2021/94**

Moved: Cr Steve Wills

Seconded: Cr Richard Lyon

1. That the Timaru District Council proceeds with Option 1 (construct a new facility on the current Wai iti Road site) for the redevelopment of the Aigantighe Art Gallery as outlined in the Long Term Plan 2021-31 Public Consultation Document.
2. That negotiations continue with the Grant family on the trust deed as the existing footprint restrictions could affect the most desirable option.
3. That the procurement method be fully tendered with a focus towards design and build and the process be transparent.

**Carried**

#### **7.11 Key Issue: Developing Aorangi Park and Stadium - When should we do this?**

Council was provided with a summary of community feedback received on options for when Council should undertake development of Aorangi Park and Stadium, in accordance with the Aorangi Park Master Plan, adopted by Council in February 2021.

Council has received overwhelming support to pursue this development and the option of bringing forward the design, planning and build phase to year 3.

A request has been received to increase the number of courts to 6, to cater for basketball and netball requirements, and a design and build option could be considered after the success of the new Selwyn recreation centre.

The expectation is that all sports that will benefit from this stadium will undertake fundraising. They have indicated they are all prepared to form a fundraising group. It was agreed that a target amount needs to be set on the fundraising.

It is expected that a project manager will be required to arrange the extensive stakeholder engagement required.

South Canterbury Netball has indicated that as their current building does not fit with the new courts, the building could be donated to a community project, and that could be their contribution.

The fundraising target would be set at \$2.3m which is 10% of the proposed project cost for the sporting codes involved.

**Resolution 2021/95**

Moved: Cr Stu Piddington

Seconded: Cr Steve Wills

That Council

1. Considered the feedback from the community on the options consulted on regarding when Council should undertake development of Aorangi Park and Stadium.
2. Council determines to carry out planning and design in 2021/2022 and 2022/2023 – Years One and Two of the LTP at a cost of \$300,000 per annum, with the build commencing in 2023/2024 – Year Three of the LTP, including considering:
  - (a) 6 new courts instead of the proposed 3 new courts
  - (b) For procurement to be explored as a design and build option.

In Favour: Clrs Nigel Bowen, Peter Burt, Barbara Gilchrist, Gavin Oliver, Paddy O'Reilly, Sally Parker, Stu Piddington and Steve Wills

Abstained: Clrs Allan Booth and Richard Lyon

**Carried**

**Resolution 2021/96**

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

That a Gym for the 50 plus age group be provided within Aorangi Park.

**Carried**

**Resolution 2021/97**

Moved: Cr Richard Lyon

Seconded: Mayor Nigel Bowen

That a fundraising goal be set at \$2.3m for the sporting codes that are involved with the Aorangi Park and Stadium.

**Carried**

**7.12 Key Issue: Timaru City Hub - What is Council's role in the regeneration?**

Council was provided with a summary of community feedback received on options for Council's role in the regeneration of the Timaru City Hub over the period of the Long Term Plan 2021-31.

The project is not yet fully scoped, however suggestions received were to replace the tiles, more parking and fewer cars. Testing and data gathering will be important to support decisions made.

General agreement is that the community wants to see the Heritage Hub at one end of town and a strong link to Caroline Bay at the other end, with more availability to use outdoor areas.

Council discussed that a reset is needed in the CBD, closing streets has been trialled in other towns and not worked. There needs to be a focus on planning, engaging and getting this right as the three years will pass quickly.

There was support that the Geraldine, Temuka and Pleasant Point town developments should also be supported, and there is the opportunity for some learnings to be transferred.

Council discussed approval of option two now, with the ability to reconsider funding in three years time once a detailed plan was developed. The first three years will be needed to plan, identifying projects and engaging with community and stakeholders.

#### **Resolution 2021/98**

Moved: Cr Allan Booth

Seconded: Cr Peter Burt

That Council

1. Considered the feedback from the community on the options consulted upon regarding what Council's role should be in the regeneration of the Timaru City Hub.
2. Agreed on option 2 – Council having an enabling role in the Timaru City Centre regeneration.

**Carried**

#### **Resolution 2021/99**

Moved: Cr Richard Lyon

Seconded: Cr Paddy O'Reilly

That Council agrees to provide \$200,000 each to Geraldine, Temuka and Pleasant Point towns in year 3 of the Long Term Plan 2021-31 to enable enhancement of their towns following the completion of their strategic plans.

**Carried**

At 4.49pm – Cr Barbara Gilchrist left the meeting.

### **7.13 Revenue and Financing Policy Amendment - Footpath Funding**

Council considered a summary of community feedback following consultation on Council's proposal to amend the Revenue and Financing Policy, including the funding of footpaths as set out in the Revenue and Financing Policy Statement of Proposal. This feedback will inform Council's decision-making in relation to the adoption of the Revenue and Financing Policy for inclusion in the Long Term Plan 2021-31.

This policy will allow grouping of the funding across the district and ensure the standard of footpaths are addressed. Rural communities will benefit from this amendment as there has been under investment in these areas previously.

#### **Resolution 2021/100**

Moved: Cr Allan Booth

Seconded: Cr Steve Wills

That Council

1. Considered all feedback received on the proposed amendments to the Revenue and Financing Policy particularly in relation to the funding of footpaths.
2. Adopts the Revenue and Financing Policy as presented, including the amendment to the funding of footpaths, for inclusion in the Long Term Plan 2021-31.

In Favour: Clrs Allan Booth, Peter Burt, Gavin Oliver, Paddy O'Reilly, Sally Parker, Stu Piddington and Steve Wills

Against: Clrs Nigel Bowen and Richard Lyon

**Carried 7/2**

#### **7.14 Long Term Plan 2021-31 Deliberations - Financial Strategy, Rates and Funding**

Council considered a summary of community feedback on the Financial Strategy, Rates and Funding related topics and seeking Council decisions over the period of the Long Term Plan 2021-31.

A full rating review was proposed to provide a clean slate approach including a rating differential review. Funding of \$100,000 over two years was proposed to support this review.

Other changes to the budget would be modelled and will take into account funding impacts such as the loss of Waka Kotahi funding along with the impact on the borrowing level of Council.

A press release will be produced to explain this to the community prior to the meeting reconvening on Tuesday 8 June.

#### **Resolution 2021/101**

Moved: Cr Richard Lyon

Seconded: Cr Peter Burt

That Council approves a full rating review to be undertaken in the next three years of the LTP, including funding of \$50,000 in year one and \$50,000 in year two of the LTP.

**Carried**

#### **7.15 Rates Discount Policy**

Council considered a summary of feedback from the community consultation as part of the Long Term Plan process on the proposal to repeal the Rates Discount Policy.

Nine submissions were received, this policy provided a 2.5% discount for those that pay their annual rates at the first instalment.

On 2 March 2021 Council agreed in principle to repeal the policy.

#### **Resolution 2021/102**

Moved: Cr Peter Burt

Seconded: Cr Allan Booth

That Council

1. Receives and considered the community feedback on the Rates Discount Policy as part of the Long Term Plan 2021-31 consultation process.
2. Repeals the Rates Discount Policy.

**Carried**

### **7.16 Disaster Recovery Fund**

Council discussed the disaster recovery fund. Currently there is \$200,000 annually allocated to this fund, however after the recent flooding events it was agreed that this amount should be increased to \$400,000 annually.

The Rangitata flooding event in 2019 resulted in \$800,000 being withdrawn from the fund.

#### **Resolution 2021/103**

Moved: Cr Allan Booth

Seconded: Cr Peter Burt

That Council increases the allocation to the disaster recovery fund to \$400,000 annually from year 2 to year 10 of the Long Term Plan 2021-31.

**Carried**

**The meeting was adjourned at 5.42pm on 2 June and reconvened on Tuesday 8 June 2021 at 11.45am, following completion of the Standing Committee meetings.**

**Present:** Mayor Nigel Bowen (Chairperson), Cr Allan Booth, Cr Peter Burt, Cr Richard Lyon, Cr Gavin Oliver, Cr Paddy O'Reilly, Cr Sally Parker, Cr Stu Piddington, Cr Steve Wills

**In Attendance:** Temuka Community Board - Gaye Broker  
Chief Executive (Bede Carran), Group Manager People & Digital and Acting Group Manager Community Services (Symon Leggett), Group Manager Infrastructure (Andrew Dixon), Acting Group Manager Commercial and Strategy (Ashley Harper), Group Manager Environmental Services (Paul Cooper), Strategy and Corporate Planning Manager (Mark Low), Drainage & Water Manager (Grant Hall), Parks & Recreation Manager (Bill Steans), Land Transport Manager (Suzy Ratahi), Manager of Property Services and Client Representative (Nicole Timney), Art Gallery Manager (Cara Fitzgerald), Exhibitions Curator (Hamish Pettengell), Recreation Facilities Manager (Craig Motley), Development Manager (Rosie Oliver), Policy Analyst (Fabia Fox), Governance Advisor (Jo Doyle), Governance Support Officer (Joanne Brownie)



**Apology**

Moved: Mayor Nigel Bowen

Seconded: Cr Peter Burt

That the apology from Councillor Barbara Gilchrist be received and accepted.

**Carried**

**8 Long Term Plan Deliberation**

The Council reviewed the additional Budget items, identified before the adjournment of the meeting on 2 June. Since that time, financial modelling has been carried out to determine the effect on the rates, should all the items be included in the Budget. Also taken into consideration was the significant reduction in funding expected from Waka Kotahi (NZTA) which may have a material effect on the roading asset. A summary paper was presented illustrating the rates impact of including the additional items.

It was noted that if all items are approved, and with the reduced Waka Kotahi funding, Council's debt will be at the maximum according to Council's Treasury Management Policy.

The additional items include –

| Item   | Amount  | Funding and Financing Source |
|--|---|------------------------------|
| Theatre Royal  | \$600,000   | Loan                         |
| CPlay  | \$490,000   | Loan                         |
| Play Strategy - year 4                                 | \$45,000  | Rates                        |
| Golf Strategy - year 1                                 | \$15,000  | Rates                        |
| Temuka Aviary – bring into year 1 from year 3          | \$350,000   | Loan                         |
| Botanic Gardens – year 3                               | \$60,000  | Rates                        |
| Cycle Track Investigations – year 1                    | \$20,000  | Rates                        |
| Geraldine Nature and Sculpture Trail                   | \$50,000 – year 1<br>\$15,000 – year 2 to year 10 | Rates                        |
| Cycle Trails Contestable Fund – from year 1 to year 10 | \$100,000   | Rates                        |
| Community Board Strategic Plans – year 1               | \$100,000   | One-off                      |
| Venture Timaru events – per annum                      | \$180,000   | Rates                        |

|  |  |   |
|--|--|---|
| Saltwater Creek weir – year 1            | \$25,000                               | Rates   |
| Aorangi Stadium – bring into year 3      | \$800,000                              | Loan<br>Revenue of \$2.3m through community fundraising |
| Rural towns CBD upgrade – year 3         | \$0.6m                                 | Loan  |
| Rating Review                            | \$50,000 – year 1<br>\$50,000 – year 2 | Rates   |
| Disaster Relief Fund – year 2 to year 10 | \$200,000                              | In addition to annual \$200,000                         |

### **Rates Increase**

Taking into account the reduced funding from Waka Kotahi and the addition of all the extra items identified, the rates increase for the financial year commencing 1 July 2021 would be 11.5% and the rates increase for year 2-10 would be 4.9%. It was noted that the reduction in Waka Kotahi funding will result in a reduced level of service in the roading activity.

### **Waka Kotahi Funding**

The Group Manager Infrastructure explained that the reduction in NZTA funding will equate to \$7.5m over the first 3 years of the Long Term Plan. (NZTA approves funding on a 3 year basis). Maintenance will be reduced by \$1m, and road pavement resurfacing and renewals will be reduced by \$4.5m and the remaining \$2m will need to be funded by way of rates or loan.

Waka Kotahi project funding will be announced in August. This will include Council's minor roading programme, most of which relates to road safety. It is hoped that the majority of these projects will be approved.

**Motion**

Moved: Cr Allan Booth

Seconded: Cr Peter Burt

That having considered the impact of changes from the submissions, against the existing draft Long Term Plan budget, Council approves the additional items identified, noting that the approved additional items will result in a total rates increase of 11.5% for 2021/22 (Year 1) and a 4.9% increase for the following nine years (Years 2 to 9); and

Council approves the amendment to the draft Financial Strategy 2021-31, increasing the limit on rates increases from 10.5% to 11.5% in 2021/22 and retaining the 7% limit for the following nine years of the Long Term Plan.

Carried

**Attachments**

1 Rates Impact Summary of Scenarios x3 for Long Term Plan hearing 31 May 2021

**9 Consideration of Urgent Business Items**

There was no urgent business.

**10 Consideration of Minor Nature Matters**

There were no matters of a minor nature.

**1 Public Forum Items Requiring Consideration**

There was no public forum.

**12 Exclusion of the Public****Resolution 2021/104**

Moved: Mayor Nigel Bowen

Seconded: Cr Steve Wills

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter  | Plain English Reason          |
|---|--|-------------------------------|
| <b>Audit and Risk Committee Appointment</b>     | s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons | To protect a person's privacy |

**Carried**

The Mayor conveyed Council's appreciation to the staff for their work on the budget and Long Term Plan, with particular note to the additional work undertaken out of normal working hours, in order that Council was in an informed position to make its final decisions at this meeting.

The meeting concluded at 12.24pm.

.....  
**Mayor Nigel Bowen**  
**Chairperson**

## 8 Schedules of Functions Attended

### 8.1 Schedule of Functions Attended by the Mayor, Deputy Mayor and Councillors

**Author:** Alesia Cahill, Executive Assistant to the Mayor

**Authoriser:** Nigel Bowen, Mayor

#### Recommendation

That the report be received and noted.

#### Functions Attended by the Mayor for the Period 1 May 2021 to 18 June 2021.

|             |  |
|-------------|--|
| 4 May 2021  | Attended LTP Consultation – Ara Stakeholders<br>Attended LTP Consultation – South Canterbury Chamber of Commerce   |
| 5 May 2021  | Spoke to Timaru Huffers and Puffers Club<br>Held LTP Consultation session at Timaru Library<br>Attended LTP Consultation – Temuka and Districts Projects Trust<br>Attended Trevor Griffiths Rose Garden Deadheaders Society Dinner |
| 6 May 2021  | Attended LTP Consultation – Presbyterian Support<br>Held LTP Consultation session at Temuka Library<br>Held LTP Consultation session at Geraldine Library<br>LTP Consultation – Tongan Society                                     |
| 10 May 2021 | Attended Institute of Directors meeting  |
| 11 May 2021 | Attended Canterbury Mayoral Forum Presentation<br>Led Citizenship Ceremony<br>Chaired May Council meeting  |
| 14 May 2021 | Spoke to OJ on the Breeze for monthly Mayoral Musings<br>Attended and Presented at 2021 South Canterbury Sports Awards   |
| 17 May 2021 | Attended Regional Land Transport Plan hearing and deliberations  |
| 18 May 2021 | Attended Council workshops   |
| 19 May 2021 | Hosted and spoke to the Gleniti Primary School leaders   |
| 20 May 2021 | Opened South Canterbury Pathways Expo<br>Attended South Canterbury Social Sector Forum<br>Attended Safer Communities meeting<br>Attended Business Excellence Awards Finalists Party  |
| 21 May 2021 | Attended Mainzeal Court of Appeal decision   |
| 24 May 2021 | Attended Refugee Programme Update meeting  |

|                        |   |
|------------------------|---|
|                        | Attended Temuka Community Board meeting   |
| <i>25 May 2021</i>     | Attended Making Good Decisions Course   |
| <i>26 May 2021</i>     | Attended AD Hally Trust meeting   |
|                        | Attended Barkers Foodstore and Eatery BA5   |
|                        | Attended Geraldine Community Board meeting  |
| <i>27 May 2021</i>     | Attended Minister meetings in Christchurch  |
|                        | Visited the new Selwyn Sports Centre  |
|                        | Attended Canterbury Mayoral Forum meeting   |
| <i>28 May 2021</i>     | Attended Canterbury Mayoral Forum meeting   |
| <i>29 May 2021</i>     | Attended Draft District Plan Maori Purpose Zone Hui in Temuka                         |
|                        | Worked with EOC over the weekend assisting with State of Emergency                    |
| <i>31 May 2021</i>     | Chaired Council Long Term Plan Hearing  |
| <i>1 June 2021</i>     | Chaired Council Long Term Plan Hearing  |
| <i>2 June 2021</i>     | Chaired Council Long Term Plan Hearing  |
| <i>3 June 2021</i>     | Met with South Canterbury Chamber of Commerce   |
| <i>8 June 2021</i>     | Attended Standing Committee meetings  |
|                        | Chaired Council Long Term Plan Hearing  |
| <i>10/11 June 2021</i> | Attended Rural and Provincial Meeting in Wellington                                   |
| <i>14 June 2021</i>    | Met with Labour MP Jo Luxton  |
|                        | Attended Water Workshop with OTOP and ECan  |
| <i>15 June 2021</i>    | Attended Audit and Risk Committee meeting   |
| <i>16 June 2021</i>    | Attended Aged Friendly Steering Group meeting   |
|                        | Met with representatives from Environment Canterbury and Ministry for the Environment |
| <i>18 June 2021</i>    | Attended and spoke at the South Canterbury Business Excellence Awards                 |

In addition to these duties I met with 19 members of the public on issues of concern to them.

**Functions Attended by the Deputy Mayor for the Period 1 May 2021 to 19 June 2021.**

|                     |   |
|---------------------|---|
| <i>28 May 2021</i>  | Spoke at the Local Business Presentations                     |
| <i>12 June 2021</i> | Attended performance at the Local Marae                       |
| <i>19 June 2021</i> | Attended Indian Community Covid-19 fundraiser                 |
|                     | Attended South Canterbury Rugby Cultural Day at Alpine Energy |

**Attachments**

Nil

**8.2 Schedule of Functions Attended by the Chief Executive****Author:** Jacky Clarke, Executive Assistant to Chief Executive**Authoriser:** Bede Carran, Chief Executive**Recommendation**

That the report be received and noted.

**Functions Attended by the Chief Executive for the Period 30 April 2021 and 17 June 2021**

|                      |   |
|----------------------|---|
| <i>30 April 2021</i> | Attended - South Island Three Waters Service Delivery Reform Meeting                                    |
| <i>3 May 2021</i>    | Attended Canterbury Chief Executives Forum  |
|                      | Attended Civil Defence Emergency Management Coordinating Executive Group Meeting                        |
| <i>4 May 2021</i>    | Meeting with Environment Canterbury's South Canterbury Manager  |
| <i>6 May 2021</i>    | Attended Taituara PwC Chief Executives Forum  |
| <i>7 May 2021</i>    | Meeting with Department of Internal Affairs Representative  |
|                      | Meeting with Chief Executive and Chief Advisor Taituarā (formerly Society of Local Government Managers) |
|                      | Attended Equip Board Meeting  |
| <i>10 May 2021</i>   | Attended Technology Centres of Excellence Meeting   |
| <i>11 May 2021</i>   | Attended Council Workshop   |
|                      | Attended Citizenship Ceremony   |
|                      | Attended Council Meeting  |
| <i>12 May 2021</i>   | Meeting with representative of Ara Institute of Canterbury  |
| <i>13 May 2021</i>   | Meeting with Regional Public Service Lead for Canterbury  |
|                      | Attended LGNZ Three Waters Update Meeting   |
|                      | Meeting with representative of Aoraki Environmental Consultants Limited                                 |
| <i>14 May 2021</i>   | Meeting with Chief Executive of Environment Canterbury  |
| <i>18 May 2021</i>   | Attended Council Workshops  |
| <i>20 May 2021</i>   | Attended Timaru Farewell for Chief Executive of Ara Institute of Canterbury                             |
| <i>21 May 2021</i>   | Meeting with General Manager of Arowhenua Marae   |
| <i>25 May 2021</i>   | Meeting with representative of Audit New Zealand  |
|                      | Meeting with Emeritus Professor of University of Auckland   |
| <i>26 May 2021</i>   | Attended BA5 at Barkers Geraldine   |

|                     |   |
|---------------------|---|
|                     | Attended Geraldine Community Board Meeting  |
| <i>27 May 2021</i>  | Attended Canterbury Mayoral Forum Meeting   |
| <i>28 May 2021</i>  | Attended Canterbury Mayoral Forum Meeting   |
|                     | Attended Civil Defence Emergency Management Group Joint Committee Meeting                 |
| <i>29 May 2021</i>  | Attended Draft District Plan - Maori Purpose Zone – Hui                                   |
| <i>31 May 2021</i>  | Attended Council Long Term Plan Meeting   |
| <i>1 June 2021</i>  | Attended Council Long Term Plan Meeting   |
| <i>2 June 2021</i>  | Attended Council Long Term Plan Meeting   |
| <i>3 June 2021</i>  | Meeting with Chair of Audit and Risk Committee  |
|                     | Meeting with representatives of South Canterbury Chamber of Commerce                      |
|                     | Attended Timaru District Holdings Limited Board Meeting                                   |
| <i>8 June 2021</i>  | Attended Standing Committee Meetings  |
|                     | Attended Council Long Term Plan Meeting   |
|                     | Meeting with representatives of South Canterbury District Health Board                    |
| <i>9 June 2021</i>  | Attended Farewell for Group Controller Canterbury Civil Defence Emergency Management      |
| <i>11 June 2021</i> | Attended LGNZ Three Waters Update Meeting   |
| <i>14 June 2021</i> | Attended Canterbury Corporate Forum Meeting   |
|                     | Attended Friends of Aigantighe Meeting  |
| <i>15 June 2021</i> | Attended Audit and Risk Committee Meeting   |
| <i>16 June 2021</i> | Meeting with representatives from Environment Canterbury and Ministry for the Environment |
|                     | Meeting with representative of Aoraki Environmental Consultants Limited                   |

Meetings were also held with various ratepayers, businesses and/or residents on a range of operational matters.

## **Attachments**

**Nil**



## 9 Reports

### 9.1 Affixing of the Common Seal

**Author:** Jo Doyle, Governance Advisor

**Authoriser:** Bede Carran, Chief Executive

#### **Recommendation**

That the affixing of the Common Seal to the following document be noted:

4 May 2021 Warrants of Appointment

#### **Purpose of Report**

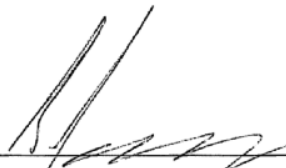


- 1 To report the affixing of the Common Seal to Warrants of Appointment.

#### **Attachments**

1. Warrants of Appointment - 4 May 2021 [!\[\]\(896151ec231b70900e969d67696ca48d\_img.jpg\)](#) 

**Approval of Warrants**

I, Bede Carran, Chief Executive of the Timaru District Council have delegated authority pursuant to clause 8.2.2 of the Timaru District Council delegations manual to appoint and authorise the Council Officers listed in the table below, and issue warrants to those Council Officers under the relevant legislation and the Council's bylaws, including delegating the exercise of powers under those warrants, and affixing the Council's common seal to warrants. I hereby approve the attached warrants.

Bede Carran Nigel Bowen

4/5/21

Date

Warrant of Appointment - Parking Warden  
Warrant of Appointment - Licensing Inspector

**9.2 Orari-Temuka-Opihi-Pareora Water Zone Annual Progress Report****Author:** Jo Doyle, Governance Advisor**Authoriser:** Mark Low, Strategy and Corporate Planning Manager**Recommendation**

That the Orari-Temuka-Opihi-Pareora Water Zone Annual Progress report be received.

**Purpose of Report**

- 1 To receive the 2020 annual report of the Orari-Temuka-Opihi-Pareora Water Zone (OTOP).
- 2 This report covers the 2020 Calendar year.
- 3 Lucy Millar, Chairman will present the report.
- 4 Councillor Gilchrist is our Council's appointee on the OTOP Committee.

**Assessment of Significance**

- 5 This matter is of low significance under the Council's Significance and Engagement Policy.

**Attachments**

1. **2020 Orari Temuka Opihi Pareora Annual Report** [!\[\]\(69baca079ef3ab6f03d58fd7e9f950f1\_img.jpg\)](#) 

## Orari Temuka Opihi Pareora Water Zone Committee

# 2020 Progress Report

## Protecting our local biodiversity



Lucy Millar, Orari Temuka Opihi  
Pareora Water Zone Committee Chair

In August, I was pleased to take up the position of chair. Working closely with other members, I'd like to see how we can redefine the purpose for the OTO Water Zone Committee, after many years of working on the ZIPA recommendations for councils.

In 2020, our focus shifted from planning to action on the ground and this has proved challenging, resulting in limited committee-led activity in the zone. However, I am eager to work collectively to improve how we engage with our community on practical freshwater management matters in the coming year.

Along with the rest of the committee, I would like to thank the members that have stepped down, Mark Webb (10 years of service), Hamish McFarlane (four years) and Herstatt

Ulrich (two years), for the commitment and leadership they showed during their tenure.

In 2020, I've been proud of the committee's continuing input into biodiversity work in the zone. We recently recommended several new projects for Environment Canterbury's Immediate Steps funding and will be closely following their progress as on-the-ground work begins over summer.

These projects can make a real difference and provide value to the environment and community.

*Lucy holds a Bachelor of Science degree, currently works for Opuha Water Ltd as their Farm Environment Plan Programme Manager. She lives near Temuka with her husband and two daughters.*

## Key achievements 2020

- Five projects were recommended for Immediate Steps biodiversity funding in 2020/21 totalling \$60,000. Projects included weed control along the Orari River; fencing a QEII covenanted area within the Pareora catchment to protect native vegetation; and pest control in the upper reaches of the Rangitata River.
- Protecting local Māori rock art and raising the awareness of mahika kai is a committee objective. An ongoing project undertaken by Ngāi Tahu Māori Rock Art Trust is being continually supported by the zone committee through funding in 2017 and again in 2021 totally \$24,000.
- The committee supported the establishment of the Catchment Collective South Canterbury Society, which was formed to provide support services to local catchment groups, with start-up financial backing from the three District Councils and Environment Canterbury.
- A youth representative was welcomed on to the committee to offer their perspective. While the seat is currently a trial, the hope is to have a permanent youth member involved with the committee in the future.
- The plan change to the OTO section of the Land and Water Regional Plan, which was drafted from the committee's recommendations in the Zone Implementation Programme Addendum, was notified earlier in the year and, while delayed due to COVID 19, is progressing through the hearing stage.

*The Opihi River is one of our key waterways in the zone.*





## Orari Temuka Opihi Pareora Water Zone Committee

### Delivering the community's vision for freshwater

The Canterbury Water Management Strategy (CWMS) puts finding solutions for freshwater management in the hands of the community, with support from councils, Ngāi Tahu, and others. The strategy sets out freshwater goals and targets to deliver the community's vision for freshwater.

**"To gain the greatest cultural, economic, environmental, recreational and social benefits from our water resources within a sustainable framework both now and for future generations."**

Each of the ten community-led water zone committees work collaboratively to develop freshwater recommendations to ensure council plans give effect to these goals and targets.

Within each target area there are several specific time-bound targets to be achieved and these are monitored and reported on to ensure progress is being made.

The target areas are shown below – read some of the stories about what is being done in the zone to achieve deliver on these on the next page.

### CWMS Targets

|   |  |  |   |   |
|---|--|--|---|---|
|  Ecosystem health and biodiversity   |  Kaitiakitanga  |  Recreational and amenity opportunities |  Irrigated land area            |  Regional and national economies |
|  Natural character of braided rivers |  Drinking water |  Water use efficiency                   |  Energy security and efficiency |  Environmental limits            |

### Extraordinary year provides a chance to pause and reflect

2020 has been an extraordinary year in more ways than one.

This time last year we had not heard of Covid-19 or the exceptional lengths governments from around the world would take to slow its spread. Keeping any group working productively together in such circumstances can be a challenge but each committee has embraced new technology to communicate, adapted their work programmes and continued their commitment to improve water management in their zone. The committee's year in review report highlights their achievements in what has been a challenging year.

2020 has provided an opportunity to pause and reflect on the achievements of the last ten years of the Canterbury Water Management Strategy and in particular the progress that had been made to put a Resource Management Act planning framework in place (Land and Water Regional Plan). A plan, however, is only as good as the actions that follow. The Canterbury Mayoral Forum asked councils to work in partnership with Rūnanga and committees to refocus their work more on facilitating action on the ground with their local communities. This review of the zone committees has taken longer than expected, because

of Covid disruptions, but we expect to have a new Terms of Reference completed by the end of the year. Councils have also taken the opportunity to clarify their three year priorities, and where they would like support from committees, in a Letter of Shared Priorities.

The next few years is going to continue to be challenging for many local communities as they grapple with the implementation of the new National Policy Statement for Freshwater and National Environmental Standards. Furthermore, the government has announced its intention to repeal the Resource Management Act and Ngāi Tahu has sought a declaration in the High Court seeking Rangitiratanga over freshwater in its rohe. These changes will be unsettling and uncomfortable for many local communities.

The new Terms of Reference and Letter of Shared Priorities will give committees a clear focus for future action and an ability to support their local communities to navigate this next wave of change designed to further improve the mauri and health of our freshwater and the way it is managed.

Otipua Saltwater Creek is an urban/rural waterway that has its own community catchment group in the OTOP zone.



## 2020 Progress Report



### Orari River project to protect native species

Precious native plants and wildlife living near – or in – the Orari River will have a better chance to flourish thanks to the zone committee's support for a volunteer predator control programme.

The Orari River Protection Group was granted \$15,000 of Immediate Steps Funding, which will fund equipment and tools to control gorse and broom; encourage native vegetation to flourish, and reduce the impact of predators like possums and stoats.

The Group is made up of volunteers who work with nearby landowners, undertake manual weed control, pest trapping and predator control work along the river gorge to enhance and protect its native biodiversity.

The Orari River is home to endangered endemic bird colonies such as black-billed gulls and black-fronted terns. There are also significant natural areas throughout the gorge, including habitat for multiple rare lizard species.

This project is one of several to receive funding from the Immediate Steps biodiversity in the zone in 2020.



The Orari River Protection Group received \$15,000 of funding to help protect endangered native birds like the black-billed gull.



### Elusive blue fish caught on camera by Timaru kids

School kids took to the pavements of Timaru in July for the Great Blue Fish Hunt, to raise awareness of stormwater pollution.

The competition, organised by the Timaru District Council and Otipua-Saltwater Creek Catchment Group, aimed to remind everyone living in Timaru that stormwater drains are for rain only because they discharge into our local waterways.

Nearly 30 blue fish were spotted – and captured on camera – in their natural habitat by eagle-eyed children, hanging out by stormwater drains, both in the central business district and in the suburbs.

Taking action to improve the water quality of Otipua-Saltwater Creek, and other urban/rural waterways in the area, was recommended in the zone committee's recommendations made to Councils in 2019.



Two of the blue fish winners, Machel and Samara, with Timaru District Council stormwater expert Ash Cole.



### Rock art site restoration in full swing

Taniwha Gully, home to nationally significant tūhūhū o neherā Māori rock art sites, is moving closer to its goal of ecological restoration thanks to two more years of funding for indigenous planting and weed control.

The collaborative project with the Ngāi Tahu Māori Rock Art Trust and landowners has been underway since 2016 and, this year, the OTOP Water Zone Committee recommended the funding of \$4,000 for more work to take place in 2021. This will include further control of woody weeds and progressive planting to achieve re-establishment of indigenous vegetation.

The Gully, which is protected with a QEII covenant, is an example of a rich valley floor wetland ecosystem that supports a wide variety of native plants and animals. Its restoration fits with the committee's outcomes to protect local Māori rock art, raise awareness of mahika kai (traditional resource use) and protecting and enhancing biodiversity.



The native restoration work at Taniwha Gully, including planting and weed control, will continue into 2021.





The Orari Temuka Ophi Pareora Water Zone Committee left to right: Dr Phil Driver, Lucy Millar, Cr Barbara Gilchrist, Cr Anne Munro, Cr Elizabeth McKenzie, Luke Reihana, Cr Tom O'Connor, Glen Smith and acting youth member Bailey Lissington.

## Zone description

The zone covers the area from the Rangitata River to the southern boundary of the Pareora River, from Burkes Pass to the sea. It includes Timaru as well as the rural townships of Fairlie, Temuka, Pleasant Point and Geraldine. It is a joint committee of the Timaru, Waimate and Mackenzie District Councils and Environment Canterbury. It is in the rohe of Arowhenua Rūnanga.

## Key Zone contacts

**Chris Eccleston** – OTOP Zone Manager  
chris.eccleston@ecan.govt.nz | 027 562 2492

**Brian Reeves** – OTOP Zone Delivery Lead  
brian.reeves@ecan.govt.nz | 027 807 3284

**Janine Roux** – OTOP Zone Committee Facilitator  
janine.roux@ecan.govt.nz | 027 359 3426

## Zone committee membership 2020

### Rūnanga representatives

John Henry –  
Te Rūnanga o Arowhenua

### Community members

Lucy Millar (Chair)  
Phil Driver (Deputy Chair)  
Luke Reihana  
Glen Smith  
Sue Eddington

### Council representatives

Cr Elizabeth McKenzie  
(Environment Canterbury)  
Cr Barbara Gilchrist  
(Timaru District Council)  
Cr Tom O'Connor  
(Waimate District Council)  
Cr Anne Munro  
(Mackenzie District Council)



R20/8224

The Orari Temuka Ophi Pareora Water Zone Committee is a community led committee supported by councils.

[fb.com/canterburywater](https://fb.com/canterburywater)



**9.3 Adoption of Timaru District Council Long Term Plan 2021-31**

**Author:** Ann Fitzgerald, Corporate Planner  
Mark Low, Strategy and Corporate Planning Manager  
Azoora Ali, Chief Financial Officer

**Authoriser:** Bede Carran, Chief Executive

**Recommendations**

That Council:

- 1 Amends the Rates Remission and Postponement Policy, included in the Long Term Plan, removing the requirement for a statutory declaration from applicants for remissions on separate self-contained flats.
- 2 Sets the Fees and Charges for 2021/22.
- 3 Adopts the Financial Strategy 2021-31.
- 4 Adopts the Infrastructure Strategy 2021-2051.
- 5 Resolves to permit an unbalanced budget in accordance with Section 100 of the Local Government Act 2002 for Year 3 (2023/24) of the Long Term Plan 2021-31.
- 6 Adopts the Long Term Plan 2021-31.
- 7 Authorises the Chief Executive to make any non-material changes to the Long Term Plan 2021/31 prior to publication to improve the quality and the readability.

**Purpose of Report**

- 8 The purpose of this report is to present the final Long Term Plan (LTP) 2021-31, including the Financial Strategy 2021-31 and the Infrastructure Strategy 2021-51, for adoption.
- 9 The report also presents the Fees and Charges for the period 1 July 2021 to 30 June 2022 for adoption.

**Assessment of Significance**

- 10 The LTP is the key Council 10 year planning document, outlining the Council's strategic direction, levels of service, priorities and work programmes, and how services are funded.
- 11 The LTP is highly significant in terms of Council's Significance and Engagement Policy, and accordingly there has been extensive community consultation on the proposed plan using the Special Consultative Procedure outlined in sections 83 and 93A of the Local Government Act 2002.
- 12 The adoption of the above recommendations concludes the LTP process.

**Background**

- 13 The Local Government Act 2002 (LGA) requires all local authorities to develop a 10 year LTP. The purpose of the plan is to outline how the Council will work towards achieving its strategic

direction, and progressing community wellbeing outcomes through the provision of its activities.

- 14 Schedule 10 of the LGA specifies the minimum information and content that must be included in the LTP, including Community Outcomes, Groups of Activities (describing levels of service, capital expenditure, and funding impact statements), Council Controlled Organisations, development of Maori capacity and contribution to Council's decision-making processes, Financial strategy, Infrastructure strategy, Policies (Revenue and Financing, Significance and Engagement; Rates Remissions and Postponement) Forecast Financial Statements, Balanced Budget (as discussed below) Rating Base information, Reserve Funds, and Significant Forecasting Assumptions.
- 15 Section 101A of the LGA requires Council to adopt a Financial Strategy for the 10 year period of the LTP. A summary of the Financial Strategy is included in the Overview section and the full strategy is in the Financial Information section of the LTP.
- 16 Section 101B of the LGA requires Council to adopt an Infrastructure Strategy for a period of at least 30 years, commencing year one of the LTP. A summary of the Infrastructure Strategy is included in the Overview section.
- 17 The LTP includes the Annual Plan for 2021/22 and the budget for the ten year period – 2021/22 to 2030/31. The 2022/23 and 2023/24 Annual Plans will be based on the 2021-31 LTP. The LTP is founded on Activity Management Plans that outline the levels of service that will be provided for each activity, issues impacting on the Council, detailed asset information, and financial data.
- 18 The LTP 2021-31 must be adopted before the commencement of the first year to which it relates (1 July 2021), and continues in force until the close of the third consecutive year to which it relates. Adoption of the LTP enables Council to set the rates for the 2021/22 rating year.

## Discussion

### Long Term Plan

- 19 The LTP 2021-31 document has been developed based on the content of the Consultation Document and supporting documents approved by Council on 9 April 2021.
- 20 Feedback from the community on the proposals in the Consultation Document was sought from 10 April to 10 May 2021. The Council met on 31 May – 2 June and 8 June 2021 to hear submissions, deliberate and make final decisions regarding submissions and community feedback received on the LTP.
- 21 Decisions made at this meeting have been incorporated in the full LTP document. A schedule of the changes is attached as Appendix One.
- 22 The substantive changes are:
  - 22.1 An overall increase of 11.5% in funds collected from rates for 2021/22, an increase of 1% from the 10.5% that was proposed in the Consultation Document.
  - 22.2 Reductions in the Roding and Footpaths work programme as a result of the Waka Kotahi decision to reduce funding to Council for subsidisable roading works. The reductions are a total of \$16.9 million reduction in the capital delivery programme and \$3.9 million in operating expenditure over the 10 years of the long term plan.



- 22.3 The funding impact of the \$16.4 million reduction in the New Zealand Transport Agency funding assistance rates over the 10 year LTP has been reflected due to Waka Kotahi's decision to reduce the programme of work funded. It is relevant to note that the \$16.4 million reduction has been adjusted to reflect Waka Kotahi funding of, approximately \$2.3 million, for roading repair work resulting from the flooding events at the end of May/beginning of June.
- 22.4 The financial statements have been updated to reflect a forecast year end position at 30 June 2021 based on a reforecast completed at 30 April 2021.
- 22.5 The total capital expenditure work programme is decreasing from \$566m to \$559m (as a result of the decreased roading programme).
- 22.6 The operating budgets reflect reserve movements over the 10 year life of the LTP.
- 22.7 The Financial Strategy has been amended to account for an unbalanced budget in Year 3 of the LTP.
- 23 The following policies that are required as part of the LTP have already been adopted by Council.
  - 23.1 Significance and Engagement Policy – adopted 15 February 2021.
  - 23.2 Revenue and Financing Policy – adopted 8 June 2021.
  - 23.3 Rates Remission and Postponement Policy – adopted 2 March 2021.
  - 23.4 Financial Contributions Policy – no change from 2018 LTP.
  - 23.5 Rates Discount Policy – Council repealed this policy on 8 June 2021.
- 24 The final LTP will include an opinion from the Auditor General on the extent to which the Council has complied with the requirements of the Local Government Act and the quality of the information and assumptions underlying the forecast information provided in the plan.
- 25 Audit New Zealand (Audit NZ) and the Office of the Auditor General (OAG) have reviewed the changes made to the plan content since the audit of the Consultation Document and supporting documents in April 2021.
- 26 An update on the status of the audit opinion will be given at the meeting. Audit NZ will also present an 'Independent Auditor's Report' at the meeting and this report will be included in the final LTP.

### **Unbalanced Budget**

- 27 Under the Local Government Act 2002, Council is required to set a balanced budget where operating revenue is equal to expenditure. Council may only operate an unbalanced budget where this can be shown to be financially prudent. Council intends to operate an unbalanced budget during the term of the LTP in year 3, 2023/2024 of the LTP.
- 28 These matters are:
  - 28.1 the estimated expense of achieving and maintaining the predicted levels of service provision set out in the LTP, including estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and
  - 28.2 the projected revenue available to fund the estimated expense associated with maintaining the service capacity and integrity of assets throughout their useful life; and

- 28.3 the equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life; and
- 28.4 the funding and financial policies adopted under section 102.
- 29 Officers have assessed the matters outlined above and the proposed LTP has set projected operating revenues for one year at levels less than would be required to meet projected operating costs. This occurs in year 3, 2023/2024 where an operating deficit of \$2.4 million (rounded) is proposed.
- 30 The key reason for the unbalanced budget deficit in this year is primarily due to the decrease in the forecast District Planning Surplus in 2024. Over the course of the ten year plan Council reverts to maintaining surpluses sufficient to cover its expenses. Council has decided that it is prudent to take this approach as it allows Council to achieve its long-term goal in a way and pace that is affordable to our ratepayers, with rates being levied at a constant 4.9% per year rather than an increase in only 2023/24 to accommodate this change.
- 31 The unbalanced budget in one year constitutes prudent financial management over the course of the 10 years of the Plan given Council's strong financial position. This approach best promotes the current and future interests of the community.

#### **Fees and Charges 2021/22**

- 32 The schedule of fees and charges for 2021/22 is attached. These include some small increases for a number of activities to reflect the costs associated with providing these services and facilities. In some areas, fees and charges are being impacted by changing market conditions or government regulation, such as progressive increases in the waste levy on all waste sent to landfill. Fees for Special Waste Streams are being deleted from the document, as these are now the responsibility of and set by the contractor.

#### **Rates Remission and Postponement Policy**

- 33 This policy was reviewed as part of the development of the LTP 2021-31 and was adopted by Council with no material amendments on 2 March 2021.
- 34 Officers are now recommending a minor amendment to the Remission on Separate Self-Contained Flats to improve the administration of this remission. The Policy currently states:
  - (a) The Council may remit the rates where the application meets the following criteria:
    - (i) The ratepayer has submitted a statutory declaration stating that the separate inhabitable unit/self-contained flat is used for extended family members or private use only and is not leased, or rented for any period of the previous year and not intended so for the next rating year.
- 35 The requirement for the ratepayer to sign a statutory declaration can cause an unnecessary burden for ratepayers and ratepayers when administering this remission.
- 36 Officers are recommending removing the requirement for a statutory declaration and replacing it with a requirement to complete a signed application attesting that the unit or flat is used for extended family members or private use only and is not leased or rented. Attachment 2 shows the proposed change.
- 37 Due to the largely administrative nature of this proposed amendment it is considered to be of low significance when assessed against Council's Significance and Engagement Policy. The change has no substantive effect or change to the purpose and intent of the policy. It

addresses an administrative and compliance matter and will ease the process for the community and Council officers.

38



### **Relevant Legislation, Council Policy and Plans**

39 Local Government Act 2002, particularly section 93.

### **Financial and Funding Implications**

40 There are no funding implications specifically associated with this report. Costs associated with the preparation of the LTP including community engagement and audit processes are budgeted for.

### **Attachments**

1. Long Term Plan 2021-31 - Schedule of changes for Long Term Plan Report for Council agenda for Long Term Plan Document [!\[\]\(2a133ebb0337313d16cc068f19494aa2\_img.jpg\) !\[\]\(e5831951c2bb646a242d812c288ddabc\_img.jpg\)](#)
2. Remission on Separate Self-Contained Flats [!\[\]\(767ddc536c5331f5333c7801240a378b\_img.jpg\) !\[\]\(7379045168890876f99aa36845a7ccf9\_img.jpg\)](#)
3. TDC Long Term Plan 2021-31 (under separate cover) 
4. Fees and Charges 2021/22 - Final for Adoption (under separate cover) 

| Topic  | Changes/Decision   | Impact on LTP Document  |
|--|--|---|
| <b>Key Issues</b>  |  |   |
| Climate Change   | Options decision. Option 2 confirmed   | No change   |
| Aigantighe Art Gallery Development   | Options decision. Option 1 confirmed   | No change   |
| Aorangi Park and Stadium   | Options decision. Option 3 (modified) confirmed. Originally Option 1.                        | Year 1-2 planning and design - additional costs \$300k per annum, Build commencing Year 3, Additional Non-Council revenue of \$2.3M |
| City Hub   | Options decision, Option 2 confirmed   | No change   |
| <b>Other Topics</b>  |  |   |
| <b>Community and Cultural Facilities</b>   |  |   |
| Theatre Royal Project  | Increase in budget - Additional funding of \$600k for project and \$750k non-Council revenue | Updated project numbers, additional funding - \$600k, additional Non-Council revenue - \$750k                                       |
| <b>Parks and Cemeteries</b>  |  |   |
| Cplay project Funding  | Additional funding provided to project - Total \$1M  | Updated project numbers, additional funding - \$490k, \$510k existing funding brought forward to 21/22                              |
| Play Strategy  | Request to develop Play Strategy   | Year 4 , funding of \$45k   |
| Golf Strategy  | Request to develop Golf Strategy   | Year 1, funding of \$15k  |
| Temuka Aviary project  | Request to bring project forward   | From Year 3 to Year 1 (Cost \$350k)   |
| Botanic Gardens Landscape Plan   | Request to develop landscape plan at Timaru Botanic Gardens                                  | Year 3, funding of \$60k  |
| Cycle Track Investigation  | Request for funding to investigate replacement track cycling facility                        | Year 1, funding of \$20k  |
| Geraldine Sculpture Trail  | Request for funding and ongoing operational funding  | Year 1 - \$50k, Year 2-10 - \$15k annually  |
| <b>Other Infrastructure - Airport, Sewer, Stormwater, Water Supply, Waste Minimisation</b> |  |   |
| Water Fees   | Increase fees for new connections or allocations for Downlands and Te Moana                  | Approved  |
| Waste Minimisation Fees  | Increase fees to reflect waste levy increase to \$20 per tonne                               | Being reviewed for final adoption   |
| <b>Governance, Strategy, Economic Development, Community Support</b>                       |  |   |
| Cycling Development Contestable Fund   | Request for contestable cycling development fund for walking and cycle trails                | Year 1-10 - \$100k annually   |
| Community Board Strategic Plans  | Request to develop strategic plans for Community Board Areas                                 | Year 1: \$100k  |
| Community Board CBD area upgrades  | Funding to implement outcomes from strategic planning, including CBD enhancements            | Year 3: \$200k per Community Board area (Geraldine, Pleasant Point, Temuka) - Total \$600k  |
| Venture Timaru Funding   | Request for additional funding for Venture Timaru for events support                         | Year 1-10 - \$180k extra annually   |
| Timaru Rowing Club - Saltwater Creek   | Request for support to address issues  | Year 1 - \$25k  |

| Topic   | Changes/Decision  | Impact on LTP Document  |
|---|---|---|
| <b>Rating and Funding Decisions</b>   |   |   |
| Revenue and Financing Policy - Footpath Funding approach  | Funding approach Decision confirmed                                     | No change   |
| Rating Review   | Proposal for Rating review  | Year 1-2, \$50 per year   |
| Overall effect of changes   | All Approved with approx 1% rating increase above the original proposal |   |
| Rates Discount Policy   | - 10.5%   | Rating impacts, Change to Financial Strategy  |
| Disaster Recovery Fund  | Proposal for repeal agreed  | Removed from LTP  |
|   | Increase in funding to Fund Agreed                                      | Year 2-10, Additional \$200k per year   |
| <b>Waka Kotahi Funding</b>  |   |   |
| Waka Kotahi indicative funding for maintenance and renewals provides financial assistance revenue of \$8.5M less than expected over the 10 year period. | Recommended to Council  | The impact of the expenditure reductions on LOS over the 10 year is expected to be minor but some long term network deterioration is probable. The remaining financial assistance shortfall is funded by a mixture of loans and rates over the 10 years. This has resulted in adjustments to the capex expenditure in road resurfacing and road pavements renewals and road maintenance budgets. The capex expenditure reduction was \$1.5 million per annum and a reduction in opex of \$0.4 million per annum for the 10 years. |

## 14. Remission on Separate Self-Contained Flats

### Objective

- 14.1. To assist ratepayers who own properties with separate inhabitable unit/self-contained flat used only for private, non-profit purposes.
- 14.2. To remit multiple use differential on value based rates and additional service charges for separately used or inhabitable part of rating unit.

### Conditions and Criteria

- 14.3. The Council may remit the rates where the application meets the following criteria:

- i) The ratepayer has submit an application ~~-statutory declaration~~ stating that the separate inhabitable unit/self contained flat is used for extended family members or private use only and is not leased, or rented for any period of the previous year and not intended so for the next rating year.
- ii) An application has to be submitted on or before 31 May of each year to apply for following rating year. Applications received during a rating year will apply from the commencement of the following rating year.

- 14.4. Where an application is approved, the Council could direct its valuation service provider to inspect the rating unit to confirm the status of the property.

### Remission

- 14.5. Where an application is approved Council may partially remit general rates, water, sewer and refuse charges, and the property will be rated as a single residential unit.

**9.4 Resolution to Set Rates 2021/2022**

**Author:** Sandy Hogg, Management Accountant  
Azoor Ali, Chief Financial Officer

**Authoriser:** Bede Carran, Chief Executive

**Recommendation**

That following adoption of the Long Term Plan 2021-31 and in accordance with the Funding Impact Statement (FIS) and relevant provisions of the Long Term Plan, Council sets and assesses the rates in the following resolution

**Purpose of Report**

- 1 To set and assess the rates for the 2021/22 financial year.

**Assessment of Significance**

- 2 Setting of the rates is the final step to enable rates to be levied for the 2021/22 year. This has high significance.
- 3 There has been extensive community consultation on the proposed Long Term Plan using the Special Consultative Procedure outlined in Sections 83 and 93A of the Local Government Act 2002.

**Background**

- 4 Rates are set and assessed in accordance with requirements of the Local Government (Rating) Act 2002 and the Local Government Act 2002.
- 5 Following the adoption of the Long Term Plan 2021-31, Council is required to adopt a rates resolution which formally sets the rates for the 2021/22 rating year.
- 6 The rates resolution must be made after the Long Term Plan 2021-2031 has been adopted.

**Discussion**

- 7 Due to the significance of rates revenue and the complex requirements of rates resolutions, legal advice has been obtained to ensure that all parts of the Funding Impact Statement (FIS) and rates resolutions are strictly compliant with legal requirements.

**Risks**

- 8 If the information in the resolution is not accurate the rates setting process could be invalid. The wording and calculations have been prepared and checked by members of the Finance Team to ensure the information is correct. In addition an external legal review has been obtained.
- 9 The rating model has been used for a number of years and the output from the rates resolution has been run through the rating model to ensure that the revenue generated is correct.

- 10 Should the Long Term Plan not be adopted at the meeting, the rates setting process cannot proceed.

### **Timaru District Council Rates Resolution 2021/22**

#### **That Council resolves:**

- 1 To set the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2021 and ending on 30 June 2022. Such rates shall become due and payable by instalments on the dates prescribed in clause 11 of this resolution.
- 2 All rates and charges are inclusive of the Goods and Services Tax (GST).

#### **3 General Rate**

That pursuant to Section 13(2)(b) and Section 14 of the Local Government (Rating) Act 2002 a general rate set as a rate in the dollar on the land value of all rating units within the Timaru District, assessed on a differential basis as described below:

|  |           |
|--|-----------|
| Timaru District - Accommodation          | \$0.01176 |
| Timaru District - Commercial Central     | \$0.01176 |
| Timaru District - Commercial Other       | \$0.01176 |
| Timaru District - Community Services     | \$0.00271 |
| Timaru District - Industrial             | \$0.01176 |
| Timaru District - Primary                | \$0.00181 |
| Timaru District - Recreational           | \$0.00271 |
| Timaru District - Residential General    | \$0.00271 |
| Timaru District - Residential Multi Unit | \$0.00522 |

Differentials are defined in the Funding Impact Statement 2021-31.

#### **4 Uniform Annual General Charge**

That pursuant to Section 15(1)(a) of the Local Government (Rating) Act 2002 a uniform annual general charge of \$875.00 per rating unit is set and assessed on every rating unit within the Timaru District.

#### **5 Community Works and Services**

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 a targeted community works and services rate set and assessed as a rate in the dollar on the land value of all rating units within each of the community areas where the service is provided. Community areas are defined in the Funding Impact Statement 2021-31.

|           |           |
|-----------|-----------|
| Geraldine | \$0.00148 |
|-----------|-----------|



|        |           |
|--------|-----------|
| Rural  | \$0.00005 |
| Temuka | \$0.00165 |
| Timaru | \$0.00115 |

## 6 Community Board

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002, targeted uniform annual Community Board rates set and assessed per rating unit within each of the Temuka, Geraldine and Pleasant Point Wards.

|                |        |
|----------------|--------|
| Geraldine      | \$5.00 |
| Pleasant Point | \$5.00 |
| Temuka         | \$3.50 |

## 7 Sewer

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002 a targeted uniform rate for sewerage disposal set per water closet or urinal connected either directly or through a private drain to a public sewerage drain subject to the proviso that every rating unit used primarily as a residence of not more than one household shall be treated to have not more than one water closet or urinal.

|       |          |
|-------|----------|
| Sewer | \$339.00 |
|-------|----------|

## 8 Waste Management

That pursuant to Section 16(3)(b) and 16(4)(a) of the Local Government (Rating) Act 2002 a differential targeted rate set and assessed on all rateable and non-rateable rating units based on the extent to which the “four bin” waste collection service is actually provided

- (a) of \$162.00 per standard size “four bins” provided to each rating unit;
- (b) of \$210.00 per large “four bins” provided to each rating unit;
- (c) of \$41.00 per additional small (140 litres) recycling bin provided to each rating unit; and
- (d) of \$46.00 per additional large (240 litres) recycling bin provided to each rating unit; and
- (e) of \$63.00 per additional small (140 litres) compost bin provided to each rating unit; and
- (f) of \$73.00 per additional large (240 litres) compost bin provided to each rating unit; and
- (g) of \$78.00 per additional small (140 litres) rubbish bin provided to each rating unit; and
- (h) of \$110.00 per additional large (240 litres) rubbish bin provided to each rating unit; and
- (i) of \$41.00 per additional small (80 litres) glass bin provided to each rating unit.
- (j) of \$46.00 per additional large (240 litres) glass bin provided to each rating unit.

## 9 Water

That pursuant to Section 16(3)(b), (4)(b) and section 19 of the Local Government (Rating) Act 2002 targeted rates for the supply of water in the following areas as follows.

- (a) Urban Water

A differential annual rate of \$442.00 set and assessed per separately used or inhabited part of a rating unit for all connected rating units and \$221.00 set and assessed per rating unit on all rating units situated within 100 metres from any part of the water works to which water can be but is not supplied within the urban areas Geraldine, Pleasant Point, Peel Forest, Temuka, Timaru and Winchester urban supplies.

Differential categories are defined in the Funding Impact Statement 2021-31.

(b) Rural Water

(i) **The Rangitata-Orari Water Supply District**

A targeted rate of \$16.50 set and assessed per hectare within the rating unit.

(ii) **The Te Moana Downs Water Supply District**

- a) A targeted rate of \$252.00 set and assessed for each unit of water supplied;
- b) A targeted rate of \$527.00 set and assessed for each tank except where there is more than one tank to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.

(iii) **The Orari Township Water Supply District**

A targeted rate of \$345.00 set and assessed for each unit of water supplied.

(iv) **The Seadown Water Supply District**

- a) A targeted rate of \$28.60 set and assessed per hectare within the rating unit;
- b) A targeted rate of \$713.00 set and assessed per separately used or inhabited part of a rating unit for each domestic supply;

(v) **Beautiful Valley Water Supply District**

A targeted rate of \$8.90 set and assessed per hectare within the rating unit.

(vi) **Downlands Water Supply District**

On so much of the rating unit appearing on District Valuation Rolls number 24640, 24660, 24670, 24680, 24690, 24700, 24710, 24820, 24840, 24850, 24860, and part 25033, as is situated within the Downlands Water Supply District.

- a) A targeted rate of \$774.00 set and assessed for each separately used or inhabited part of a rating unit within the Pareora Township and for rating units used as halls within the scheme.
- b) A targeted rate of \$1,326.00 set and assessed per rating unit for rating units used as schools within the Pareora Township.
- c) In addition, a targeted rate of \$553.00 set and assessed for each separate connection (excluding Pareora Township) to the water supply except where there is more than one connection to any rating unit as a technical requirement of the scheme, in which case only one charge will apply.
- d) In addition to the charge assessed in (c) above, a targeted rate of \$221.00 set and assessed per unit of water or where water supplied in one half units a charge of \$110.00 set and assessed per half unit supplied.

Differential categories are defined in the Funding Impact Statement 2021-31.

(c) Water by Meter

Targeted rates for water supply, set under Section 19 of the Local Government (Rating) Act 2002 per cubic metre of water consumed to any rating unit situated in the following areas which has been fitted with a water meter:

|         |        |
|---------|--------|
| Seadown | \$0.94 |
| Urban   | \$0.72 |

#### 10 Community Centre

That pursuant to Section 16(3)(b) and (4)(a) of the Local Government (Rating) Act 2002, the following uniform targeted rates are set and assessed in respect of each separately used or inhabited part of a rating unit situated in the following Community Centre Areas:

|                            |         |
|----------------------------|---------|
| Claremont Community Centre | \$19.00 |
| Fairview Community Centre  | \$30.00 |
| Kingsdown Community Centre | \$36.00 |
| Otipua Community Centre    | \$19.00 |
| Seadown Community Centre   | \$33.00 |

#### 11 Instalment Dates

The above rates and charges (except for metered water) are due and payable in four equal instalments on the following dates:

##### All Ratepayers

| Instalment | Due Date          |
|------------|-------------------|
| 1          | 20 September 2021 |
| 2          | 20 December 2021  |
| 3          | 21 March 2022     |
| 4          | 20 June 2022      |

The due dates for metered water charges are as follows:

| Month invoice raised | Due Date          |
|----------------------|-------------------|
| July 2021            | 20 August 2021    |
| August 2021          | 20 September 2021 |
| September 2021       | 20 October 2021   |
| October 2021         | 22 November 2021  |
| November 2021        | 20 December 2021  |
| December 2021        | 20 January 2022   |
| January 2022         | 21 February 2022  |
| February 2022        | 21 March 2022     |
| March 2022           | 20 April 2022     |
| April 2022           | 20 May 2022       |

|           |              |
|-----------|--------------|
| May 2022  | 20 June 2022 |
| June 2022 | 20 July 2022 |

## 12 Penalties

That pursuant to Section 57 of the Local Government (Rating) Act 2002 the District Council prescribes the following penalties to be added to unpaid rates:-

### (a) A Penalty

A penalty under section 58(1)(a) of 10% of the amount of the instalment remaining unpaid will be added if not paid on or before the instalment due date, on the following dates:

| Instalment | Penalty Date      |
|------------|-------------------|
| 1          | 24 September 2021 |
| 2          | 24 December 2021  |
| 3          | 25 March 2022     |
| 4          | 24 June 2022      |

### (b) Further Penalties

A further penalty under section 58(1)(b) and 58(1)(c) of 10% of the amount of any rates assessed in any previous financial year remaining unpaid on 7 July 2021 will be added on 24 September 2021. An additional penalty will be added to any unpaid rates assessed in any previous financial years that remain unpaid on 25 March 2022. This penalty will be added on 25 March 2022.

Penalties will not be applied to the metered water targeted rates.

## Attachments

Nil

**10      Consideration of Urgent Business Items**

**11      Consideration of Minor Nature Matters**

**12      Public Forum Items Requiring Consideration**



**13 Exclusion of Public**

**13.1 Public Excluded Minutes of the Council Meeting held on 11 May 2021**

**13.2 Public Excluded Minutes of the Council Meeting held on 31 May 2021**

**Recommendation**

That the public be excluded from the following parts of the proceedings of this meeting on the grounds under section 48 of the Local Government Official Information and Meetings Act 1987 as follows:

| General subject of each matter to be considered                                  | Reason for passing this resolution in relation to each matter  | Plain English Reason   |
|--|--|--|
| <b>13.1 - Public Excluded Minutes of the Council Meeting held on 11 May 2021</b> | <p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(i) - The withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege</p> <p>s7(2)(h) - The withholding of the information is necessary to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the Council to carry out, without prejudice or disadvantage, negotiations</p> | <p>To protect a person's privacy</p> <p>To prevent disclosing a trade secret</p> <p>Commercial sensitivity</p> <p>To protect all communications between a legal adviser and clients from being disclosed without the permission of the client.</p> <p>To enable commercial activities</p> <p>To enable commercial or industrial negotiations</p> |



|  |  |                               |
|--|--|-------------------------------|
|  | (including commercial and industrial negotiations)   |                               |
| <b>13.2 - Public Excluded Minutes of the Council Meeting held on 31 May 2021</b> | s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons | To protect a person's privacy |
|  |  |                               |